



## Renfrewshire Valuation Joint Board

### Notice of Meeting and Agenda Renfrewshire Valuation Joint Board.

Date	Time	Venue
Friday, 29 May 2020	14:00	Remotely by MS Teams ,

KENNETH GRAHAM  
Clerk

#### Membership

Councillors Angela Convery, Annette Ireland, Charlie Gilbert and Paul O’Kane (East Renfrewshire Council); Councillors Graeme Brooks, Colin Jackson, Tommy McVey and Innes Nelson (Inverclyde Council); and Councillors Tom Begg, Jacqueline Cameron, Audrey Doig, Kenny MacLaren, Mags MacLaren, John McIntyre, Jim Sharkey and Andy Steel (Renfrewshire Council).

Councillor Audrey Doig (Convener): Councillor Paul O’Kane (Depute Convener)

#### Recording of Meeting

This meeting will be recorded for subsequent broadcast via the Joint Board's and Renfrewshire Council's internet sites. If you have any queries regarding this please contact Democratic Services on 0141618 7111. To find the recording please follow the link which will be attached to this agenda once the meeting has concluded.

#### Members of the Press and Public

Members of the press and public wishing information on this meeting please contact Elaine Currie , elaine.currie@renfrewshire.gov.uk.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|-----------|---|------------------|
| <b>1</b>  | <b>Minute</b>   | <b>5 - 12</b>    |
|           | Minute of meeting of the Joint Board held on 28 February 2020.  |                  |
| <b>2</b>  | <b>Covid-19 - Organisational Response</b>   | <b>13 - 16</b>   |
|           | Report by Assessor and Electoral Registration Officer.  |                  |
| <b>3</b>  | <b>Distribution of Requisitions</b>   | <b>17 - 18</b>   |
|           | Report by Treasurer.  |                  |
| <b>4</b>  | <b>Unaudited Annual Accounts 2019/20</b>  | <b>19 - 56</b>   |
|           | Report by Treasurer.  |                  |
| <b>5</b>  | <b>Remuneration of Elected Members Who Are Appointed<br/>Conveners and Vice Conveners of Joint Boards</b> | <b>57 - 58</b>   |
|           | Joint report by Clerk and Treasurer.  |                  |
| <b>6</b>  | <b>Internal Audit Annual Report 2019/20</b>   | <b>59 - 70</b>   |
|           | Report by Chief Auditor.  |                  |
| <b>7</b>  | <b>Barclay Update / Service Review</b>  | <b>71 - 72</b>   |
|           | Report by Assessor and Electoral Registration Officer.  |                  |
| <b>8</b>  | <b>Electoral Update</b>   | <b>73 - 76</b>   |
|           | Report by Assessor and Electoral Registration Officer.  |                  |
| <b>9</b>  | <b>Strategic Service Plan 2018/21 - Annual Update</b>   | <b>77 - 96</b>   |
|           | Report by Assistant Assessor and Electoral Registration Officer.  |                  |
| <b>10</b> | <b>Performance Report</b>   | <b>97 - 104</b>  |
|           | Report by Assistant Assessor and Electoral Registration Officer.  |                  |
| <b>11</b> | <b>Non Domestic Appeals</b>   | <b>105 - 114</b> |
|           | Report by Assistant Assessor and Electoral Registration Officer.  |                  |

## **12 Date of Next Meeting**

Note that the next meeting of the Joint Board will be held at 2.00 pm on 18 September 2020 in the offices of Inverclyde Council.