

Notice of Meeting and Agenda Procurement Sub-committee

Date	Time	Venue
Tuesday, 29 March 2016	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Derek Bibby: Councillor Audrey Doig: Councillor Christopher Gilmour: Councillor Jim Harte: Councillor Jacqueline Henry: Councillor Brian Lawson: Councillor Paul Mack: Councillor Kenny MacLaren: Councillor Mags MacLaren: Councillor Alexander Murrin: Councillor Allan Noon: Councillor Tommy Williams:

Councillor Michael Holmes (Convener): Councillor Eddie Grady (Depute Convener)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

1(a) Contract Authorisation Report: Anchor Centre Re-roofing 5 - 8

Joint report by the Chief Executive and the Director of Development & Housing Services

1(b) Contract Authorisation Report: Lochwinnoch Bridge Strengthening Deck Replacement 9 - 14

Joint report by the Chief Executive and the Director of Community Resources

1(c) Contract Authorisation Report: Re-roofing Works for Lochwinnoch and Inchinnan Primary Schools 15 - 20

Joint report by the Chief Executive and the Director of Finance & Resources

1(d) Contract Authorisation Report: Housing Energy Efficiency and Carbon Reduction Programmes, 2015/16 21 - 24

Joint report by the Chief Executive and the Director of Development & Housing Services

1(e) Contract Authorisation Report: Strategic Review of Street Lighting - LED Lantern Replacement 25 - 30

Joint report by the Chief Executive and the Director of Community Resources.

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following item of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraph 9 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

1(f) Contract Authorisation Report: Supply, Installation and Implementation of Enterprise Resource Planning (ERP)

To: Procurement Sub Committee

On: 29th March 2016

Report by:

**Joint Report
by
Chief Executive and Director of Development and Housing Services**

Contract Authorisation Report

Anchor Centre Re-roofing

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub Committee to award a Standard Building Minor Works Contract with Contractors Design (SBCC/D/Scot 2013) for re-roofing works to the Anchor Centre, 51-55 Stock St, Paisley PA2 6NG.
 - 1.2 This procurement exercise has been tendered in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts.
 - 1.3 A Contract Strategy was prepared by the Corporate Procurement Unit and approved by the Strategic Commercial Category Manager and the Head of Property Services.
-

2. Recommendations

- 2.1 It is recommended that the Procurement Subcommittee authorise the Head of Corporate Governance to award the Contract for the re-roofing works at the Anchor Centre RC/OC/111/16 to Curtis Moore (Cladding Systems) Limited.
 - 2.2 The procurement Sub-Committee is asked to note that the value of this contract is £386,867.86, excluding VAT.
 - 2.3 The Date for Commencement of the Works is early April 2016 and the Date for Completion is 16 weeks from the Date of Commencement of the Works. The actual date of commencement will be confirmed in the Letter of Acceptance.
-

3. Background

- 3.1 The Council has a requirement for a suitable qualified and experienced contractor to carry out the replacement of existing roof finishes with standing seam roof sheeting complete with renewal of rainwater goods, roof lights, flashings, valley gutters, fascia, verge and soffit linings.
- 3.2 A Contract notice was published on the Public Contract Scotland advertising portal on 13th January 2016 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period fifteen companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 12 noon on 05th February 2016, two companies submitted a response and thirteen failed to respond.
- 3.3 The tender submissions received were evaluated by representatives from the Corporate Procurement Unit, Corporate Insurance, Health & Safety and Property Services against pre-determined Bid Selection Criteria which assessed their capacity, experience & track record and their technical and financial capabilities.
- 3.4 Both companies met the Bid Selection Criteria and were evaluated against a set of Award Criteria.
- 3.5 The advertised Award Criteria was based on a Price/Quality ration of 65%/35%. Tenders were evaluated by CPU and representatives of the service are. The final agreed scores relative to the Award Criteria of the tenderer are detailed in table 1 below:

	Price (65%)	Quality (30%)	Community Benefits (5%)	Total (%)
Clark Contracts Ltd	54.86	23.00	5	82.86
Curtis Moore (Cladding Systems) Limited	65.00	17.00	5	87.00

