

## Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 13 December 2017	15:00	Corporate Meeting Room 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillors Tom Begg; Jim Harte; Jim Paterson; Andy Steel; and John McNaughtan.

### Representing APT&C Staff

M Ferguson (and 5 APT&C Staff)

### Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## **Items of business**

### **Apologies**

Apologies from members.

### **Declarations of Interest**

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

#### **1 Appointment of Chairperson**

#### **2 Developments in Health and Safety 3 - 6**

Report by Director of Finance & Resources relative to developments in health and safety since the last meeting.

#### **3 Absence Statistics 7 - 16**

Report by Director of Finance & Resources.

#### **4 Details of Grievances 17 - 18**

Report by Director of Finance & Resources relative to details of grievances received.

#### **5 Agency Workers**

Report by Director of Finance & Resources relative to the number of agency staff employed by the Council.

Please note that the document related to this item is attached on CMIS as a meeting document below.

For those receiving paper copies of the agenda the document has been attached at the back of the agenda pack.

#### **6 Date of Next Meeting**

The next meeting of the Joint Consultative Board: Non-Teaching is scheduled to be held at 3pm on 31 January, 2018.