



Renfrewshire Valuation Joint Board

Notice of Meeting and Agenda Renfrewshire Valuation Joint Board

Date	Time	Venue
Friday, 23 November 2018	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Clerk

Membership

Councillors Angela Convery, Danny Devlin, Charlie Gilbert and Paul O’Kane (East Renfrewshire Council); Councillors Graeme Brooks, Colin Jackson, Tommy McVey and Innes Nelson (Inverclyde Council); and Councillors Tom Begg, Jacqueline Cameron, Audrey Doig, Kenny MacLaren, Mags MacLaren, John McIntyre, Jim Sharkey and Andy Steel (Renfrewshire Council).

Councillor Audrey Doig (Convener):

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|-----------|---|----------------|
| 1 | Minutes | 5 - 14 |
| | Minute of meeting held on 17 August 2018 and Minute of special meeting held on 18 September 2018. | |
| 2 | Attendance at Joint Board Meetings and Appointment of Depute Convener | 15 - 18 |
| | Report by Clerk. | |
| 3 | Service Review (Part 2) | 19 - 24 |
| | Report by Assessor and Electoral Registration Officer. | |
| 4 | Financial Outlook 2019/22 | 25 - 30 |
| | Report by Treasurer. | |
| 5 | Revenue Budget Monitoring | 31 - 34 |
| | Report by Treasurer. | |
| 6 | Accommodation Update | 35 - 36 |
| | Report by Assessor and Electoral Registration Officer. | |
| 7 | Performance Report | 37 - 40 |
| | Report by Assistant Assessor and Electoral Registration Officer. | |
| 8 | Non-domestic Appeals | 41 - 48 |
| | Report by Assistant Assessor and Electoral Registration Officer. | |
| 9 | Canvass and Electoral Update | 49 - 52 |
| | Report by Assessor and Electoral Registration Officer. | |
| 10 | Records Management Plan - Progress Update Review | 53 - 72 |
| | Final Report by the Public Records (Scotland) Act Assessment Team | |
| | Report by Assistant Assessor and Electoral Registration Officer. | |

11 Date of Next Meeting

Note that the next meeting of the Joint Board will be held at 2.00 pm on 18 January 2019 in the Council Chamber, Renfrewshire House, Cotton Street, Paisley.