- 3.6 Based on the results of the evaluation, Curtis Moore (Cladding Systems) Limited represents the Most Economically Advantageous Tender in terms of Price and Quality.
- 3.7 Financial costs in respect of this contract will be met by Development and Housing Service's Capital Budget for Financial Year 2015/16.
- 3.8 Community benefits were requested as part of this Contract and, Curtis Moore (Cladding Systems) Ltd committed to the following community benefits;

Description	Quantity
Modern Apprenticeships	2
Graduates	1
Trainee Position	2
Work Experience Placements (14-16 years of age)	1
Industry Awareness Days	1
Supply Chain Briefings with SME's	9
Business Mentoring SME's	2
Business Support Social Enterprises, Supported Businesses, Third Sector Organisations	1
S/NVQ's or equivalent for Existing Employees	2

Implications of the Report

1. Financial

The financial status of Curtis Moore (Cladding Systems) Ltd has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the company have satisfied the Council's requirements in relation to financial stability.

2. HR & Organisational Development

N/A

3. Community Planning

Curtis Moore (Cladding Systems) Ltd has a commitment to deliver a number of Community benefits under this contract as detailed in section 3.8 of this report.

4. Legal

The tendering procedures for the establishment of this contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts

5. Property/Assets

If the works under this contract are not carried out, the Anchor Centre could suffer disrepair.

6. Information Technology

N/A

7. **Equality & Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety**

Curtis Moore (Cladding Systems) Ltd health and safety submission has been evaluated by Corporate Health & Safety and have met the minimum requirements regarding health and safety.

9. **Procurement**

The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk**

Curtis Moore (Cladding Systems) Ltd insurances have been assessed and evaluated to confirm that they have met the minimum requirement regarding risk.

11 **Privacy Impact**

N/A

List of Background Papers

None

Author: David Taggart, Strategic Commercial Category Manager
Tel: 0141 618 6905, david.taggart@renfrewshire.gov.uk.

To: Procurement Sub Committee

On: 29th March 2016

Report by:

**Joint Report
by
Chief Executive and Director of Community Resources**

Contract Authorisation Report

Lochwinnoch Bridge Strengthening Deck Replacement

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub Committee to award a NEC3 Engineering and Construction Option B Contract (April 2013)for the Lochwinnoch Bridge Strengthening Deck Replacement.
 - 1.2 This procurement exercise has been tendered in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts
 - 1.3 A Contract Strategy was prepared by the Corporate Procurement Unit and approved by the Strategic Commercial & Procurement Manager and the Director of Community Resources on 11th September 2015.
-

2. Recommendations

- 2.1 It is recommended that the Procurement Sub-committee authorise the Head of Corporate Governance to award the Contract for Lochwinnoch Bridge Strengthening Deck Replacement, reference RC1601_5298(ITT11121) to Coffey Construction Limited.
- 2.2 The procurement Sub-Committee is asked to note that the value of this contract is £785,367.74, excluding VAT.
- 2.3 The Contract is expected to start in 08th April 2016 and is for a duration of 21 weeks, the actual date of commencement will be confirmed in the letter of acceptance.

3. Background

- 3.1 The Council has a requirement for a suitably qualified and experienced contractor to carry out Bridge Strengthening Deck Replacement works in Lochwinnoch.
- 3.2 A Contract notice was published on the Public Contract Scotland advertising portal on 15th January 2016 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period fifteen companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 12 noon on 11th February 2016, seven companies submitted a response, three companies declined to tender and five did not respond.
- 3.3 The seven electronic tender submissions received were evaluated by representatives from the Corporate Procurement Unit, Corporate Insurance, Health & Safety and Community Resources against pre-determined Bid Selection Criteria which assessed their capacity, experience & track record and their technical and financial capabilities.

