

Notice of Special Meeting and Agenda Procurement Sub-committee

Date	Time	Venue
Monday, 09 January 2017	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Membership

Councillor Bill Brown: Councillor Audrey Doig: Councillor Christopher Gilmour: Councillor Jim Harte: Councillor Jacqueline Henry: Councillor Brian Lawson: Councillor Paul Mack: Councillor Kenny MacLaren: Councillor Mags MacLaren: Councillor Alexander Murrin: Councillor Allan Noon: Councillor Jim Paterson: Councillor Tommy Williams:

Councillor Michael Holmes (Convener): Councillor Derek Bibby (Depute Convener):

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

1 Contract Authorisation Report for Overwater Site 3 - 6

Investigations for Clyde Waterfront and Renfrew

Riverside and Glasgow Airport Investment Area Projects

Joint Report by Chief Executive and Director of Development & Housing Services



To: Procurement Sub Committee

On: 9 January, 2017

**Joint Report
by
Chief Executive and Director of Development and Housing Services**

Contract Authorisation Report for Overwater Site Investigations for Clyde Waterfront and Renfrew Riverside and Glasgow Airport Investment Area Projects

1. Summary

- 1.1. The purpose of this report is to request the Procurement Sub Committee to authorise the Head of Corporate Governance to enter into an NEC3 Engineering and Construction Contract Option B (April 2013) for Overwater Site Investigations for the Clyde Waterfront and Renfrew Riverside and Glasgow Airport Investment Area Projects.
- 1.2. This recommendation to award the contract follows a procurement exercise which was conducted in accordance with the Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for works.
- 1.3. A contract strategy was approved by the Strategic Commercial and Procurement Manager and Depute City Deal Director in July 2016.
- 1.4. The award of this contract is time critical, to allow the successful contractor to mobilise and then complete the site works over water before the end of March, to comply with Scottish National Heritage requirements which prohibit works between April and October which could potentially impact on fish migration patterns.

2. Recommendations

- 2.1. It is recommended that the Procurement Sub Committee:
- a. Authorise the Head of Corporate Governance to award the contract for Overwater Site Investigations for the Clyde Waterfront and Renfrew Riverside and Glasgow Airport Investment Area Projects to Causeway Geotech Limited.
 - b. Note the Contract Sum for the works is £623,755.00.
 - c. Note the Contract will commence on 16 January 2017, or the date stated in the Letter of Acceptance with a Completion Date of the 16 June 2017.
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3. Background

- 3.1. The City Deal is an agreement between the UK Government, Scottish Government and eight member local authorities across Glasgow and The Clyde Valley (including Renfrewshire Council). The overall aim of the City Deal is to support an increase in the economy within this area by delivery of key projects, three of which are within the Renfrewshire area (Clyde Waterfront and Renfrew Riverside (CWRR), Glasgow Airport Investment Area (GAIA) and Airport Access Project (AAP)).
- 3.2. This contract requirement is to undertake site investigations for two infrastructure projects being delivered in Renfrewshire as part of the Glasgow City Region City Deal; CWRR and GAIA. The works will involve overwater ground investigations.
- 3.3. The objective of the site investigations is to gather sufficient geotechnical and environmental information to inform the developing scheme designs for the GAIA and CWRR projects.
- 3.4. The contract was tendered in accordance with the below EU threshold open procedure for works and the Council's Standing Orders Relating to Contracts, under the Public Contracts (Scotland) Regulations 2015.
- 3.5. A contract notice was published on the Public Contracts Scotland advertising portal on 8 November 2016 with a deadline of 12 noon on 8 December 2016.
- 3.6. Two contractors provided responses to the Invitation to Tender by the due date.
- 3.7. Both tender submissions were evaluated against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement Unit, Corporate risk, Corporate Health & Safety and the City Deal Project.
- 3.8. Both offers met the minimum criteria of the ESPD and were evaluated against a set of award criteria which were based on a price / quality ratio of 90%/10%.
- 3.9. The scores relative to the award criteria of each tenderer are noted below:

	Quality (10.00%)	Score	Price (90.00%)	Score	Total Score (%)
Causeway Geotech Limited	2.15%		90.00%		92.15%
Environmental Scientific Group Ltd	7.00%		50.45%		57.45%

- 3.10. A price/quality ratio of 90%/10% was utilised due to the highly specialised and prescriptive nature of the works and the robustness of the Council's specification which both tenders met.
- 3.11. It is recommended that the tender is awarded to Causeway Geotech Limited, who submitted the most economically advantageous tender.
- 3.12. Community Benefits were sought as part of this procurement exercise and Causeway Geotech Limited have committed to delivering the following community benefits:
- Provide training for at least one (1No.) new trainee for the duration of the contract obtained through a source agree by the Council
 - Vacancies in relation to the contract including those with sub-contractors will be notified to Renfrewshire Council's Employability team, Invest in Renfrewshire for advertisement
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Implications of this report

1. Financial Implications

The financial status of the suppliers recommended for award has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the companies satisfy the Council's requirement in relation to financial stability. This will be continually monitored throughout the life of the contract.

2. HR & Organisational Development

None

3. Community Planning / Council Plan Implications

The community benefits committed under this contract are listed within section 3.12 of this report.

4. Legal Implications

The procurement of this contract has been conducted in accordance with the Council's Standing Orders relating to Contracts, the Public Contracts (Scotland) Regulations 2016 using the open tender procedure for below EU threshold works.

5. Property Implications

There are no property implications associated with award of the contract as it relates to site investigations only.

6. Corporate Services Implications

There are no corporate services implications associated with award of the contract.

7. Equality Opportunities Implications

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only.

If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health & Safety Implications

There are no health and safety implications associated with award of the contract.

9. Procurement Implications

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures.

10. Risk Implications

Causeway Geotech Limited's insurances and health and safety procedures have been assessed and evaluated to confirm they meet the minimum requirements regarding risk.

11. Privacy Impact

None.

List of background papers

(a) None.

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