

Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 22 March 2019	10:45	Scotland Excel Meeting Room 1, Renfrewshire House, Cotton Street, Paisley

KENNETH GRAHAM
Clerk

Membership

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Graham Hutchison (City of Edinburgh Council); Provost Norman A Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries and Galloway Council); Councillor Altany Craik (Fife Council); Bailie Norman MacLeod (Glasgow City Council); Councillor Alister Mackinnon (Highland Council); (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Amanda Hawick (Shetland Islands Council) and Councillor Collette Stevenson (South Lanarkshire Council)

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

Video Conferencing

Should any member wish to participate using video conferencing please contact Lesley Jones on 0141 618 7444.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email

democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|-------------|---|----------------|
| 1 | Minute | 1 - 8 |
| | Minute of meeting of the Executive Sub-committee held on 25 January 2019. | |
| 2 | Revenue Budget Monitoring | 9 - 12 |
| | Joint report by Treasurer and Director of Scotland Excel. | |
| 3 | Annual Audit Plan 2018/19 | 13 - 28 |
| | Report by Treasurer. | |
| 4(a) | Contract for Approval: Supply, Delivery, Installation and Maintenance of Vending Machines | 29 - 40 |
| | Report by Director of Scotland Excel. | |
| 4(b) | Contract for Approval: Supply, Delivery, Maintenance and Repair of Cleaning Equipment | 41 - 52 |
| | Report by Director of Scotland Excel. | |
| 5 | Request for Associate Membership by Cycling Scotland | 53 - 54 |
| | Report by Director of Scotland Excel. | |
| 6 | Operating Plan Update | 55 - 70 |
| | Report by Director of Scotland Excel. | |
| 7 | Date of Next Meeting | |
| | Note that the next meeting of the Executive Sub-committee will be held at 10.45 am on 26 April 2019 in Scotland Excel Meeting Room 1, Renfrewshire House, Cotton Street, Paisley. | |