

## Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 28 March 2018	15:00	Corporate Meeting Room 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Tom Begg: Councillor Jim Harte: Councillor Jim Paterson:

Councillor Andy Steel (Convener): Councillor John McNaughtan (Depute Convener):

### Representing APT&C Staff

M Ferguson (and 5 APT&C Staff)

### Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.



## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|---|----------------|
| <b>1</b> | <b>Minute of Previous Meetings</b>  | <b>5 - 12</b>  |
|          | Minute of meetings of the Joint Consultative Board Non-Teaching held on (i) 25 October, 2017; and (ii) 13 December, 2017 approved at the meeting of the Finance, Resources and Customer Services Policy Board held on 31 January, 2018. |                |
| <b>2</b> | <b>Developments in Health and Safety</b>  | <b>13 - 16</b> |
|          | Report by Director of Finance & Resources.  |                |
| <b>3</b> | <b>Absence Statistics</b>   | <b>17 - 26</b> |
|          | Report by Director of Finance & Resources.  |                |
| <b>4</b> | <b>Agency Workers</b>   | <b>27 - 28</b> |
|          | Report by Director of Finance & Resources.  |                |
| <b>5</b> | <b>Details of Grievances</b>  | <b>29 - 30</b> |
|          | Report by Director of Finance & Resources.  |                |
| <b>6</b> | <b>Adverse Weather</b>  |                |
|          | Request from UNISON for consideration of additional payment to essential cover staff during the Red Warning period.   |                |
| <b>7</b> | <b>Date of Next Meeting</b>   |                |
|          | The next meeting of the Joint Consultative Board Non-Teaching is scheduled to be held at 3pm on 6 June, 2018.   |                |