

**To:** Audit, Risk and Scrutiny Board

**On:** 15 November 2021

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**Report by:** Director of Finance & Resources

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**Heading:** Audited Financial Statements 2020/21 – Common Good Funds and Coats Observatory Trust

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**1. Summary**

- 1.1 The 2020/21 unaudited financial statements were approved by Council on 24 June 2021. Each year the appointed external auditors carry out an audit of the financial statements of the charities controlled by the Council and provide an opinion as to whether those statements provide a true and fair view of the financial position of the charities and their income and expenditure for the year; and also whether they have been prepared in accordance with the relevant regulations.
- 1.2 The audited annual accounts are now presented for members noting and further recommendation to the Council that the audited accounts be approved.
- 1.3 There were no significant changes to the financial statements over the course of the audit. Minor presentational changes were agreed.
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**2. Recommendations**

- 2.1 Members are requested to note the attached 2020/21 audited financial statements for the charities controlled by the Council; and to recommend to Council that they be approved.
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## Implications of the Report

1. **Financial** – The 2020/21 Annual Accounts demonstrate the Council continues to manage the charities it controls within the resources available and in line with relevant legislation.
2. **HR & Organisational Development** – none
3. **Community/Council Planning** – none
4. **Legal** – An audit opinion free from qualification demonstrates compliance with the relevant legislation and statutory accounting requirements.
5. **Property/Assets** – none
6. **Information Technology** – none
7. **Equality & Human Rights** – The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – none
9. **Procurement** – none
10. **Risk** – none
11. **Privacy Impact** – none
12. **Cosla Policy Position** – none
13. **Climate Risk** – none

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**Author:** Alastair MacArthur, Ext 7363

# RENFREWSHIRE COUNCIL COMMON GOOD FUNDS

PAISLEY	SC019478
RENFREW	SC019479
JOHNSTONE	SC019480

## TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

2020-21



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# Trustees' Annual Report

## *Introduction*

Renfrewshire Council acts as sole trustee for the Common Good Funds listed below which have charitable status and are registered with the Office of the Scottish Charity Regulator (OSCR):

SC019478	Paisley Common Good Fund
SC019479	Renfrew Common Good Fund
SC019480	Johnstone Common Good Fund

The principal address of the Common Good Funds is:

Renfrewshire Council  
Finance and Resources  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1JB

Renfrewshire Council administers the Common Good Funds and separately accounts for them. Renfrewshire Council was established by the Local Government (Scotland) Act 1994 and came into being on 1 April 1996. The Council provides a wide range of public services such as education, social services, environmental services and housing and economic regeneration.

They do not form part of the Council's single entity balance sheet, although under s222 of the Local Government (Scotland) Act 1973, the property of the Common Good "vest[s] in" the relevant local authority. However they are included within the group accounts of the Council. A copy of the group accounts can be obtained from the address above.

Auditors:                      Audit Scotland  
   4<sup>th</sup> Floor, South Suite  
   The Athenaeum Building  
   8 Nelson Mandela Place  
   Glasgow  
   G2 1BT

Investment Managers: Aberdeen Standard Capital Limited  
   1 George Street  
   Edinburgh  
   EH2 2LL

Investment Advisors: Hymans Robertson LLP  
   20 Waterloo Street  
   Glasgow  
   G2 6DB

## Trustees

The Common Good is not a Trust, and is not governed by trust law. Therefore in terms of the “Trustees” of the Common Good, the guidance provided by OSCR is that those who have “general control and management” of the charity are the charity trustees. Decisions regarding the general control and management of the Common Good Funds are made by the Finance, Resources and Customer Services Policy Board (FRCSPB) of the Council, which has delegated authority from the Council in this regard; but ultimately control rests with the full Council of elected members. We have therefore interpreted the above guidance as meaning all elected members are charity trustees.

The following individuals were the Trustees of the Common Good Funds in their capacity as elected members of Renfrewshire Council during the 2020-21 financial year:

William Brown	Lorraine Cameron
Lisa-Marie Hughes	Eileen McCartin
John Shaw	Kevin Montgomery
Jane Strang	Jacqueline Cameron
Edward Grady	John Hood
Catherine McEwan	Alistair MacKay
Jim Paterson	Andrew Steel
Jennifer Adam-McGregor	Derek Bibby
Neill Graham	William Binks
Jim Sharkey	Andrew Doig
Karen Kennedy	Emma Rodden
John McIntyre	Alison Dowling
Kenneth MacLaren	Scott Kerr
Margaret MacLaren	James Sheridan
Carolann Davidson	Natalie Don
John McNaughtan	Colin McCulloch
William Mylet	James MacLaren
Edward Devine	Tom Begg
Marie McGurk	Michelle Campbell
Paul Mack	Jim Harte
Stephen Burns	Iain Nicolson
Audrey Doig	

Day to day management of the Common Good Funds is delegated to the Director of Finance and Resources of Renfrewshire Council. All the trustees for the accounts are normally elected or re-elected at local government elections. By-elections are held to elect new members in the event of existing members vacating their position. New members automatically become trustees.

## ***Structure, Governance and Management***

The Common Good is a fund of money and assets which the Council has a statutory obligation (under Section 15(4) of the Local Government etc (Scotland) Act 1994) to administer "having regard to the interests of the inhabitants of the area to which the Common Good formerly related" (i.e. the former burghs of Paisley, Renfrew and Johnstone). Although the Common Good is administered separately from mainstream local authority funding, it is owned outright by the Council (s222 of the Local Government (Scotland) Act 1973) and does not have an identity separate from the Council, nor a constitutional form distinct from the Council.

