

Minute of Special Meeting

Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Friday, 22 October 2021	12:15	Teams - virtual meeting,

Present: Councillor Tom Begg, Councillor Bill Brown, Provost Lorraine Cameron, Councillor Karen Devine-Kennedy, Councillor Neill Graham, Councillor John Hood, Councillor Kenny MacLaren, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Jim Sharkey, Councillor John Shaw, Councillor Andy Steel

Chair

Councillor Shaw, Convener, presided

In Attendance

L McIntyre, Head of Policy & Commissioning; B Lambert, Corporate Procurement Manager, S Gibb, Procurement Operations Manager, A Donaldson, Strategic Commercial Category Manager, L Gillan, Strategic Commercial Category Manager and S Walker, Senior Procurement Specialist (all Chief Executive's Service); K Graham, Head of Corporate Governance; J Lynch, Head of Property; G Dickie, Partnering & Commissioning Manager; D Head and D Pole, (both End User Technicians); R Devine, E Gray, and P Shiach (all Senior Committee Services Officers), and K O'Neill, Assistant Democratic Services Officer (all Finance & Resources).

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be webcast live on the Council's website.

Thereafter the Clerk undertook a roll call of members participating remotely.

Declarations of Interest

Councillor Shaw declared a non-financial interest in item 1 of the agenda, Contract Award, Kirklandneuk Primary School, Extension and Alterations, as a member of the school's Parent Council and indicated his intention to remain in the meeting and take part in the discussion and voting thereon.

Item Withdrawn

Prior to commencement of the meeting the Convener advised that agenda item 5 – Functional Family Therapy - had been withdrawn and consequently would not be considered by the Policy Board.

Declaration of Interest

Councillor Shaw having previously declared an interest in the following item remained in the meeting.

1 Contract Award: Kirklandneuk Primary School - Extension and Alterations (RC-CPU-20-432)

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a contract for extension and alterations to Kirklandneuk Primary School.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a works contract for Kirklandneuk Primary School – Extensions and Alterations – (RC-CPU-20-432) to Fleming Buildings Limited; ;

(b) That the award of a contract for the contract sum of £774,533.26 excluding VAT, with an additional 10% contingency spend be approved;

(c) That it be noted that the anticipated date of award was Friday 5 November 2021 with an anticipated date of possession of Monday 29 November 2021;

(d) That it be noted that the anticipated completion dates were:

Section 1, new extension – 11 August 2022

Section 2, internal alterations – 7 September 2022 – this date was based on commencing internal works at start of Summer break on 30 June 2022. However, if earlier access to internal areas was permitted to the Contractor, it was expected both sections would be completed simultaneously. If there were any changes to these planned dates these would be confirmed in the Council's Letter of Acceptance; and

(e) That it be noted that the award of this Contract was subject to the provision of a Performance Bond and Collate.

2 **Notification of Correction to Report - Framework Agreement for Insurance for Renfrewshire Council and Associated Bodies and Renfrewshire Valuation Joint Board (RC-CPU-21-034)**

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to notifying the Board of a typographical error in the recommended tenderer's name in the recently approved Contract Authorisation Report for award of the Framework Agreement for Insurance for Renfrewshire Council and Associated Bodies, and Renfrewshire Valuation Joint Board.

DECIDED: That it be noted that a typographical error which referenced Zurich International PLC should have read Zurich Insurance PLC was picked up and accordingly had not impacted on the award.

3 **New Nursery Building at Bargarran Community Centre (RC-CPU-21-137)**

There was submitted a joint report by the Chief Executive and the Director of Finance relative to the award of a Works Contract for the New Nursery Building at Bargarran Community Centre (RC-CPU-21-137) to SKW Construction Ltd.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a Contract for the New Nursery Building at Bargarran Community Centre (RC-CPU-21-137), pending evidence of required insurances, to SKW Construction Ltd;

(b) That the award of this contract for the Contract Sum of £365,175.00 excluding VAT plus 10% contingency for any unseen works be approved; and

(c) That it be noted that the anticipated date of award was 5 November 2021, the contract period was six months with the Date of Possession anticipated to be 1 March 2022 but would be confirmed in the Letter of Acceptance.

4 **Provision of a Community Based Mental Health Service (RC-CPU-21-011)**

There was submitted a joint report by the Chief Executive and Director of Finance & Resources relative to the award of a negotiated contract to RAMH for the provision of a Community Based Mental Health Service (RC-CPU-21-011).

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the Contract for the Provision of a Community Based Mental Health Service (RC-CPU-21-011) to RAMH;

(b) That the award of the Contract for one year from 9 November 2021 to 8 November 2022 with the option to extend for a further one year to 8 November 2023 be approved;

and

(c) That the award of the Contract up to a maximum value of £911,170 (£455,585 per annum) excluding VAT for the entire contract period including the optional one year extension period to 8 November 2022 with the option to extend approved.

5 **Functional Family Therapy**

This report was withdrawn.