- 3.4 All seven companies met the Bid Selection Criteria. Tender submissions were then evaluated against a set of award criteria which were based on a Price/Quality ratio of 80%/20%. The scores relative to the Award Criteria of each tenderer are as follows:

	Price (80%)	Quality (15%)	Community Benefits (5%)	Total
Coffey Construction Ltd	71.85	15.00	4.65	91.50
Barhale Construction plc	69.19	15.00	3.58	87.76
Diack & Macaulay Ltd	80.00	3.75	3.25	87.00
RJ McLeod (Contractors) Ltd	69.45	11.25	4.55	85.25
Raynesway Construction Limited	56.41	15.00	4.85	76.26
WI A Gilbert Ltd	66.88	3.75	4.25	74.88
George Leslie Limited	46.80	11.25	3.95	62.00

- 3.6 The evaluation of tenders received identified that the tender submitted by Coffey Construction Ltd is the most economically advantageous.
- 3.7 The budget available for this project is £900,000.00, based on the price submitted by Coffey Construction Ltd this represents a non cashable saving of £114,632.26. Financial costs in respect of this contract will be met by Community Resources Capital Budget for Financial Year 2015/16.
- 3.8 Community Benefits were requested as part of this Contract and, Coffey Construction Ltd offered the following Community Benefits;

Description	Quantity
Jobs (Unemployed)	1
Work Experience Placements (16+ years)	1
Workplace visits	1
School Mentoring	1
Supply Chain briefings with SME's	1
Business Mentoring SME's	1

Implications of the Report

1. **Financial**

The financial status of Coffey Construction Ltd has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the company satisfies the Council's requirements in relation to financial stability.

2. **HR & Organisational Development**

N/A

3. **Community Planning**

Coffey Construction Ltd has a commitment to deliver a number of Community Benefits under this contract as detailed in section 3.9 of this report.

4. **Legal**

The tendering procedures for the establishment of this contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts

5. **Property/Assets**

N/A

6. **Information Technology**

N/A

7. **Equality & Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety**

Coffey Construction Ltd's health and safety submission has been evaluated by Corporate Health & Safety and meets the minimum requirements regarding health and safety.

9. **Procurement**

The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk**

Coffey Construction Ltd insurances have been assessed and evaluated to confirm that they meet the minimum requirement regarding risk.

11. Privacy Impact
N/A

List of Background Papers

None

Author: Laura Gillan, Assistant Category Manager, tel no 0141 618 7464
Laura.gillan@renfrewshire.gov.uk.

To: Procurement Sub Committee

On: 29 March 2016

Report by:

**Joint Report
by
The Chief Executive and Director of Finance and Resources**

Heading:

**Contract Authorisation Report For
RE-ROOFING WORKS AT LOCHWINNOCH AND INCHINNAN
PRIMARY SCHOOLS**

RC/OC/125/16

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub Committee to award two Standard Building Contracts with Quantities for use in Scotland (SBC/Q/Scot 2011) for re-roofing works at Lochwinnoch and Inchinnan Primary Schools.
- 1.2 This procurement exercise has been conducted in accordance with the below EU Threshold Open Procedure (Works) and the Council's Standing Orders Relating to Contracts.
- 1.3 A Contract Strategy was prepared by the Corporate Procurement Unit and approved by the Strategic Commercial and Procurement Manager and the Head of Property Services on the 18th January 2016.

2. Recommendations

- 2.1 It is recommended that the Procurement Sub Committee authorise the Head of Corporate Governance to award the individual Contracts for Re-roofing Works at Lochwinnoch Primary School (Lot 1) and the Re-roofing Works at Inchinnan Primary School (Lot 2), RC/OC/125/16, to Keepmoat Regeneration Ltd.
- 2.2 The Procurement Sub-Committee is asked to note that the value of the Contracts is as follows:
- Lot One: Lochwinnoch Primary School - £307,353.58 excluding VAT;
- Lot Two: Inchinnan Primary School - £365,188.73 excluding VAT.
- 2.3 The Date of Commencement of the Works at both sites is anticipated to be early May 2015. The Date for Completion of the Works is anticipated to be 18 weeks from the Date of Commencement for Lochwinnoch Primary School and 16 weeks for Inchinnan Primary School. Two separate Letters of Acceptance will be drafted and the exact Date of Commencement will be confirmed in these.