The charity test, set out in Section 7 of the Charities and Trustee Investment (Scotland) Act 2005 provides that "a body meets the charity test if –

- (a) its purposes consist of only one or more charitable purposes, and
- (b) it provides .....public benefit in Scotland or elsewhere."

The Common Good Funds are not "bodies" separate from the Council, and the Council's purposes consist of much more than the charitable purposes listed in the Act.

### **History**

The Common Good comprises land granted to a Burgh by the Crown, further grants of land and buildings, mainly in the late 19<sup>th</sup> and early 20<sup>th</sup> century by local industrialists and other landowners for the common good of the inhabitants of the Burgh and the rental income and sale proceeds from such land. The bulk of the Paisley Common Good was granted to the Burgh of Paisley by the King Charles II Charter dated 27 and 28 July 1666, and has been administered by the Burgh and its successors since that date. The bulk of the Renfrew Common Good was granted to the Royal Burgh of Renfrew by the Queen Anne Charter dated 7 August 1703 and again has been administered by the Burgh and its successors since that date.

### **Governance and Management**

The Council is required to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. The Director of Finance and Resources has been designated as that officer in Renfrewshire Council. He manages the affairs of the Council to secure the economic, efficient and effective use of resources and safeguard its assets and those of any charitable trust it controls. Given the Common Good is owned by the Council, these specific provisions are supplemented by the general provisions relating to the administration of local authority monies, i.e. the duty to obtain best value.

The Director of Finance and Resources has responsibility for ensuring an effective system of internal financial control is maintained and operated. This system of internal financial control can only provide reasonable and not absolute assurance that assets are safeguarded, transactions are recorded and properly authorised, and that material errors or irregularities are either prevented or would be detected within a timely period. The system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures and a system of delegation and accountability. The Director of Finance and Resources is responsible for keeping proper accounting records which are up to date and which ensure that the financial statements comply with the Charities Accounts (Scotland) Regulations 2006.

Decisions regarding the operation, assets, processes or policies of the Common Good Funds are delegated by the Council to the Finance, Resources and Customer Services Policy Board (FRCSPB). Income to the Common Good Funds is solely from investment returns (both financial investments and property rental income) and bank interest – no donations to the Funds are solicited. The only other source of income which arises periodically is from the sale of fixed assets.

The investment performance of the Common Good Funds is monitored regularly by Council officers, and is reported bi-annually to the Investment Review Board, which is comprised of 5 cross party elected members. The minutes of the Investment Review Board are submitted to the Finance, Resources and Customer Services Policy Board, whose meetings are held in public. In turn, the minutes of this Board are submitted to the full Council for ratification. Therefore each elected member is informed of both the performance of the funds, and any decision regarding the operation of the Funds which would be made by the Finance, Resources and Customer Services Policy Board.

Regular training is offered to the members of the Investment Review Board through information sessions at each meeting.

### **Risk**

The Trustees have overall responsibility for the Common Good Funds' systems of internal control that are designed by senior management to ensure effective and efficient operations, including financial reporting and compliance with laws and regulations. The Trustees acknowledge that such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can only provide reasonable and not absolute assurance against material misstatement or loss.

The main risk for the Common Good relates to the investment income available for disbursement through grants. As mentioned above, investment performance is monitored quarterly by officers of the Council and they receive specialist advice in this regard from Hymans Robertson LLP, appointed investment advisors. It is acknowledged that this particular risk has been heightened because of the ongoing coronavirus pandemic, however the potential impact on income levels is closely monitored in discussion with the investment manager and adviser and tactical changes in investment holdings will be actioned as required. A Statement of Investment Principles has been agreed by the Investment Review Board and this is regularly reviewed to ensure the benchmark against which performance is monitored remains relevant and appropriate. The Statement was updated to an Investment Policy Statement at the meeting of the Investment Review Board on 9 June 2021, incorporating strengthened restrictions with regards climate change risks.

### ***Objectives and Activities***

As mentioned above, there is no governing document for the Common Good. The assets were gifted for the common good of the inhabitants of the burgh. The most concise statement of the administration of the Common Good is contained in a judgement by Lord Kyllachy:

*“The Common Good is corporate property and falls as such to be administered by the Council – and applied by them for the benefit of the community in such a manner as, and using such reasonable judgement as, they think proper”.*



Therefore in terms of the aims of the Common Good, they cannot be narrowed down from that detailed above, i.e. that the funds are used for the benefit the inhabitants of the burgh to which they are related.

### **Grant-making**

There are two elements to the grants awarded from Common Good Funds: recurring grants (i.e. those awarded for a period of some years) or large grant awards that are agreed by the FRCPB. In addition the FRCPB also agrees the budget available to Local Partnerships for subsequent award to community groups. Local Partnerships were set up in an effort to involve communities more directly in the decision-making of the Council, and they are comprised of the elected members of the relevant wards, along with representatives from local community groups e.g. Community Councils, Elderly Forums, Youth Groups etc. Each Local Partnership is allocated an annual budget, and they consider at relevant meetings (held in public) the grant requests they have received. Only eligible grants may be considered – further information on the eligibility criteria may be obtained from the Council.

### ***Achievements and Performance***

In 2020-21 grants totalling £185,655 (£169,736 in 2019-20) were awarded by Local Partnerships to a wide variety of community organisations. Other grant expenditure totalling £119,435 (£154,540 in 2019-20) was made throughout the year. Despite the restrictions in place due to the COVID19 pandemic, the operation of the charities continued with minimal impact. Funds continued to be disbursed and investment performance was monitored through regular reporting and remote meetings as required.

