

Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 28 September 2018	10:45	Scotland Excel Meeting Room 1, Renfrewshire House, Cotton Street, Paisley

KENNETH GRAHAM
Clerk

Membership

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Graham Hutchison (City of Edinburgh Council); Provost Norman A Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries and Galloway Council); Councillor Altany Craik (Fife Council); Bailie Norman MacLeod (Glasgow City Council); Councillor Alister Mackinnon (Highland Council); (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Amanda Westlake (Shetland Islands Council) and Councillor Collette Stevenson (South Lanarkshire Council)

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

Present

By Video Conferencing

Chair

In Attendance

Order of Business

Minute

Revenue Budget Monitoring

Audited Annual Accounts 2017/18

Annual Audit Report 2017/18

Contract for Approval: Asbestos Surveys, Removal and Disposal and Analytical Services

Contract for Approval: Domestic Gas Boiler Maintenance

Contract for Approval: Supply, Delivery and Installation of Commercial Catering Equipment

Request for Associate Membership: Advice Direct Scotland

Early Learning and Childcare and Procurement: Delivering the 1140 Hours

Update on the Contract Delivery Plan

Video Conferencing

Should any member wish to participate using video conferencing please contact Lesley Jones on 0141 618 7444.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute of the Executive Sub-committee | 5 - 10 |
| | Minute of meeting of the Executive Sub-committee held on 24 August 2018. | |
| 2 | Revenue Budget Monitoring Report | 11 - 12 |
| | Joint Report by Treasurer and Director of Scotland Excel. | |
| 3(a) | Annual Audit Report 2017-18 | 13 - 40 |
| | Report by Audit Scotland. | |
| 3(b) | Audited Annual Accounts 2017-18 | 41 - 78 |
| | Joint Report by Treasurer and Director of Scotland Excel. | |
| 4 | Contracts for Approval | |
| 4(a) | Asbestos Surveys, Removal & Disposal and Analytical Services | |
| | Report by the Director of Scotland Excel. | |
| 4(b) | Domestic Gas Boiler Maintenance | 79 - 94 |
| | Report by the Director of Scotland Excel. | |
| 4(c) | Supply, Delivery & Installation of Commercial Catering Equipment | 95 - 104 |
| | Report by the Director of Scotland Excel. | |
| 5 | Request for Associate Membership - Advice Direct Scotland | 105 - 106 |
| | Report by the Director of Scotland Excel. | |
| 6 | Early Years and Childcare | 107 - 110 |
| | Report by the Director of Scotland Excel. | |
| 7 | Contract Delivery Plan Update | 111 - 116 |
| | Report by the Director of Scotland Excel. | |

8 Date of Next Meeting

Note that the next meeting of the Executive Sub-committee will be held on 26 October 2018 in Scotland Excel Meeting Room 1, Renfrewshire House, Paisley.