

Minute of Meeting Scotland Excel Executive Sub-Committee

Date	Time	Venue
Friday, 17 June 2016	09:45	City Chambers, Glasgow City Council, 80 George Square, Glasgow, G2 1DU

PRESENT

Councillors A Craik (Fife Council); B Fernie (Highland Council); M Holmes (Renfrewshire Council); M McElroy (Glasgow City Council); P Valentine (Angus Council); and I Whyte (City of Edinburgh Council).

CHAIR

Councillor Holmes, Convener, presided.

APOLOGIES

Councillors G Dykes, (Dumfries and Galloway Council); W Howatson (Aberdeenshire Council); N Macdonald (Comhairle Nan Eilean Siar); and A Westlake (Shetland Islands Council).

IN ATTENDANCE

J Welsh, Director of Scotland Excel, S Brannagan, Head of Customer & Business Services, H Carr, Head of Strategic Procurement, R Bridgen, Senior Procurement Specialist (all Scotland Excel); and K Campbell, Assistant Chief Auditor, D Forbes, Finance Manager, E Currie, Senior Committee Services Officer and K Brown, Committee Services Officer (all Renfrewshire Council).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **CONTRACT FOR APPROVAL - STREET LIGHTING**

There was submitted a report by the Director of Scotland Excel relative to a new collaborative framework for the provision of contractors to renew traditional lighting luminaires with energy efficient LED luminaires.

The report intimated that the framework would cover all of the works necessary to renew traditional street lighting luminaires and would facilitate the efficient appointment of suitably qualified contractors to ensure that Councils were able to deliver the benefits that energy efficient lighting could provide in terms of energy, carbon reduction and maintenance savings.

The report detailed that the framework was advertised at a value of £20 million over a four year period (£5 million per annum) and there had been 15 tender responses received. A full evaluation of the offers received had been completed and Appendix 3 to the report advised the scores achieved by each bidder. Based on the evaluation undertaken, and in line with the criteria and weightings set out within the report and the published tender documents, it was recommended that the a multi-supplier framework agreement be awarded to the 13 suppliers as outlined in Appendix 3 to the report.

The results of the benchmarking were listed in Appendix 1 to the report. The projected average saving was estimated at 27.45% and based on anticipated annual replacement volumes equated to an estimated total saving of approximately £0.35 to £0.4 million per annum. Of the 32 Scottish Councils, Glasgow City Council had indicated that they would not participate and North Lanarkshire, Scottish Borders, Fife, West Dunbartonshire and Dumfries and Galloway Councils had indicated that they were unlikely to participate.

DECIDED: That the award of the multi-supplier framework agreement to the 13 suppliers, as detailed in Appendix 3 to the report, be approved.

2 **REQUEST FOR ASSOCIATE MEMBERSHIP - CULTURE NORTH LANARKSHIRE**

There was submitted a report by the Director of Scotland Excel indicating that CultureNL, a specially created Scottish charity and company limited by guarantee established by North Lanarkshire Council in 2013, had submitted an application to become an associate member of Scotland Excel with continued access to contracts under the North Lanarkshire Council's annual requisition fee.

DECIDED: That the application by CultureNL to become an associate member of Scotland Excel be approved, under North Lanarkshire Council's annual requisition fee, subject to completion and signing of the agreement document, be approved.

3 **DATE OF NEXT MEETING**

DECIDED: That it be noted that the next meeting of the Executive Sub-committee would be held at 10.45 am on Friday 16 September 2016 in Scotland Excel Meeting Room 1, Renfrewshire House, Cotton Street, Paisley.