### **Investment performance**

The Common Good Funds have adopted a total return policy for investment income and have agreed income targets which the Investment Manager exceeded in year. During the year the total return on investments was 23.9% (-1.8% in 2019-20). The average return on cash balances held within Renfrewshire Council's Loans Fund was 0.37% (0.86% in 2019-20).

Overall, the Common Good Funds reported a combined net increase in funds of £4.158million (£1.094million decrease in 2019-20) which will increase the previous fund balance brought forward. The total funds held by Paisley Common Good increased by £1.226 million and the funds held by Renfrew Common Good increased by £2.932 million. The movement in funds this year mainly reflects the increased investments valuation due to stock market movements in light of the post-vaccine equity market rally in the last half of the financial year.

### ***Financial Review***

The Common Good Funds have no explicit reserves policy, but as a general principle the "capital" of the funds is held effectively as a permanent endowment, with only the annual income available for disbursement in the year.

No individual Common Good Fund is in deficit.

The main funding sources for the Common Good Funds this year are dividend and investment income (64.5%) [67.8% in 2019-20] and property rental income (35.5%) [32.2% in 2019-20].

The Investment Review Board has agreed a Statement of Investment Principles (SoIP) which regulates the relationship between the Council and the Investment Manager. The SoIP details benchmark asset class holdings and also the restrictions which the Council has agreed i.e. no direct holdings in tobacco stocks or companies involved in the manufacture or supply of military equipment; and a minimum holding of 15% of the total funds to be held in fixed interest stocks.

## ***Future Plans***

On 5 September 2018 the Finance, Resources & Customer Service Policy Board of Renfrewshire Council agreed that a formal application be submitted to the Office of the Scottish Charity Regulator (OSCR) requesting the de-registration of all three Common Good Funds.

The Council has contacted OSCR to start the process of de-registration, however due to the unique nature of Common Good Funds this is not a simple matter of a normal de-registration and OSCR are currently reviewing the situation and will provide an update of the timescales and procedures in due course. There has been no update on the timescale in the last financial year.

Regardless of registration status, Common Good Funds will continue to make grants available to local organisations through the Local Partnership grant making process, and will also continue to fund recurring commitments such as Christmas Lights displays.

The Council will also continue to review the funding provided by the Common Good Funds to ensure it remains appropriate and in line with the objectives of the Funds and to the benefit of the inhabitants of the relevant Burghs.

The Community Empowerment (Scotland) Act 2015 places new obligations on Councils with regards recording and the use of Common Good assets. As required by the Act the Council has published a register of all Common Good properties and will assess any responses received. The Act also requires local authorities to publish any proposals and consult with community bodies before disposing of or changing the use of Common Good assets.

The Trustees wish to thank the Renfrewshire Council officers involved in producing the Annual Report and Financial Statements

Signed:

Alan Russell  
Director of Finance and Resources  
Renfrewshire Council

On behalf of the Trustees:  
Councillor John Shaw  
Convener – Finance, Resources and Customer Services Policy Board  
Renfrewshire Council

## Statement of Trustees' Responsibilities in respect of the Annual Report and Accounts

### a) Statement of responsibilities in respect of the annual report and accounts

The Trustees are responsible for preparing the annual report and financial statements for each financial year, in accordance with the accounting policies set out in note 1 to the accounts and the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014. The financial statements give a true and fair view of the incoming resources and application of the resources of the charity during the year and of the charity's state of affairs at the end of the financial year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### b) Statement of disclosure of information to auditors

The trustees who held office at the date of approval of this annual report and accounts confirm that, so far as they are each aware, there is no relevant audit information of which the auditors are unaware; and each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the auditors are aware of this information.

Signed:

CLlr John Shaw  
Convener – Finance, Resources and Customer Services Policy Board  
Renfrewshire Council

# Independent Auditor's Report to the Trustees of Renfrewshire Council Common Good Funds and the Accounts Commission

## Report on the audit of the financial statements

### Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Renfrewshire Council Common Good Funds for the year ended 31 March 2021 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In my opinion the accompanying financial statements:

- give a true and fair view of the state of affairs of the charities as at 31 March 2021 and of their incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 8 of The Charities Accounts (Scotland) Regulations 2006.

### Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charities in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Conclusions relating to going concern basis of accounting

I have concluded that the use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work I have performed, I have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charities' ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from when the financial statements are authorised for issue.

## **Responsibilities of the trustees for the financial statements**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of financial statements that give a true and fair view in accordance with the financial reporting framework, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charities' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless deemed inappropriate.

## **Auditor's responsibilities for the audit of the financial statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. I design procedures in line with my responsibilities outlined above to detect material misstatements in respect of irregularities, including fraud. Procedures include:

- obtaining an understanding of the applicable legal and regulatory framework and how the charities are complying with that framework;
- identifying which laws and regulations are significant in the context of the charities;
- assessing the susceptibility of the financial statements to material misstatement, including how fraud might occur; and
- considering whether the audit team collectively has the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations.

The extent to which my procedures are capable of detecting irregularities, including fraud, is affected by the inherent difficulty in detecting irregularities, the effectiveness of the charities' controls, and the nature, timing and extent of the audit procedures performed.

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error as fraud may involve collusion, intentional omissions, misrepresentations, or the override of internal control. The capability of the audit to detect fraud and other irregularities depends on factors such as the skilfulness of the perpetrator, the frequency and extent of manipulation, the degree of collusion involved, the relative size of individual amounts manipulated, and the seniority of those individuals involved.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of my auditor's report.

