

Scotland Excel

To: Scotland Excel Executive Sub Committee

On: 27 November 2015

**Report
by
Director Scotland Excel**

Request for Associate Membership of Scotland Excel by Cordia (Services) LLP

1 Introduction

In addition to the 32 local authorities who are full members of Scotland Excel applications can be made for Associate Membership by organisations such as council arms length organizations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2 Application

Cordia (services) LLP is an arm's length organisation of Glasgow City Council established in 2008 to provide home care and facilities management services across Scotland. The organisation now employs over 7000 staff and is the largest home care provider in Scotland. Cordia also provides catering services in Glasgow City Chambers, Kelvingrove Art Gallery, The People's Palace and to more than 63,000 school children every day.

To ensure the efficient and cost effective delivery of these services Cordia have approached Scotland Excel and requested approval to become an associate member with access to our contracts under Glasgow City Council's annual requisition fee.

3 Legislative Position

Before any application is submitted to committee for consideration checks are made into the organisation including scrutiny of the Memorandum & Articles of Association, finances and the type of contracts that the organisation wishes to access. Membership commences once committee has approved the application and a Membership Agreement between Scotland Excel and the organisation is signed. The Membership Agreement protects Scotland Excel and Renfrewshire Council in the event of default by the Associate Member in any contract.

Scotland Excel monitors all requests from arms length organisations to become associate members to ensure that any legal requirements are met as not all such organisations are fully funded from their local authority, in this case Cordia qualify for membership as they in accordance with the Local Authorities (Goods and Services) Act 1970, section 1B, namely that the organisation is not a public body, but it has functions of a public nature or engages in activities of that nature.

4 Recommendation

It is recommended to committee that Cordia's application to join Scotland Excel as an associate member be approved, at no fee, subject to completion and signing of the agreement document.