3. Background

- 3.1 A central requirement of Property Services is to ensure that Council properties, facilities and assets are properly maintained in a manner that complies with statutory legislation. Renfrewshire Council estate has a vast number of properties, including school buildings, which have been subject to a variety of maintenance regimes, upgrades and alterations etc.
- 3.2 Lochwinnoch and Inchinnan Primary Schools have been identified as requiring remedial roofing works due to the majority of their roof coverings being beyond their useful economic life. Where repairs have been carried out in the past, these have been undertaken on a reactive basis. It is the intention to standardise the condition of roofs to provide a maintenance free environment and, where possible, to upgrade the thermal properties to meet current regulatory standards.
- 3.3 The contracts were tendered in accordance with the below EU Threshold Open Procedure (Works) and the Council's Standing Orders Relating to Contracts.
- 3.4 A contract notice was published on the Public Contracts Scotland advertising portal on 22 January 2016. Eighteen suppliers expressed an interest in the tender, which included two separate and distinct lots, with three suppliers submitting a response by the deadline for submissions of 12 noon on 9 February 2016. All three suppliers bid for both lots.

- 3.5 The three tender submissions were evaluated against a pre-determined set of Bid Selection criteria by representatives from Corporate Procurement Unit, Corporate risk, Corporate Health & Safety and Finance and Resources Services.
- 3.6 All tenders met the Bid Selection Criteria and were evaluated against a set of award criteria which was based on a price / quality ratio / community benefits of 60% / 30% / 10%. Each Lot was evaluated separately.
- 3.7 For Lot One – Lochwinnoch Primary School, the scores relative to the award criteria of each tenderer are as follows:

Company	Price Score (60%)	Quality Score (30%)	Community Benefits (10%)	Total Score	Ranking
Keepmoat Regeneration Ltd	60.00	24.00	9.10	93.10	1st
Skyform (Scotland) Ltd	52.96	16.00	7.80	76.76	2nd
Avonside Roofing Ltd	53.68	10.50	7.50	71.68	3rd

- 3.8 For Lot One – Lochwinnoch Primary School, it is recommended that the contract is awarded to Keepmoat Regeneration Ltd who, based on the evaluation, have provided the most economically advantageous tender.
- 3.9 For Lot Two – Inchinnan Primary School, the scores relative to the award criteria of each tenderer are as follows:

Company	Price Score (60%)	Quality Score (30%)	Community Benefits (10%)	Total Score	Ranking
Keepmoat Regeneration Ltd	60.00	21.00	9.10	90.10	1st
Avonside Roofing Ltd	51.02	12.50	7.50	71.02	2nd
Skyform (Scotland) Ltd	43.47	19.50	7.80	70.77	3 rd

- 3.10 For Lot Two – Inchinnan Primary School, it is recommended that the contract is awarded Keepmoat Regeneration Ltd who, based on the evaluation, have provided the most economically advantageous tender.

- 3.11 The cost for both contracts is £672,542.31 excluding VAT which can be accommodated within the approved budget. The cost includes a 1% discount that was offered by Keepmoat Regeneration Ltd if successful on both lots.
- 3.12 Community benefits were sought as part of this procurement exercise and Keepmoat Regeneration Ltd has committed to the delivery of the following community benefits for each of the contracts:

Work Placements	
Work Experience Placements (16 + years of age)	1
Education Support Initiatives	
Workplace Visits	1
Industry Awareness Days	1
Supply Chain Development Activity	
Supply Chain Briefings with SME's	1

Implications of the Report

1. Financial

The financial stability of Keepmoat Regeneration Ltd has been assessed as part of the evaluation procedure and met with the Council's minimum requirements for this contract.

2. HR & Organisational Development

N/A

3. Community Planning

Keepmoat Regeneration Ltd has committed to deliver a number of community benefits for each of the contracts as detailed in section 3.12 of this report.

4. Legal

The tendering procedures for the establishment of this contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for below EU Threshold Works contracts.

5. Property Assets

In carrying out the work involved with the contracts, the roof coverings at the schools will be improved..