## Reporting on other requirements

### Statutory other information

The trustees are responsible for the statutory other information in the statement of accounts. The statutory other information comprises the Trustees' Annual Report.

My responsibility is to read all the statutory other information and, in doing so, consider whether the statutory other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work I have performed, I conclude that there is a material misstatement of this statutory other information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the statutory other information and I do not express any form of assurance conclusion thereon except to the extent explicitly stated in the following opinion prescribed by the Accounts Commission.

### Opinion prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit, the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with the Charities SORP (FRS 102).

### Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

### Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Mark Ferris FCCA  
Audit Scotland  
4<sup>th</sup> Floor  
8 Nelson Mandela Place  
Glasgow  
G2 1BT

Mark Ferris is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

## Statement of Financial Activities for the Year Ended 31<sup>st</sup> March 2021

This Account summarises the resources that have been generated and consumed in providing services and managing the Common Good Funds during the year. It includes all day to day expenses and related income on an accruals basis, as well as transactions measuring the value of fixed assets actually consumed. This Account also includes the Statement of Total Recognised Gains and Losses which brings together all of the gains and losses of the Funds for the year and shows the aggregate movement in their net worth. All Common Good Funds have unrestricted funds only; there were no restricted or endowment funds during 2020-21 or in 2019-20.

	Notes	Year to 31 <sup>st</sup> March 2021				Year to 31 <sup>st</sup> March 2020			
		Paisley	Johnstone	Renfrew	Total	Paisley	Johnstone	Renfrew	Total
		SC019478	SC019480	SC019479		SC019478	SC019480	SC019479	
		£m	£m	£m	£m	£m	£m	£m	£m
<b>Income and Endowments from:</b>									
Grants, Interest & Dividend Income	2(a)	0.128	0.000	0.443	<b>0.571</b>	0.149	0.000	0.514	<b>0.663</b>
Rental and Other Income	2(b)	0.049	0.000	0.266	<b>0.315</b>	0.049	0.000	0.266	<b>0.315</b>
<b>Total Income and Endowments</b>		<b>0.177</b>	<b>0.000</b>	<b>0.709</b>	<b>0.886</b>	<b>0.198</b>	<b>0.000</b>	<b>0.780</b>	<b>0.978</b>
<b>Expenditure on:</b>									
<b>Raising Funds</b>									
Fundraising Trading		0.000	0.000	0.014	<b>0.014</b>	0.000	0.000	0.031	<b>0.031</b>
Investment Management Costs		0.019	0.000	0.062	<b>0.081</b>	0.017	0.000	0.058	<b>0.075</b>
<b>Total Raising Funds</b>		<b>0.019</b>	<b>0.000</b>	<b>0.076</b>	<b>0.095</b>	<b>0.017</b>	<b>0.000</b>	<b>0.089</b>	<b>0.106</b>
<b>Charitable Activities</b>									
Charitable Activities	3(a)	0.121	0.000	0.184	<b>0.305</b>	0.121	0.000	0.203	<b>0.324</b>
Governance Costs	3(b)	0.015	0.000	0.049	<b>0.064</b>	0.015	0.000	0.049	<b>0.064</b>
Depreciation and Impairment		0.071	0.000	0.433	<b>0.504</b>	0.071	0.000	0.432	<b>0.503</b>
<b>Total Charitable Activities</b>		<b>0.207</b>	<b>0.000</b>	<b>0.666</b>	<b>0.873</b>	<b>0.207</b>	<b>0.000</b>	<b>0.684</b>	<b>0.891</b>
<b>Total Expenditure</b>		<b>0.226</b>	<b>0.000</b>	<b>0.742</b>	<b>0.968</b>	<b>0.224</b>	<b>0.000</b>	<b>0.773</b>	<b>0.997</b>
<b>Net Income / (Expenditure) and net movement in funds before gains and losses on investments</b>		<b>(0.049)</b>	<b>0.000</b>	<b>(0.033)</b>	<b>(0.082)</b>	<b>(0.026)</b>	<b>0.000</b>	<b>0.007</b>	<b>(0.019)</b>
Gains/(losses) on Investment Assets	5	0.816	0.000	2.759	<b>3.575</b>	(0.221)	0.000	(0.749)	<b>(0.970)</b>
<b>Net Income/(Expenditure)</b>		<b>0.767</b>	<b>0.000</b>	<b>2.726</b>	<b>3.493</b>	<b>(0.247)</b>	<b>0.000</b>	<b>(0.742)</b>	<b>(0.989)</b>



## Statement of Financial Activities for the Year Ended 31st March 2020 (Continued)

	Notes	Year to 31 <sup>st</sup> March 2021				Year to 31 <sup>st</sup> March 2020			
		Paisley	Johnstone	Renfrew	Total	Paisley	Johnstone	Renfrew	Total
		SC019478	SC019480	SC019479		SC019478	SC019480	SC019479	
		£m	£m	£m	£m	£m	£m	£m	£m
Transfer between Funds		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
<b>Total after funds transfer</b>		<b>0.767</b>	<b>0.000</b>	<b>2.726</b>	<b>3.493</b>	<b>(0.247)</b>	<b>0.000</b>	<b>(0.742)</b>	<b>(0.989)</b>
<b>Other Gains or Losses</b>									
Gains/(Losses) on Revaluation of Fixed Assets	4	0.459	0.000	0.206	<b>0.665</b>	0.000	0.000	(0.105)	<b>(0.105)</b>
<b>Total Other Recognised Gains or Losses</b>		<b>0.459</b>	<b>0.000</b>	<b>0.206</b>	<b>0.665</b>	<b>0.000</b>	<b>0.000</b>	<b>(0.105)</b>	<b>(0.105)</b>
<b>Net Movement in Funds</b>		<b>1.226</b>	<b>0.000</b>	<b>2.932</b>	<b>4.158</b>	<b>(0.247)</b>	<b>0.000</b>	<b>(0.847)</b>	<b>(1.094)</b>
<b>Total Funds Brought Forward</b>		<b>5.247</b>	<b>0.052</b>	<b>30.323</b>	<b>35.622</b>	<b>5.494</b>	<b>0.052</b>	<b>31.170</b>	<b>36.716</b>
<b>Total Funds Carried Forward</b>		<b>6.473</b>	<b>0.052</b>	<b>33.255</b>	<b>39.780</b>	<b>5.247</b>	<b>0.052</b>	<b>30.323</b>	<b>35.622</b>

