

RENFREWSHIRE COUNCIL**JOINT CONSULTATIVE BOARD - (Non-teaching) September 2015****DETAILS OF GRIEVANCES (Informal stages onwards)**

SERVICE	INFORMAL STAGE	FORMAL STAGE 1	FORMAL STAGE 2	TOTAL 09/15	TOTAL 05/15
Chief Executives				0	0
Community Resources	1	1	1	3	1
Development & Housing Services				0	1
Childrens Services	1	1		2	3
Finance & Resources				0	0
TOTAL	2	2	1	5	5

(Information as at September 2015)

Operation of the Grievance Procedures -

The time limits below may be modified by mutual consent. It is also noted that depending on the complexity of the issue reasonable time should be allowed to ensure the issue is investigated as fully as possible.

If a supervisor has been unable to provide a remedy or the employee is dissatisfied with the response to the informal stage the employee can pursue the grievance to formal stage 1. On receipt of the paperwork a meeting will be arranged (but not necessarily take place) within 5 working days. Following the meeting, a written reply will be made to the employee as soon as possible, but in any event, within 5 working days of the meeting taking place.