

Scotland Excel

To: Executive Sub Committee

On: 26 January 2018

**Report
by
Joint Report by the Treasurer and the Director
Revenue Budget Monitoring Report to 5 January 2018**

1. Summary

- 1.1 Gross expenditure is £33,000 under budget and income is currently £37,000 over recovered which results in a net underspend of £70,000 for Scotland Excel. This is summarised in point 4:

2 Recommendations

- 2.1 It is recommended that members consider the report.

3 Budget Adjustments Since Last Report

- 3.1 There have been no budget adjustments since the last report.

4 Budget Performance

- | | | |
|-----|----------------------------|-------------------------------|
| 4.1 | Current Position | Net Underspend £70,000 |
| | <i>Previously Reported</i> | <i>Net Underspend £60,000</i> |

The variance is due to an underspend in Employee Costs, an overspend in Contractor and others and an over recovery of Other Income.

Employee Costs are currently under spent due to:

- a number of staff who had maternity leave during the year,
- IT Manager post not replaced (due to restructure),
- a number of staff exercising their right for flexible working.

Employee Costs will be underspent by the year end due to the delay in filling the Learning and Development post and Business Change Project Manager post.

Contractors and Others have an unbudgeted cost this year due to a requirement to complete and mobilise the Energy Efficiency Contractors contract.

The over recovery of Other Income relates to additional funding received from Invest in Renfrewshire for support of the graduate intern scheme and also from the income received for the costs that were awarded by the court when Scotland Excel were successful in defending a legal challenge.

All projects are currently projected to break even.

4.2 Projected Year End Position

The projected year end position shows a draw down from the general reserve of £86,000 which is £80,000 less than the approved draw down. This reduction in the draw down will be utilised to support the 2018/19 budget, as previously agreed at the December 2017 Joint Committee.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/18
 1st April 2017 to 5th January 2018

JOINT COMMITTEE - SCOTLAND EXCEL

Description	Agreed Annual Budget	Year to Date Budget	Year to Date Actual	Adjustments	Revised Actual	Budget Variance
(1)	£000's (2)	£000's (3)	£000's (4)	£000's (5)	£000's (6) = (4 + 5)	£000's (7) %
Employee Costs	2,944	2,009	1,969	0	1,969	40 2.0% underspend
Property Costs	226	132	132	0	132	0 0.0% breakeven
Supplies & Services	204	74	74	0	74	0 0.0% breakeven
Contractors and Others	0	0	7	0	7	(7) -100.0% overspend
Administration Costs	297	99	99	0	99	0 0.0% breakeven
Payments to Other Bodies	39	19	19	0	19	0 0.0% breakeven
GROSS EXPENDITURE	3,710	2,333	2,300	0	2,300	33 1.4% underspend
Contributions from Local Authorities	(3,484)	(3,484)	(3,484)	0	(3,484)	0 0.0% breakeven
Other Income	(60)	(60)	(97)	0	(97)	37 61.7% Over-recovery
INCOME	(3,544)	(3,544)	(3,581)	0	(3,581)	37 1.0% over-recovery
TRANSFER (TO)/FROM RESERVES	166	(1,211)	(1,281)	0	(1,281)	70 5.8% underspend

General Reserve

£000's

(368)

66

50

50

(80)

(282)

Opening Reserves

Budgeted Draw on Reserves per estimates

IT Projects per Joint Committee 30th June

Office Upgrade per Joint Committee 30th June

Projected Year End Overspend / (Underspend)

Anticipated Closing Reserves