

**To: Finance, Resources and Customer Services Policy Board**

**On: 30 August 2017**

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**Report by: Chief Executive and the Director of Community Resources**

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**Heading: Contract Authorisation Report for Development/Upgrade of Glasgow Airport Cycle Route**

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## **1. Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to enter into a NEC3 Engineering and Construction Short Contract for the Development/Upgrade of Glasgow Airport Cycle Route.
  - 1.2 This procurement exercise was conducted as a Quick Quote in accordance with the Council's Standing Orders Relating to Contracts for below EU Threshold and below Regulated Procurement Thresholds for Works.
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## **2. Recommendations**

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise the Head of Corporate Governance to:-
  - 2.1.1 Award the Contract for the Development/Upgrade of Glasgow Airport Cycle Route to Luddon Construction Limited;
  - 2.1.2 The contract sum for the works is £184,532.24, excluding VAT, plus 10% contingency for any unforeseen works;
  - 2.1.3. The contract start date is anticipated to be 11 September 2017 and the completion date will be 10 weeks from the date of

commencement. The actual start date will be confirmed in the Council's Letter of Acceptance.

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### 3. Background

- 3.1 One of the main outcomes of the 'Renfrewshire Community Plan 2013-2023' under jobs and the economy is to be the best connected local economy in Scotland, internationally, nationally and regionally. Renfrewshire Council seeks to address this outcome through developing the Glasgow Airport investment zone and other strategic economic investment locations, delivering the efficient road links and effective public transport essential to ensure continued growth at the airport and in the local economy.
- 3.2 The proposed improvement to the Glasgow Airport Cycle Route supports this improvement plan and the overall strategic vision of Renfrewshire. This Contract is for the refurbishment and provision of hard surfacing to over 2km of cycleway south of Glasgow Airport.
- 3.3 The Works were estimated to cost approximately £120,000 and a Quick Quote was undertaken in accordance with the Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for Works.
- 3.4 Four (4) organisations were invited to quote via the Quick Quote process through the Public Contract Scotland website and by the closing date and time of 12 noon on Friday 26<sup>th</sup> May 2017, one (1) tenderer submitted a response, two (2) declined and one (1) did not respond.
- 3.5 The single tenderer met the Qualification Criteria. The tender submission was then evaluated against a set of Award Criteria which were based on a Price/Quality ratio of 70%/30%. The scores relative to the Award Criteria are as follows:

	Price (%)	Quality (%)	Total (%)
Luddon Construction Limited	70%	20%	90%

- 3.6 All costs in respect of this Contract will be met by grant funding from Sustrans and Glasgow Airport.
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## **Implications of the Report**

### **1. Financial**

The financial status of Luddon Construction Limited was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

### **2. HR & Organisational Development**

No TUPE implications have arisen or are anticipated.

### **3. Community Planning**

Due to the short-term nature of the contract no community benefits were sought as part of this Quick Quote process.

### **4. Legal**

The procurement of this contract has been conducted as a Quick Quote process in accordance with the Council's Standing Orders Relating to Contracts for below EU Threshold and below Regulated Procurement Thresholds for Works.

### **5. Property/Assets**

In carrying out the work involved within the contract, this shall provide walking and cycling facilities to the Airport from Paisley. It also helps to develop the cycling network within Renfrewshire.

### **6. Information Technology**

No Information Technology implications have arisen or are anticipated

### **7. Equality & Human Rights**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

### **8. Health & Safety**

Luddon Construction Limited's Health and Safety submission was evaluated by the Council's Corporate Health and Safety and meet the minimum requirements regarding health and safety.

9. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk**

Luddon Construction Limited insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding insurable risk.

11. **Privacy Impact**

No Privacy Impact Assessment requirements were identified within this procurement.

12. **Cosla Policy Position**

No Cosla Policy Position implications have arisen or are anticipated

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**List of Background Papers**

(a) None

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