



## Renfrewshire Valuation Joint Board

### Notice of Meeting and Agenda Renfrewshire Valuation Joint Board\_

Date	Time	Venue
Friday, 18 January 2019	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Clerk

#### Membership

Councillors Angela Convery, Danny Devlin, Charlie Gilbert and Paul O’Kane (East Renfrewshire Council); Councillors Graeme Brooks, Colin Jackson, Tommy McVey and Innes Nelson (Inverclyde Council); and Councillors Tom Begg, Jacqueline Cameron, Audrey Doig, Kenny MacLaren, Mags MacLaren, John McIntyre, Jim Sharkey and Andy Steel (Renfrewshire Council).

Councillor Audrey Doig (Convener): Councillor Paul O’Kane (Depute Convener)

#### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

#### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|---|----------------|
| <b>1</b> | <b>Minute</b>   | <b>3 - 10</b>  |
|          | Minute of meeting of the Joint Board held on 23 November 2018.  |                |
| <b>2</b> | <b>Revenue Budget Monitoring</b>  | <b>11 - 14</b> |
|          | Report by Treasurer.  |                |
| <b>3</b> | <b>Revenue Estimates 2019/20 to 2021/22</b>   | <b>15 - 24</b> |
|          | Report by Treasurer.  |                |
| <b>4</b> | <b>Data Protection Policy</b>   | <b>25 - 52</b> |
|          | Report by Data Protection Officer.  |                |
| <b>5</b> | <b>Electoral Registration Update</b>  | <b>53 - 56</b> |
|          | Report by Assessor and Electoral Registration Officer.  |                |
| <b>6</b> | <b>Performance Report</b>   | <b>57 - 60</b> |
|          | Report by Assistant Assessor and Assistant Electoral Registration Officer.  |                |
| <b>7</b> | <b>Non-domestic Appeals</b>   | <b>61 - 70</b> |
|          | Report by Assistant Assessor and Electoral Registration Officer.  |                |
| <b>8</b> | <b>Internal Audit Engagement - Non-domestic Rates</b>   | <b>71 - 76</b> |
|          | <b>Valuation System</b>   |                |
|          | Report by Chief Auditor.  |                |
| <b>9</b> | <b>Date of Next Meeting</b>   |                |
|          | Note that the next meeting of the Joint Board will be held at 2.00 pm on 31 May 2019 in East Renfrewshire Council Headquarters, Rouken Glen Road, Giffnock. |                |