

Scotland Excel

To: Chief Executive Officers Management Group

On: 10 November 2021

**Report by:
The Clerk**

Meetings of the Chief Executive Officers Management Group in 2022

1. Summary

- 1.1 The purpose of this report is to seek approval for the proposed dates for meetings of the Chief Executive Officers Management Group in 2022.
- 1.2 In terms of the Chief Executive Officers Management Group Procedures:-
 - 4.2 The Group shall meet not less than 4 times in each calendar year. Other than the first meeting arranged in terms of paragraph 4.1 the dates, times and venues for meetings of the Group shall be decided by the Group. Meetings organised in terms of paragraphs 4.1 and 4.2 shall be Ordinary Meetings of the Group.
- 1.3 Currently, all Scotland Excel meetings are being held remotely using the Microsoft Teams platform and it is not known how long this will continue. In light of this it is proposed (i) that meetings of the Chief Executive Officers Management Group be held at 10.00 am on 16 February, 11 May, 3 August and 9 November 2022; and (ii) that the Group continue to meet remotely. This will continue to be reviewed to take into account public health advice and guidance.

Recommendations

- 2.1 That meetings of the Chief Executive Officers Management Group be held at 10.00 am on 16 February, 11 May, 3 August and 9 November 2022; and
- 2.2 That it be agreed that the Group continue to meet remotely and that this continue to be reviewed to take into account public health advice and guidance.