The notes on pages 16 to 25 form part of these financial statements.

## Balance Sheet as at 31<sup>st</sup> March 2021

The Balance Sheet summarises in its top half all the assets that the Common Good Funds own and the liabilities that they owe to others. The bottom half sets out how the net assets of the Funds are allocated between usable resources and statutory reserves needed to comply with accounting rules.

	Notes	At 31 <sup>st</sup> March 2021				At 31 <sup>st</sup> March 2020			
		Paisley	Johnstone	Renfrew	Total	Paisley	Johnstone	Renfrew	Total
		SC019478	SC019480	SC019479		SC019478	SC019480	SC019479	
		£m	£m	£m	£m	£m	£m	£m	£m
<b>Fixed Assets</b>									
Tangible Fixed Assets	4	1.090	0.000	12.283	13.373	0.702	0.000	12.510	13.212
Heritage Assets	4	0.063	0.047	0.109	0.219	0.063	0.047	0.109	0.219
Investments	5	4.757	0.000	16.079	20.836	3.943	0.000	13.325	17.268
		<b>5.910</b>	<b>0.047</b>	<b>28.471</b>	<b>34.428</b>	<b>4.708</b>	<b>0.047</b>	<b>25.944</b>	<b>30.699</b>
<b>Current Assets</b>									
Debtors	13	0.000	0.000	0.040	0.040	0.000	0.000	0.008	0.008
Short term deposits	15	0.568	0.005	4.852	5.425	0.573	0.005	4.447	5.025
		<b>0.568</b>	<b>0.005</b>	<b>4.892</b>	<b>5.465</b>	<b>0.573</b>	<b>0.005</b>	<b>4.455</b>	<b>5.033</b>
<b>Less: Current Liabilities</b>									
Creditors: Amounts Falling Due Within One Year	14	(0.005)	0.000	(0.108)	(0.113)	(0.034)	0.000	(0.076)	(0.110)
		<b>(0.005)</b>	<b>0.000</b>	<b>(0.108)</b>	<b>(0.113)</b>	<b>(0.034)</b>	<b>0.000</b>	<b>(0.076)</b>	<b>(0.110)</b>
<b>Net Current Assets</b>		<b>0.563</b>	<b>0.005</b>	<b>4.784</b>	<b>5.352</b>	<b>0.539</b>	<b>0.005</b>	<b>4.379</b>	<b>4.923</b>
<b>Net Assets</b>		<b>6.473</b>	<b>0.052</b>	<b>33.255</b>	<b>39.780</b>	<b>5.247</b>	<b>0.052</b>	<b>30.323</b>	<b>35.622</b>
<b>Funds of the Charities</b>									
<u>Unrestricted Funds</u>									
Income Funds		3.622	0.036	20.338	23.996	3.572	0.036	20.027	23.635
Revaluation reserve :		1.415	0.000	4.731	6.146	0.698	0.000	2.316	3.014
Investments Revaluation reserve :		1.436	0.016	8.186	9.638	0.977	0.016	7.980	8.973
Other Fixed Assets		<b>6.473</b>	<b>0.052</b>	<b>33.255</b>	<b>39.780</b>	<b>5.247</b>	<b>0.052</b>	<b>30.323</b>	<b>35.622</b>

Signed

Signed

Alan Russell  
Director of Finance and Resources  
Renfrewshire Council

Councillor John Shaw  
Convener – Finance, Resources and Customer Services  
Policy Board. Renfrewshire Council.

## Cash Flow Statement for Year Ended 31<sup>st</sup> March 2021

This statement summarises the inflows and outflows of cash arising from the transactions with third parties on both day to day revenue transactions and expenditure on capital activities. For the purposes of this statement, cash is defined as cash in hand and deposits repayable on demand.

