

---

**To:** Renfrewshire Integration Joint Board Audit, Risk and Scrutiny Committee

**On:** 9 September 2022

---

**Report by:** Head of Health & Social Care

---

**Heading:** Health & Safety Update

---

**1. Purpose**

- 1.1. The purpose of this paper is provide the IJB Audit, Risk and Scrutiny Committee with an update on our incident report position from 1<sup>st</sup> January 2022 to 31<sup>st</sup> June 2022.
- 

**2. Recommendations**

It is recommended that the IJB Audit, Risk and Scrutiny Committee:

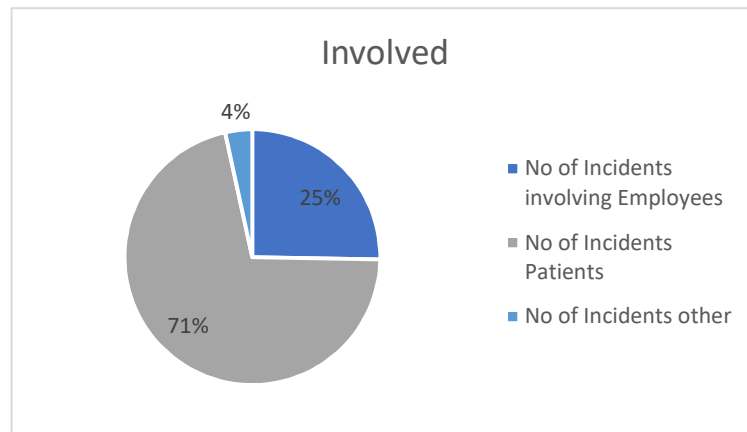
- Note the content of this paper.
- 

**3. Reporting Systems**

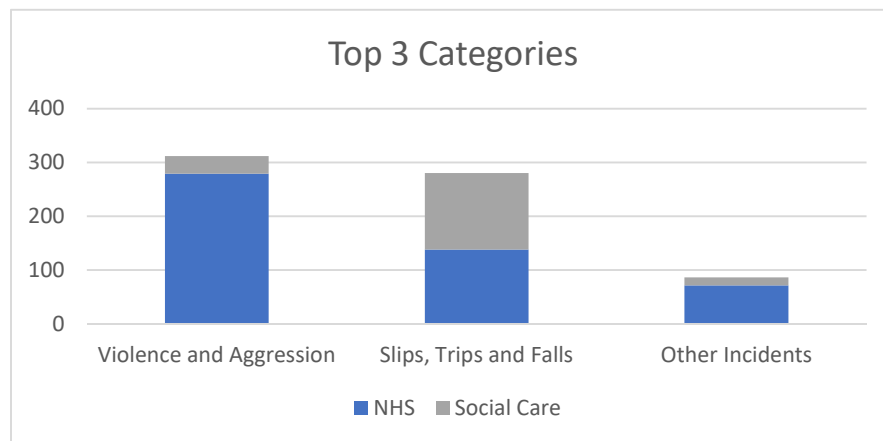
- 3.1 There are different reporting systems in place across NHS and Local Authority services. Incident reporting within NHS is captured in DATIX and within Local Authority this is captured in Business World. Business World is currently undergoing a redesign to allow for better recording and reporting of safety incidents. The initial relaunch of Business World has been delayed from April 2022 to August 2022.
- 

**4. Incident Reporting**

- 4.1 The first 6 months of 2022 saw **1,084** incidents raised within the HSCP, **840** of these were raised via Datix and **244** from Business World.
- 4.2 The breakdown of incidents raised were 71.2% involving patients, 25.3% involving staff and 3.4% other.



4.3 Most occurring incidents remains Violence & Aggression **312**, Slips, Trips & Falls **280** and Other Incidents **86**.



