

To: Finance, Resources and Customer Services Policy Board

On: 30th August 2017

Report by: Chief Executive and the Director of Children's Services

Heading: Contract Authorisation Report: Provision of an Early Level Transition Programme

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Contract for the Provision of an Early Level Transition Programme for a period of 12 months. The anticipated commencement date of this Contract is the 11th September 2017.
 - 1.2 A Request to Negotiate a Contract was approved by the Strategic Commercial and Procurement Manager in June 2017.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
 - 2.1.1 The Head of Corporate Governance to award the Contract for the Provision of an Early Level Transition Programme to Barnardo's.
 - 2.1.2 The Contract value of £181,665.00 excluding VAT.
 - 2.1.3 The Contract is anticipated to commence on 11th September 2017 for a period of 12 months. The actual date of commencement will be stated in the Council's Letter of Acceptance.
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3. Background

3.1 Renfrewshire Council is strongly committed to improving outcomes for children, young people and their families. This Contract will support the Council to close the educational attainment gap by providing support to children and their families as they transition through the key stages of the curriculum, increasing family engagement in the curriculum and building a home – school connection.

3.2 The procurement exercise was conducted in accordance with the Council's Standing Orders Relating to Contracts and The Public Contracts (Scotland) Regulations 2015. The Request to Negotiate was given under The Public Contracts (Scotland) Regulations 2015;

32(2)(b) where the works, supplies or services can be supplied only by a particular economic operator for any of the following reasons;- (ii) competition is absent for technical reasons

3.4 The Invitation to Tender documentation was issued to Barnardo's through the Public Contract Scotland portal on 4th July 2017 and their tender submission was received on 14th July 2017.

3.5 The Tender submission was assessed by representatives from the Corporate Procurement Unit and Children's Services and, following clarifications and revision, was considered acceptable on both technical and commercial grounds.

Implications of the Report

1. **Financial** - The financial status of the recommended Provider has been assessed and satisfies the Council's requirements

2. **HR & Organisational Development** – None

3. **Community Planning**

Young Adults in Renfrewshire – the Service aims to close the attainment gap, and should help to increase the opportunities available to children as they become young adults.

Community Care, Health & Well-being – this service will help to deliver positive outcomes for children and their families

4. **Legal** - The procurement procedures were conducted in accordance with Renfrewshire Council's Standing Orders relating to Contracts and the requirements of The Public Contracts (Scotland) Regulations 2015.

5. **Property Assets** - None
6. **Information Technology** – None.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – the submission received was assessed by Renfrewshire Council's Health and Safety Officers. The recommended Provider's Health and Safety policy and procedures are considered to meet the necessary requirements.
9. **Procurement** – The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government
10. **Risk** – Barnardo's submission will be assessed by Renfrewshire Council's Risk Officer to ensure it meets the necessary requirements prior to award.
11. **Privacy Impact** – In consultation with the Council's Information Governance Officers, Barnardo's confirmed compliance with the relevant procedures.
12. **Cosla Policy Position** – None.

List of background papers - None

Author: Alexandra Donaldson, *Acting Strategic Commercial Category Manager*
(0141 618 6760)