Notes	Year ended 31st March 2021				Year ended 31st March 2020				
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m	
<b>Net Cash Inflow from Operating Activities</b>	<b>7</b>	<b>(0.007)</b>	<b>0.000</b>	<b>0.400</b>	<b>0.393</b>	<b>0.039</b>	<b>0.000</b>	<b>0.486</b>	<b>0.525</b>
<b>Capital Expenditure and Financial Investment</b>									
Cash paid for fixed asset investment	(0.641)	0.000	(2.168)	<b>(2.809)</b>	(0.651)	0.000	(2.169)	<b>(2.820)</b>	
Receipts from sales of fixed asset: investments	0.606	0.000	2.073	<b>2.679</b>	0.709	0.000	2.355	<b>3.064</b>	
Receipts from sales of fixed asset: property	0.000	0.000	0.000	<b>0.000</b>	0.000	0.000	0.000	<b>0.000</b>	
Payments to acquire tangible fixed assets	0.000	0.000	0.000	<b>0.000</b>	0.000	0.000	0.000	<b>0.000</b>	
<b>Net cash flow from capital expenditure and financial investments</b>	<b>(0.035)</b>	<b>0.000</b>	<b>(0.095)</b>	<b>(0.130)</b>	<b>0.058</b>	<b>0.000</b>	<b>0.186</b>	<b>0.244</b>	
<b>(Increase)/decrease in cash held for investments</b>	<b>0.037</b>		<b>0.100</b>	<b>0.137</b>	<b>(0.058)</b>		<b>(0.188)</b>	<b>(0.246)</b>	
<b>Increase/(decrease) in cash held in the year</b>	<b>(0.005)</b>	<b>0.000</b>	<b>0.405</b>	<b>0.400</b>	<b>0.039</b>	<b>0.000</b>	<b>0.486</b>	<b>0.525</b>	
<b>Reconciliation of net cash flow to movement in net funds</b>									
(Decrease)/increase in cash in year	(0.005)	0.000	0.405	0.400	0.039	0.000	0.486	0.525	
net funds at 1 April	0.573	0.005	4.447	5.025	0.534	0.005	3.961	4.500	
<b>Net funds at 31 March</b>	<b>0.568</b>	<b>0.005</b>	<b>4.852</b>	<b>5.425</b>	<b>0.573</b>	<b>0.005</b>	<b>4.447</b>	<b>5.025</b>	

## Notes to the Financial Statements

### 1: Accounting Policies

#### *Introduction*

The Financial Statements for the year ended 31 March 2021 have been compiled in accordance with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006(as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014. They are designed to give a true and fair view of the financial performance and position of the Common Good Funds and comparative figures for the previous financial year are provided. There are no significant departures from accounting standards other than that outlined specifically below.

The accounting concepts of “materiality” and “going concern” have been considered in the application of accounting policies. In this regard the materiality concept means that information is included where the information is of such significance as to justify its inclusion. The accounts have been prepared on a going concern basis. The going concern concept assumes that the Charities will not significantly curtail the scale of their operations.

The accounts have been prepared under the historic cost convention, other than changes resulting from the revaluation of certain categories of assets. The following accounting policies used in its preparation have been reviewed following the introduction of Financial Reporting Standard 18 “Accounting Policies” (FRS18).

#### *Income and Endowments*

##### **Recognition of income and endowments**

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes entitled to the resources;
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

##### **Grants and Donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

##### **Gifts in Kind**

Gifts in kind are not reflected in the SORP, but are referred to when necessary in the Trustees Annual Report.

##### **Investment Income**

This is included in the accounts when receivable.

##### **Investment Gains and Losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year

## ***Expenditure***

### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### **Charitable Activities**

Decisions regarding the way the Common Good Funds' income is spent are taken by the Finance, Resources and Customer Services Policy Board, whose membership comprises of 15 of the trustees of the Common Good Funds. Voluntary groups are encouraged to apply for funding from the available funds allocated to Renfrewshire Council Local Partnerships.

### **Governance Costs**

Governance costs include the:

- costs of the preparation and examination of statutory accounts;
- cost of any legal advice to trustees on governance or constitutional matters;
- cost of administering grants; and
- property maintenance.

### **Grants Payable without Performance Conditions**

These are recognised in the accounts when the grant has been paid.

## ***Assets***

### **Valuation**

Land and buildings have been valued on the basis of market value in relation to existing use, assessed either on a comparative basis or on a depreciated replacement cost basis. The valuations have been compiled by the Council Valuer who is Member of the Royal Institute of Chartered Surveyors (MRICS) qualified. Assets under construction are shown at historic cost. Land and buildings are revalued every five years, with increases in valuation matched by credits to the Revaluation Reserve.

A de-minimis of £9,000 is applied for capitalisation of expenditure.

The civic regalia and equipment (heritage assets) have been valued on a present value insurance basis.

Investments are valued at market value.

### **Depreciation**

Depreciation is charged on a straight -line basis on all assets other than land, heritage assets and assets under construction. The Council Valuer determines the useful life of property assets. Depreciation is based on expected life of costs capitalised.

## Impairment

The value of each category of asset is reviewed at the end of each financial year for evidence of reductions in value. Where impairment is identified as part of this review or as a result of a revaluation exercise, the loss is charged to the SOFA.

## Departures from the Charities SORP

Operational land and buildings have been valued on a depreciated replacement costs basis, not a historic basis as per the Charities SORP. The main reason for this is the obligation under the Local Government Code of Practice on local authority accounting to apply a depreciated replacement cost valuation basis, and it is under the Local Government Code that the Common Good Accounts have been audited in previous years.

## Events after the Balance Sheet date

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statements are authorised for issue. There are two types of events:

- Adjusting events – those that provide evidence of conditions that existed at the end of the reporting period, and the Statement are adjusted to reflect such events; and
- Non-adjusting events – those that are indicative of conditions that arose after the reporting period, and the Statements are not adjusted. Where a category of events would have a material effect, disclosure is made in the notes of the nature of the event and its estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statements. Note 16 provides further information.