4.3.1 The undernoted actions remain in place to help address the highest rates of incidents

- Violence and Aggression:** Training and refresher training are in place for staff and an e-learning module is available. The Violence Reduction service is also available for staff to provide advice and support around violence reduction and de-escalation strategies.  
 Following a recent incident enquiries are being made to the possibility of all staff receiving an element of violence & aggression training in relation to break away techniques.  
 Additional personal alarms are now available for distribution to all staff while working within Mental Health wards. Following the increased number of alarms available an audit on the use of these alarms is being undertaken.
- Slips/Trips and Falls:** All accidents/incidents are investigated locally. Follow up actions are identified, risk assessments are reviewed and care plans updated.
- Other incidents:** Categorisation of “other incidents” will become a focus for Health & Safety as we move to reduce the use of other incidents ensuring accurate reporting. Analysis is underway and recommendations will be made where incidents could have been categorised more appropriately. This will be shared with Service Managers.
- Incidents categorised as “Other” will be shared with managers on a monthly basis to aid exploration of these incidents for more accurate categorisation.

## 5. **Serious Adverse Events (SAEs)**

5.1 Systems are in place across both Health & Social Care to record Significant Adverse Events with a Briefing Note completed in all cases. All incidents reported are investigated to reduce the risk of recurrence with learning shared.

5.2 The first 6 months of 2022 has saw **2** SAEs commissioned within Renfrewshire HSCP this is a reduction of 1 on the previous 6 months. The position is in keeping with the annual position where we saw a 50% reduction overall. Both SAEs commissioned were in relation to suicide or suspected suicided. These SAEs remain active at the present date.

## 6. **RIDDOR**

6.1 There have been **9** RIDDOR incidents in the first 6 months of 2022 this is an increase of **1** from the 6 months prior. Of these incidents **7** were raised within NHS and **2** within Social Care.

Breakdown:

Area	Categories	Number of incidents investigated as RIDDOR
Mental Health Services	Violence & Aggression	5
Administration Services	Moving & Handling	1
District Nursing	Slips, Trips & Falls	1
Learning & Disability Services	Struck Against	1
Care @ Home Services	Slips, Trips & Falls	1

## 7. **Fire Safety**

7.1 A small number of premises across Renfrewshire remain closed since the pandemic and taking this in to account our Fire Safety Audit is currently 78% which is a 40% increase on where we were at the beginning of 2022.

7.2 Following the implementation of the new Fire Risk Assessment for residential care homes and audit of same, further revisions are taking place and matters raised within the audit are being addressed including staff training.

## 8. **Health & Safety Compliance**

Monthly monitoring and reporting continues across NHS services for training and incident reporting. Following the short life working group, essential training requirements have been outlined for social care staff and steps are being taken to obtain the current position for staff training across services to support future training plans. The revised business world reporting system is expected to go live by the 31<sup>st</sup> August 2022.

NHS Services within Renfrewshire HSCP will undergo a Health & Safety Audit before March 2023 as part of an NHSGGC-wide audit schedule. Service Managers continue to monitor and update local risk assessments for their service areas.

---

### **Implications of the Report**

1. **Financial** – No direct implications from this report
2. **HR & Organisational Development** – No direct implications from this report
3. **Community Planning** – No direct implications from this report
4. **Legal** – No direct implications from this report
5. **Property/Assets** – No direct implications from this report
6. **Information Technology** – Managing information and making information available may require ICT input.
7. **Equality & Human Rights** – No direct implications from this report
8. **Health & Safety** – No direct implications from this report
9. **Procurement** – No direct implications from this report
10. **Risk** – No direct implications from this report
11. **Privacy Impact** – None.

---

### **List of Background Papers – None.**

---

**Author:** Karen Mitchell, Operational Support Officer

Any enquiries regarding this paper should be directed to Jackie Dougall, Head of Health & Social Care ( <a href="mailto:jackie.dougall@ggc.scot.nhs.uk">jackie.dougall@ggc.scot.nhs.uk</a> /Tel: 0141 618 7898)
---