

# GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

**To:** Joint Committee

**On:** 12 September 2022

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**Report by:** The Treasurer and the Strategic Development Plan Manager

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**Heading:** Revenue Budget Monitoring Report to 19 August 2022

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## **1. Summary**

- 1.1** The forecast position for ClydePlan by 31 March 2023 is a projected £91,266 underspend. This is explained in section 4.

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## **2 Recommendations**

- 2.1** It is recommended that members consider the report.

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## **3 Budget Adjustments Since Last Report**

- 3.1** There have been no budget adjustments since the start of the financial year.

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## **4 Budget Performance**

- 4.1**

<b>Projected Year End Position</b>	<b>£91,266 Underspend</b>
<i>Previously Reported</i>	<i>N/A</i>

The projected underspend in Employee Costs is due to vacancies that have not yet been filled, including two Strategic Planner posts and one Planning Analyst post. There are also savings from long-term sickness whereby the post has not been backfilled.

The forecast underspend in Property costs is due to current premises arrangements within John Street, Glasgow, but this may be subject to change.

A projected year-end underspend in Transfer Payments arises from budget that was approved in the 22/23 estimates for a Sustrans bid and was due to be funded from reserves. The bid was unsuccessful and as such there will be no spend against this area in 22/23, and consequently no corresponding drawdown from reserves.

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# REVENUE BUDGET MONITORING STATEMENT 2022/23

1 April to 19 August 2022

Core Operations	Approved Budget	Year to Date Actual	Projected Full Year Actual	Projected Full Year Variance (Adverse) / Favourable
	£000s	£000s	£000s	£000s
Employee Costs	474	139	431	43
Property Costs	22	1	1	21
Transport Costs	1	0	1	0
Supplies and Services	27	4	30	(2)
Transfer Payments	32	1	3	29
Support Costs	24	1	24	(1)
<b>Gross Expenditure</b>	<b>580</b>	<b>146</b>	<b>489</b>	<b>91</b>
Council Requisitions	(547)	(273)	(547)	0
Other Income	(3)	0	(3)	0
<b>Gross Income</b>	<b>(550)</b>	<b>(273)</b>	<b>(550)</b>	<b>0</b>
<b>Drawdown from Reserves</b>	<b>30</b>	<b>(128)</b>	<b>(61)</b>	<b>91</b>

Summary of in-year Movement in Reserves	£000s
Opening Revenue Reserve at 1 April 2022	(314)
Budgeted Draw on Reserves	30
Projected Year-end variance	(91)
<b>Closing Revenue Reserve at 31 March 2023</b>	<b>(375)</b>
<b>% of Operating Income</b>	<b>-68.2%</b>

## Glossary

**Employee Costs:** Includes direct employee costs such as salary costs, overtime and indirect employee costs such as training, recruitment advertising

**Property Costs:** Includes expenses directly related to the running of premises and land, eg rates, rents and leases, utilities, contract cleaning

**Transport Costs:** Includes all costs associated with the provision, hire or use of transport, including travelling allowances, taxi and car hire costs and staff mileage

**Supplies and Services:** Includes all supplies and service expenses, such as ICT costs, and administrative costs such as stationery, postages, printing and advertising

**Transfer Payments:** Includes costs of payments for which no good or services are received in return e.g. Apprenticeship Levy

**Support Costs:** Includes central support charges e.g. Renfrewshire Council SLA and telephony recharges ('Administration Costs' in approved budget)