6. Information Technology

N/A

7. Equality & Human Rights

The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health & Safety

Keepmoat Regeneration Ltd health and safety submission was evaluated by Corporate Health and Safety and met the Council's minimum requirements regarding health and safety.

9. Procurement

The Procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. Risk

Keepmoat Regeneration Ltd insurances have been assessed and evaluated to confirm that they have met the minimum requirements regarding risk.

11. Privacy Impact

N/A

List of background papers

(1) None

Author: David Taggart, Strategic & Commercial Category Manager, 0141 618 6905

To: Procurement Sub Committee

On: 29 March 2016

**Report by: Joint Report
by
The Chief Executive and Director of Development and Housing Services**

**Housing Energy Efficiency and Carbon Reduction Programmes: 2015-16
Phase 3**

1. Summary

- 1.1 The Council have been working with E.ON UK Limited from June 2015 to upgrade external insulation of Council properties and owner occupied homes within the Council area in accordance with the HEEPS initiative. To date this wholly externally funded programme of works has seen an investment of over £3,000,000 in insulation improvements to homes identified as appropriate under the initiative.
 - 1.2 A funding under spend returned to the external funding bodies by Scottish Local Authorities has now become available and as a consequence additional external funding has become available for a limited time offering to authorities that are in the position to deliver further improvements.
 - 1.3 To take advantage of this additional funding allowing more houses to benefit from external insulation it is proposed that the existing contract arrangements E.ON UK Limited is extended, where such funding is granted.
 - 1.4 All costs associated with the contract are being covered by external funding.
-

2. Recommendations

It is recommended that the Procurement Sub-Committee:

- 2.1 Authorises the continued use of the contract with E.ON UK Limited for the provision of ECO support on qualifying projects for 2015/16, subject to the availability of sufficient levels of HEEPS:ABS funding to support qualifying projects.
- 2.3 Specifically to authorise the extension of the Contract to deliver the additional funding being made available for Phase 3 of the project.

3. Background

- 3.1 HEEPS (Home Energy Efficiency Programme for Scotland) is an initiative to tackle fuel poverty and increase energy efficiency in homes.
- 3.2 HEEPS is a cluster of programmes currently including:
 - Area Based Schemes (ABS)
 - Loans Scheme
 - Warmer Homes Scotland
 - Cashback Scheme (now closed)
- 3.3 HEEPS: Area Based Schemes (ABS). Formerly known as the National Retrofit Programme, ABS follows an area-based approach with initial focus on the most deprived areas.
- 3.4 Responsibility for programme delivery for ABS falls to local authorities, who are considered best placed through their Local Housing Strategies to understand the nature of housing provision and to co-ordinate a local supply-chain.
- 3.5 Measures available are dependent on the schemes developed by each local authority and will be free to the householder and open to all tenures.
- 3.6 ABS is centrally funded with a total Scotland wide support package of £65m funding for 2015-16. The intention is that ABS is expected to work in tandem with Energy Company Obligations (ECO), with the target to lever in a further £120m a year Scotland wide.
- 3.7 ECO is intended to work alongside the Green Deal to provide additional support in the domestic sector, with a particular focus on vulnerable consumer groups and hard-to-treat homes. ECO was introduced in January 2013 and is being funded and delivered by larger energy suppliers across Great Britain. It is administered by Ofgem.
- 3.8 To enable the Council to take advantage of the HEEPS:ABS funding and identify suitable energy suppliers a Prior Information Notice (PIN) was issued through Public Contracts Scotland Tender in late 2014 to seek ECO partners to work with the Council in the delivery of the Scheme.