## 2: Income and Endowments

### a) Investments

	2020-21				2019-20			
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m
Grant income	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Dividend income	0.126	0.000	0.426	0.552	0.145	0.000	0.491	0.636
Interest income	0.002	0.000	0.017	0.019	0.004	0.000	0.023	0.027
<b>Total grant &amp; investment income</b>	<b>0.128</b>	<b>0.000</b>	<b>0.443</b>	<b>0.571</b>	<b>0.149</b>	<b>0.000</b>	<b>0.514</b>	<b>0.663</b>

### *b) Rental and Other Income*

	2020-21				2019-20			
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m
Rental income from properties	0.049	0.000	0.266	0.315	0.049	0.000	0.266	0.315
Other Income	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
<b>Total rental and other income</b>	<b>0.049</b>	<b>0.000</b>	<b>0.266</b>	<b>0.315</b>	<b>0.049</b>	<b>0.000</b>	<b>0.266</b>	<b>0.315</b>

## 3: Expenditure

### *a) Charitable Activities*

	2020-21				2019-20			
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m
Voluntary organisation grants	0.050	0.000	0.136	0.186	0.024	0.000	0.146	0.170
Civic related grants	0.071	0.000	0.048	0.119	0.097	0.000	0.057	0.154
<b>Total charitable activities grants</b>	<b>0.121</b>	<b>0.000</b>	<b>0.184</b>	<b>0.305</b>	<b>0.121</b>	<b>0.000</b>	<b>0.203</b>	<b>0.324</b>

### *b) Governance Costs*

	2020-21				2019-20			
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m
Accountancy and Administrative Services	0.011	0.000	0.034	0.045	0.011	0.000	0.034	0.045
Property Services	0.004	0.000	0.015	0.019	0.004	0.000	0.015	0.019
<b>Total Governance Costs</b>	<b>0.015</b>	<b>0.000</b>	<b>0.049</b>	<b>0.064</b>	<b>0.015</b>	<b>0.000</b>	<b>0.049</b>	<b>0.064</b>

## 4: Tangible Fixed Assets

### a) Paisley Common Good Fund

	Operational Land and Buildings	Non- Operational Assets – Surplus Assets	Total Tangible Fixed Assets	Heritage Assets
	£m	£m	£m	£m
<b>Gross Book Value</b>				
At 1 <sup>st</sup> April 2020	0.711	0.275	0.986	0.063
Additions	0.000	0.000	0.000	0.000
Disposals	0.000	0.000	0.000	0.000
Revaluations	0.105	0.000	0.105	0.000
<b>At 31<sup>st</sup> March 2021</b>	<b>0.816</b>	<b>0.275</b>	<b>1.091</b>	<b>0.063</b>
<b>Depreciation</b>				
At 1 <sup>st</sup> April 2020	0.284	0.000	0.284	0.000
Depreciation for Year	0.071	0.000	0.071	0.000
Depreciation writeback on Revaluation	(0.354)	0.000	(0.354)	0.000
<b>At 31<sup>st</sup> March 2021</b>	<b>0.001</b>	<b>0.000</b>	<b>0.001</b>	<b>0.000</b>
<b>Net Book Value at 31<sup>st</sup> March 2021</b>	<b>0.815</b>	<b>0.275</b>	<b>1.090</b>	<b>0.063</b>
<b>Net Book Value at 31<sup>st</sup> March 2020</b>	<b>0.427</b>	<b>0.275</b>	<b>0.702</b>	<b>0.063</b>



### ***b) Renfrew Common Good Fund***

	Operational Land and Buildings	Plant and Equipment	Non- operational assets – Investment Properties	Non- Operational Assets – Surplus Assets	Total Tangible Fixed Assets	Heritage Assets
	£m	£m	£m	£m	£m	£m
<b>Gross Book Value</b>						
At 1 <sup>st</sup> April 2020	9.568	3.284	0.539	0.015	13.406	0.109
Additions	0.000	0.000	0.000	0.000	0.000	0.000
Disposals	0.000	0.000	0.000	0.000	0.000	0.000
Transfers	0.000	0.000	0.000	0.000	0.000	0.000
Revaluations	0.074	0.000	0.001	0.000	0.075	0.000
<b>At 31<sup>st</sup> March 2021</b>	<b>9.642</b>	<b>3.284</b>	<b>0.540</b>	<b>0.015</b>	<b>13.481</b>	<b>0.109</b>
<b>Depreciation</b>						
At 1 <sup>st</sup> April 2020	0.511	0.364	0.021	0.000	0.896	0.000
Depreciation for year	0.193	0.234	0.006	0.000	0.433	0.000
Impairment	0.000	0.000	0.000	0.000	0.000	0.000
Depreciation writeback on revaluations	(0.118)	0.000	(0.013)	0.000	(0.131)	0.000
Impairment losses written out on revaluation	0.000	0.000	0.000	0.000	0.000	0.000
<b>At 31<sup>st</sup> March 2021</b>	<b>0.586</b>	<b>0.598</b>	<b>0.014</b>	<b>0.000</b>	<b>1.198</b>	<b>0.000</b>
<b>Net Book Value at 31<sup>st</sup> March 2021</b>	<b>9.056</b>	<b>2.686</b>	<b>0.526</b>	<b>0.015</b>	<b>12.283</b>	<b>0.109</b>
<b>Net Book Value at 31<sup>st</sup> March 2020</b>	<b>9.056</b>	<b>2.921</b>	<b>0.518</b>	<b>0.015</b>	<b>12.510</b>	<b>0.109</b>

### ***c) Johnstone Common Good Fund***

	Heritage Assets
	£m
<b>Gross Book Value</b>	
At 1 <sup>st</sup> April 2020	0.047
Additions	0.000
Disposals	0.000
Revaluations	0.000
<b>At 31<sup>st</sup> March 2021</b>	<b>0.047</b>
<b>Depreciation</b>	
At 1 <sup>st</sup> April 2020	0.000
Depreciation for year	0.000
<b>At 31<sup>st</sup> March 2021</b>	<b>0.000</b>
<b>Net Book Value at 31<sup>st</sup> March 2021</b>	<b>0.047</b>
<b>Net Book Value at 31<sup>st</sup> March 2020</b>	<b>0.047</b>

### *d) Heritage Assets*

Heritage Assets include items of civic regalia and equipment formerly used by the Provost of the Council on civic occasions. The assets are now held in Renfrewshire museums.

