
To: Renfrewshire Integration Joint Board

On: 23 November 2018

Report by: Chief Officer

Heading: Renfrewshire HSCP - Winter Plan 2018/19

1. Summary

- 1.1. Health Boards and Integrated Joint Boards received guidance from the Scottish Government to support planning and preparation for Winter 2018/19. Health Boards must be satisfied that potential disruption to NHS services, patients and carers is minimised. The draft winter plan for the NHSGGC Board area was approved on 16th October 2018. <https://www.nhsggc.org.uk/media/250842/item-13-winter-plan-18-50.pdf>
- 1.2. Health and Social Care Partnerships in NHS Greater Glasgow and Clyde have produced winter plans to support the NHSGGC Board plan. The plan for Renfrewshire has been produced by the Health and Social Care Partnership in collaboration with acute services and Renfrewshire Council. A final draft is attached at Appendix 1.
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2. Recommendations

- 2.1. The IJB is asked to approve Renfrewshire HSCP's draft Winter Plan 2018/19.
- 2.2. The IJB is asked to note the collaborative work carried out with NHS Greater Glasgow and Clyde, and the Winter Plan approved by the Board on 16th October 2018.
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3. Background

- 3.1. Renfrewshire HSCP's plan focuses on the key actions from the Winter Assurance Framework:
- Business continuity plans tested with partners
 - Escalation plans tested with partners
 - Safe and effective admission/discharge pre, during and post festive period
 - Strategies for additional surge capacity

- Whole system activity plans for January (respiratory focus)
- Effective analysis to plan activity and monitor performance
- Workforce capacity plans and rotas to be agreed by October 2018
- Discharges at weekends and bank holidays
- The risk of patients being delayed on their pathway is minimised
- Communication Plans
- Delivery of seasonal flu vaccinations to public and staff

This plan for winter complements our ongoing work to reduce the demand for unscheduled care.

- 3.2. Progress with the plan, and regular review of available data will be made by the HSCP management team. The plan has been shared with the Council's civil contingency team and with acute and NHSGGC Health Board colleagues.

Implications of the Report

1. **Financial** – None
2. **HR & Organisational Development** – None
3. **Community Planning** - None
4. **Legal** – Meets the obligations under clause 4.4 of the Integration Scheme.
5. **Property/Assets** – None
6. **Information Technology** – None
7. **Equality & Human Rights** – The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – None
9. **Procurement** – None
10. **Risk** – None
11. **Privacy Impact** – None

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| <p>Any enquiries regarding this paper should be directed to Fiona MacKay, Head of Strategic Planning and Health Improvement (Fiona.MacKay2@ggc.scot.nhs.uk / 0141 618 7656)</p> |
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Renfrewshire HSCP

Winter Assurance Framework

This framework describes additional actions being taken to prepare for the winter period. It should be read in conjunction with Renfrewshire's Unscheduled Care Plan which describes our ongoing work to reduce our reliance on unscheduled care.

| Key Action | Response | Lead |
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| Business continuity plans tested with partners | <p>HSCP to be updated by service managers. Local resilience group to be established to test the plan 11th December.</p> <p>Learning from the 2018 adverse weather incident. Reminder to be issued to all staff about adverse weather policies and the need to report to a local base if you cannot get to your normal place of work.</p> | Head of Administration |
| Escalation plans tested with partners | Operational Heads of Service to ensure management cover over the holiday period. Single route into HSCP for acute system when pressures are identified. HSCP to provide input to daily huddles, with escalation route through Head of Service. David Leese (or nominated SMT member) to be main escalation route for RAH outside huddle process. | Heads of Service |
| Safe and effective admission/discharge pre, during and post festive period | Planning ahead now for freeing up maximum capacity in Care @ Home service over the winter by undertaking reviews. Focus on attendance at work in all services in the HSCP. | Heads of Health and Social Care Services |
| Strategies for additional surge capacity | Explore the use of Hunterhill (empty respite | Heads of Health and Social Care Services |

| Key Action | Response | Lead |
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| | beds) as step down facility if demand for Care @ Home cannot be met. | |
| Whole system activity plans for January (respiratory focus) | <p>Test of change planned for winter period involving Respiratory Nurse Specialist, will work in conjunction with GP Practice identified as having substantial numbers of COPD patients who may have had repeated admission to hospital. This will involve the triaging of appropriate patients who will be seen same day by nurse and episode of care managed by Respiratory Nurse Specialist including prescribing. Purpose is to reduce GP workload whilst ensuring comprehensive review of patients.</p> <p>In tandem it is hoped that a pilot of prescribing of rescue medication for COPD patients by community pharmacists will be implemented.</p> | Chief Nurse |
| Effective analysis to plan activity and monitor performance | Preparatory work being undertaken now to ensure that the switchover from Edison to TrakCare is smooth and that adequate numbers of appropriate staff have access to the system and are trained. Links with Business Support staff to ensure adequate holiday cover over the festive period. | Heads of Health and Social Care Services |
| Workforce capacity plans and rotas to be agreed by October 2018 | <p>Confirmation that rotas and workforce plans will be completed by October – work currently underway.</p> <p>Contact care homes and contact Care @</p> | <p>Heads of Service</p> <p>Service Manager – District Nursing/RES</p> |

| Key Action | Response | Lead |
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| | Home services to ensure resilience over the winter period. Hospital social work staff will work throughout the bank holiday period. | |
| Discharges at weekends and bank holidays | <p>Hospital social work team actively promoting 7 day/all day discharge and attending daily huddle.</p> <p>Work with nursing homes (through contracts team) to encourage them to accept higher than normal admission numbers over the pressure period and to ensure that they admit at weekend. Over this period, patients may be offered a wider range of nursing homes than usual.</p> | <p>Heads of Health and Social Care Services</p> <p>Service Manager – District Nursing/RES</p> |
| The risk of patients being delayed on their pathway is minimised | Given the reduced availability of beds for AWI patients at Darnley Court, explore the potential with procurement colleagues of commissioning care home beds with medical cover elsewhere in Renfrewshire. | Heads of Health and Social Care Services |
| Communication Plans | Re-enforce Board public messages about preparations for winter. Advertise staff flu clinics and promote uptake. | Head of Strategic Planning and Health Improvement |
| Delivery of seasonal flu vaccinations to public and staff | Plans to deliver peer led immunisation across Renfrewshire to complement the Board run flu clinics. Working with Council colleagues to ensure all HSCP staff are protected. Write to care homes and Care @ Home providers to seek assurances that they will be offering staff immunisation. | Service Manager – District Nursing/RES |