

## **Notice of Meeting and Agenda Scotland Excel Executive Sub-committee**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Friday, 22 April 2022	09:30	Remotely by MS Teams ,

MARK CONAGHAN  
Clerk

### **Membership**

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Andrew Johnston (City of Edinburgh Council); Provost Norman A Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries & Galloway Council); Councillor Altany Craik (Fife Council); Councillor Ruairi Kelly (Glasgow City Council); Councillor Jimmy Gray (Highland Council); Councillor Joe Cullinane (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Amanda Hawick (Shetland Islands Council) and Councillor Josh Wilson (South Lanarkshire Council)

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

### **Further Information**

If you require further information in relation to this meeting please call 014 618 7111.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |             |   |                  |
|-------------|---|------------------|
| <b>1</b>    | <b>Minute</b>   | <b>5 - 12</b>    |
|             | Minute of meeting of the Executive Sub-committee held on 18 March 2022.   |                  |
| <b>2</b>    | <b>Annual Audit Plan 2021/22</b>  | <b>13 - 26</b>   |
|             | Report by Treasurer.  |                  |
| <b>3</b>    | <b>Operating Plan Update 2021/22</b>  | <b>27 - 38</b>   |
|             | Report by Chief Executive of Scotland Excel.  |                  |
| <b>4(a)</b> | <b>Contract for Approval: Supply of Digital Publications and Services</b>   | <b>39 - 50</b>   |
|             | Report by Chief Executive of Scotland Excel.  |                  |
| <b>4(b)</b> | <b>Contract for Approval: Supply and Delivery of Library Books and Textbooks</b>  | <b>51 - 66</b>   |
|             | Report by Chief Executive of Scotland Excel.  |                  |
| <b>4(c)</b> | <b>Contract for Approval: Electric Vehicle Charging Infrastructure</b>  | <b>67 - 94</b>   |
|             | Report by Chief Executive of Scotland Excel.  |                  |
| <b>4(d)</b> | <b>Contract for Approval: Supply and Delivery of Personal Protective Equipment (PPE) including Pandemic Recovery Items and Workwear</b> | <b>95 - 112</b>  |
|             | Report by Chief Executive of Scotland Excel.  |                  |
| <b>5(a)</b> | <b>Request for Associate Membership: Scottish Enterprise</b>  | <b>113 - 114</b> |
|             | Report by Chief Executive of Scotland Excel.  |                  |

- 5(b) Request for Associate Membership: Scottish Natural Heritage** 115 - 116  
Report by Chief Executive of Scotland Excel.
- 5(c) Request for Associate Membership: Shire Housing Association Limited** 117 - 118  
Report by Chief Executive of Scotland Excel.
- 5(d) Request for Associate Membership: The Skills Development Scotland Company Limited** 119 - 120  
Report by Chief Executive of Scotland Excel.
- 5(e) Request for Associate Membership: MYtown MYcommunity Limited** 121 - 122  
Report by Chief Executive of Scotland Excel.
- 5(f) Request for Associate Membership: Fife Resource Solutions LLP** 123 - 124  
Report by Chief Executive of Scotland Excel.
- 6 Employee Supporting Attendance Report** 125 - 128  
Report by Chief Executive of Scotland Excel.
- 7 Date of Next Meeting**  
Note that the next meeting of the Executive Sub-committee will be held at 9.30 am on 17 June 2022.