



To: Finance, Resources and Customer Services Policy Board

On: 6th June 2018

Report by: The Chief Executive and the Chief Officer of Renfrewshire Health and Social Care Partnership

Heading: Provision of Renfrewshire Care at Home Scheduling and Monitoring Service

1. Summary

- 1.1. The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a contract to CACI Limited for the Provision of Renfrewshire Care at Home Scheduling and Monitoring Service.
 - 1.2. The procurement exercise has been conducted in accordance with the above EU Threshold Open Procedure for Services and the Council's Standing Orders Relating to Contracts.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
 - 2.1.1 The Head of Corporate Governance to award the Contract for the Provision of Renfrewshire Care at Home Scheduling and Monitoring Service to CACI Limited;
 - 2.1.2 A maximum spend of £495,066.37 excluding VAT (Based on up to £333,399.82 for the first three years of the contract and where the

maximum two year extension is exercised an extension spend of up to £161,666.55); and

- 2.1.3 the Contract period of three (3) years with the option at the discretion of the Council to extend for an additional year on up to two (2) occasions.
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3. Background

- 3.1 The Care at Home Service which this Service will support provides care and support to vulnerable service users allowing them to remain safely at home.
- 3.2 The Service will allow enhanced scheduling, visit verification, wellbeing measurement, safeguarding and information sharing. It will utilise real-time data to keep In-house Care at Home workers up- to- date with schedules and visit requirements via mobile devices, whilst the recording of observations/outcomes means information can immediately be communicated to office based staff.
- 3.2 A contract notice was dispatched via the Public Contract Scotland advertising portal to the Official Journal of the European Union (OJEU) on 13th October 2017 with the contract notice being published by OJEU on 18th October 2017 and tender documentation being available for downloading from the Public Contract Scotland – Tender platform.
- 3.3 During the tendering period twenty-four (24) organisations expressed an interest in the tender. At the tender closing date of 12 noon, 22nd November 2017, six (6) organisations had made a tender submission.
- 3.4 All tender submissions were evaluated against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives from the following Council Services: Corporate Procurement Unit, Corporate Risk and Corporate Health & Safety and Renfrewshire Health and Social Care Partnership.
- 3.4 The six (6) tender submissions were compliant with the ESPD requirements and were each evaluated against the published set of award criteria on 70% Technical (Quality) and 30% Commercial (Price).

3.5 The scores relative to the award criteria for each tender submission are:

Supplier Name	Quality (70%)	Price (30%)	Total (100%)
CACI Limited	50.72	8.40	59.12
HAS Technology Limited t/a CM2000	47.66	10.05	57.71
Comarch UK Ltd	26.57	3.01	29.58
Fastroi Ltd	39.80	15.62	55.42
Unique IQ Ltd	22.63	30.00	52.63
Webroster	23.28	11.59	34.87

3.6 The evaluation of tender submissions received identified that the tender submitted by CACI Limited was the most economically advantageous tender submission.

3.7 Community Benefits were sought as part of this Tender and CACI Limited advised within their tender submission that the following Community Benefits would be delivered as part of this Contract:

- Work experience placement to either a school leaver, job seeker or graduate
- Work experience placement for 1 high school pupil over 16 years old
- Career visit to a local school aimed at demonstrating career progression from school to working for a multinational IT organisation

Implications of the Report

1. Financial

The financial status of CACI Limited was assessed by undertaking a Dun & Bradstreet which confirmed that the organisation satisfied the Council's requirements in relation to financial stability.

2. HR & Organisational Development

No TUPE implications for the Council have arisen or are anticipated.

3. Community/Council Planning –

- Building strong, safe and resilient communities -

- This service will help Care at Home staff to deliver a high standard of care to service users in their own homes.
 - Tackling inequality, ensuring opportunities for all –
 - The provision of this service will support the Care at Home Service to deliver care and support to vulnerable service users who otherwise could not remain at home.
4. **Legal** - The procurement of this contract has been conducted in accordance with the Public Contracts (Scotland) Regulations 2015 and the Council's Standing Orders relating to Contracts using an above EU Open tender procedure for Services Contracts.
 5. **Property/Assets** – None.
 6. **Information Technology** - The outcome and delivery of this contract will ensure alignment with the Council's ICT strategy.
 7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - There are no health and safety implications associated with the award of the contract.
 9. **Procurement** – The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
 10. **Risk** - The submission has assessed and meet the requirements of the tender.
 11. **Privacy Impact** - A Privacy Impact Assessment has been conducted and CACI Limited have signed a Data Processor agreement.
 12. **Cosla Policy Position** – None

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