- 3.9 Two supplier, Scottish Gas and E.ON UK Limited responded to the PIN and were issued with a Questionnaire to establish if they could provide the appropriate support to the Council.
- 3.10 Responses to the questionnaire were reviewed and only E.ON UK Limited were capable of providing the required level of support.
- 3.11 The outcome of the responses were reported to the Housing and Community Safety Policy Board on 10 March 2015, where it was agreed that E.ON UK Limited be offered the position to assist the Council in the provision of ECO support to qualifying projects for 2015/16 through external HEEPS funding and E.ON's ECO obligations.
- 3.12 A Contract detailing the works requirements was issued to EON UK on 1 June 2015 by the Director of Development and Housing Services following the authorisation detailed in 3.11 above. This award was for phase 1 of the works with the potential for other phases at an estimated value of £1,938,325 excluding VAT.
- 3.13 In late 2015 an additional 264 properties (both private and social) were identified that could benefit from additional HEEPS and ECO funding. On 5 October 2015 a contract variation was signed by the Director of Development and Housing services to include a second phase for an additional cost of £1,089,675. Phase 2 is due to end in May 2016.
- 3.14 Council has had the benefit of the HEEPS:ABS funding and investment from E.ON to externally insulate homes in the Council area. Additional funding has been made available from the funding returned by other local authorities. Housing and Development have been offered up to £500k which will allow a further 124 houses to benefit from external insulation similar to the works at Gallowhill Rd. The additional funding will be conditional upon the works being instructed in April 16 and completed by September 2016.
-

Implications of the Report

1. **Financial** - The cost for the contract works is not from Council funds and external funded through the HEEPS:ABS Scheme.
2. **HR & Organisational Development** – None
3. **Community Planning – Community Care, Health & Well-being** – improving and maintaining housing conditions benefiting tenants and private owners. Addressing fuel poverty. **Greener** – protecting, caring and enhancing the natural and built environment. Reducing carbon emissions **Jobs and the Economy** – construction firms employ local staff **Safer and Stronger** – ensuring the long term sustainability of the housing stock in both social rented and private sectors

4. **Legal** - *None*.
 5. **Property Assets** – Improvements in the energy performance of both Renfrewshire Council and Housing Association stock, and within private dwellings.
 6. **Information Technology** – None
 7. **Equality & Human Rights** – None
 8. **Health & Safety** – None
 9. **Procurement** – The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures.
 10. **Risk** – None
 11. **Privacy Impact** – Not Applicable
 12. **CoSLA Policy Position** – Not Applicable
-

List of background papers

- (a) Report to Housing and Community Safety Policy Board on 10 March 2015 entitled ‘**Housing Energy Efficiency and Carbon Reduction Programmes: 2015/16**’
-

Author: David Taggart, telephone number 0141 618 6905, email address david.taggart@renfrewshire.gov.uk

To: Procurement Sub Committee

On: 29th March 2016

Report by:

**Joint Report
by
The Chief Executive & Director of Community Resources**

Contract Authorisation Report

Strategic Review of Street Lighting – LED Lantern Replacement 2016/2017

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub Committee to award a contract for the Strategic Review of Street Lighting - LED Lantern Replacement 2016/2017, reference RC1602_5540_ITT11689.
 - 1.2 This procurement exercise has been tendered in accordance with Renfrewshire Council's Standing Orders Relating to contracts for below EU Threshold Works contracts.
 - 1.3 A contract strategy document has been approved by the Strategic Commercial & Procurement Manager and Director of Community Resources for the Strategic Review of Street Lighting – LED Programme.
-

2. Recommendations

- 2.1 It is recommended that the Procurement Sub Committee authorises:
 - 2.1.1 The Head of Corporate Governance to award the contract for Strategic Review of Street Lighting – LED Lantern Replacement 2016/2017 (reference RC1602_5540_ITT11689) to Amey OW Ltd;

- 2.1.2 The value of the contract at £813,109.72, with an additional 10% contingency spend for unforeseen works.
- 2.1.3 The contract will commence on 28 April 2016. The completion date for the last section of the works scheduled for 2 September 2016.
-

