

To: Executive Sub Committee

On: 23 November 2018

**Report
by
Director Scotland Excel**

Request for Associate Membership of Scotland Excel by East Kilbride and District Housing Association

1 Introduction

In addition to the 32 local authorities who are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arms-length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2 Application

Following work carried out with them as part of a review of procurement capability within the organisation, East Kilbride and District Housing Association has applied to Scotland Excel for associate membership.

East Kilbride and District Housing Association has 524 properties based in South Lanarkshire and are a registered charity.

East Kilbride and District Housing Association strive to improve the quality of life and serve the needs of local people in East Kilbride and surrounding areas by providing high quality social rented housing and related services, and by assisting them in sustaining and strengthening their communities.

East Kilbride and District Housing Association is a Living Wage employer.

To ensure the efficient and cost-effective delivery of these services it has approached Scotland Excel and requested approval to become an associate member with access to our contracts.

3 Legislative Position

Before any application is submitted to committee for consideration checks are made into the organisation including scrutiny of the Memorandum & Articles of Association, finances and the type of contracts that the organisation wishes to access. Membership commences once committee has approved the

application and a Membership Agreement between Scotland Excel and the organisation is signed.

Scotland Excel monitors all requests from arms-length and other organisations to become associate members to ensure that any legal requirements are met. In this case East Kilbride and District Housing Association qualify for membership as in accordance with the Local Authorities (Goods and Services) Act 1970 section 1 (1B)(c) namely that the organisation is a person who, not being a public body, has functions of a public nature or engages in activities of that nature and the purpose or effect of its access to Scotland Excel's services is to facilitate its discharge of those functions or activities.

Recommendation

It is recommended to committee that the East Kilbride and District Housing Association's application to join Scotland Excel as an associate member be approved. The annual fee will be set at £790, in line with the approved associate member pricing model and subject to completion and signing of the agreement document.