3. Background

- 3.1 Community Resources is responsible for the maintenance of all street lighting within the Council area. This contract includes for installation of new LED lanterns to the street lighting infrastructure of all roads within the Paisley area (excluding trunk roads).
- 3.2 On 25th June 2015, the Council approved the street lighting improvement strategy for the replacement of existing street lanterns with LEDs to improve the quality of light, reduce energy and reduce maintenance costs. Council also approved a capital investment programme, estimated at £11m to fund delivery of the strategy by the end of financial year 2016/17; and the investment programme be delivered through the appropriate application of capital lifecycle maintenance resources available during the delivery programme period with the balance funded through self-financed prudential borrowing arrangements.
- 3.3 On 27 January 2016, the Procurement Sub Committee approved a new tendering procedure for the LED Lantern Replacement 2016/2017 contract be commenced using revised tender documents.
- 3.4 The original installation strategy was revised to provide for the LED installation to be completed in three (3) stages. This contract is for stage 1 covering Paisley. Subsequent reports to this board will follow in due course.
- 3.5 The procurement exercise was tendered in accordance with Council's Standing Orders Relating to Contracts for below EU Threshold Open Procedure (Works), Public Contracts (Scotland) Regulations 2012, as amended.
- 3.6 A contract notice was published on the Public Contracts Scotland advertising portal on 23 February 2016. Tender documentation was available for immediate download through the online e-tender system.
- 3.7 34 contractors noted an interest. At the deadline for tender submissions, 12 noon on Monday 14 March 2016, two (2) submissions were received.

- 3.8 The two (2) tender submissions were evaluated against a pre-determined set of Bid Selection Criteria by officers from the Corporate Procurement Unit, and in conjunction with the appropriate specialist & technical officers from within Community Resources and Finance & Resources – including Corporate Insurance and Corporate Health & Safety. None of the tenderers failed to meet the Bid Selection Criteria.
- 3.9 Tender submissions were then evaluated against a set of award criteria which was based on a price / quality ratio of 70% / 30%. The scores relative to the award criteria of each tenderer are as follows:

Supplier	Price (70)	Quality (30)	Total Score
Amey OW Ltd	70	27.60	97.60
Centre Great Ltd	58.29	16.35	74.64

- 3.10 It is recommended that the contract is awarded to Amey OW Ltd, who based on evaluation, have provided the most economically advantageous tender. Prices have been agreed for the contract duration.
- 3.11 In terms of environmental management, Amey OW Ltd have confirmed that 25% of their vehicles are Euro 6 compliant. The tender contained a question on end of life for lanterns and columns, Amey OW Ltd confirmed that they will transfer old lanterns, lamps, columns and cardboard to their storage depot and separate each component into skips, shredder, bailers and stock piles prior to being transferred to recycling centres. Old lanterns will be disposed as per the WEEE Regulations 2013. Columns will be cut down and recycled. Cardboard from the new lantern packaging will be shredded and recycled.
- 3.12 Amey OW Ltd have committed to delivery of the following community benefits as a result of delivery of this contract:
- 4 Jobs (unemployed)
 - 1 Work experience placement (16+ years of age)
 - 1 industry awareness day
 - 1 career event
 - 1 supply chain briefing with SME's
 - 3 S/NVQ's or equivalent for existing employees

Implications of the Report

1. Financial

Financial costs in respect of this contract will be met from approved capital resources.

2. HR and Organisational Development

None.

3. Community Planning

Safer and Stronger Renfrewshire Council has a statutory obligation under the Roads (Scotland) Act 1984 for the provision and maintenance of roads and footways.

This type of improvement to the condition of the road network contributes to maintaining network availability and public safety.

Greener The recommended contractors have an environmental policy which demonstrates that they give consideration to the impact their business and processes have on the environment.

4. Legal

The procurement exercise was tendered in accordance with Council's Standing Orders Relating to Contracts for below EU Threshold Open Procedure (Works), Public Contracts (Scotland) Regulations 2012, as amended.

5. Property

None.

6. Information Technology

None

7. Equality & Human Rights

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health and Safety

Tenderers health and safety submissions have been evaluated by Renfrewshire Council's Health and Safety section. All tenderers have met the minimum requirements regarding health & safety.

9. Procurement

The procurement exercise was conducted in accordance with Renfrewshire Council's Standing Orders Relating to Contracts.

10. Risk

N/A

11. Privacy Impact

N/A

Author: *Laura Gillan, Assistant Category Manager 0141 618 7464.*