## 5: Fixed Asset Investments

Investments are held specifically to provide the funds from which donations and civic activities can be funded from.

### *a) Analysis of market values*

	2020-21			2019-20		
	Paisley	Renfrew	Total	Paisley	Renfrew	Total
Market Value	£m	£m	£m	£m	£m	£m
At 1 <sup>st</sup> April 2020	3.943	13.326	17.269	4.163	14.073	18.236
Additions	0.642	2.168	2.810	0.651	2.169	2.820
Disposals	(0.606)	(2.073)	(2.679)	(0.709)	(2.355)	(3.064)
Net gain/(loss) on revaluation	0.815	2.759	3.574	(0.220)	(0.749)	(0.969)
Increase/(decrease) in cash in bank awaiting investment	(0.037)	(0.101)	(0.138)	0.058	0.188	0.246
<b>At 31<sup>st</sup> March 2021</b>	<b>4.757</b>	<b>16.079</b>	<b>20.836</b>	<b>3.943</b>	<b>13.326</b>	<b>17.269</b>

### *b) Asset Allocation Analysis*

	2020-21			2019-20		
	Paisley	Renfrew	Total	Paisley	Renfrew	Total
	£m	£m	£m	£m	£m	£m
Bonds:						
UK Government Bonds	0.247	0.833	1.080	0.244	0.824	1.068
Other UK Bonds	0.342	1.098	1.440	0.282	0.900	1.182
Overseas Bonds	0.134	0.510	0.644	0.119	0.455	0.574
Equities:						
UK Equities	1.633	5.505	7.138	1.456	4.905	6.361
Overseas Equities	2.261	7.628	9.889	1.646	5.576	7.222
Non-Region Specific	0.000	0.000	0.000	0.036	0.121	0.157
Property Investments	0.061	0.206	0.267	0.043	0.145	0.188
Cash	0.075	0.287	0.362	0.113	0.388	0.501
Accrued Interest	0.004	0.012	0.016	0.004	0.012	0.016
<b>Total Investment Assets</b>	<b>4.757</b>	<b>16.079</b>	<b>20.836</b>	<b>3.943</b>	<b>13.326</b>	<b>17.269</b>

All investments during 2020-21 and in 2019-20 were held in unrestricted funds.

## 6: Reserves Cover

	2020-21				2019-20			
	Paisley	Johnstone	Renfrew	Total	Paisley	Johnstone	Renfrew	Total
	£m	£m	£m	£m	£m	£m	£m	£m
<b>Free Reserves</b>								
Unrestricted Funds	3.622	0.036	20.340	23.998	3.572	0.036	20.027	23.635
Allocation Adjustment	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Unrestricted Funds from SOFA	(0.049)	0.000	(0.032)	(0.081)	(0.026)	0.000	0.007	(0.019)
<b>Total Unrestricted Funds</b>	<b>3.573</b>	<b>0.036</b>	<b>20.308</b>	<b>23.917</b>	<b>3.546</b>	<b>0.036</b>	<b>20.034</b>	<b>23.616</b>
Less Funds tied up in fixed assets	(4.757)	0.000	(16.079)	(20.836)	(3.943)	0.000	(13.325)	(17.268)
<b>Total Free Reserves</b>	<b>(1.184)</b>	<b>0.036</b>	<b>4.229</b>	<b>3.081</b>	<b>(0.397)</b>	<b>0.036</b>	<b>6.709</b>	<b>6.348</b>
Annual Running Costs exclude impairment	0.226	0.000	0.756	0.982	0.224	0.000	0.773	0.997
Number of months held in reserve	<b>0</b>	<b>0</b>	<b>67</b>		<b>0</b>	<b>0</b>	<b>104</b>	

Funds tied up in fixed assets are represented by investments held by the Common Good Funds.

## 7: Cash Flow Statement

### *a Reconciliation of net income/expenditure to net cash inflow/ (outflow) from operating activities*

	Year to 31 <sup>st</sup> March 2021			Year to 31 <sup>st</sup> March 2020		
	Paisley	Johnstone	Renfrew	Paisley	Johnstone	Renfrew
	£m	£m	£m	£m	£m	£m
Net Incoming / (Expenditure) and net movement in funds before gains and losses on investments	(0.049)	0.000	(0.033)	(0.026)	0.000	0.007
Transfer of revaluation reserve realised on investment movement	0.000	0.000	0.000	0.000	0.000	0.000
Depreciation and impairment	0.071	0.000	0.433	0.071	0.000	0.430
Decrease/(increase) in debtors	0.000	0.000	(0.032)	0.000	0.000	0.018
Increase/(decrease) in creditors	(0.029)	0.000	0.032	(0.006)	0.000	0.031
<b>Net cash (inflow)/outflow from operating activities</b>	<b>(0.007)</b>	<b>0.000</b>	<b>0.400</b>	<b>0.039</b>	<b>0.000</b>	<b>0.486</b>

## *b Analysis of changes in net funds*

	At 1 April 2020	movement in net funds	At 31 March 2021	At 1 April 2019	movement in net funds	At 31 March 2020
	£m	£m	£m	£m	£m	£m
<b>Short term deposits</b>						
Paisley	0.573	(0.005)	0.568	0.534	0.039	0.573
Johnstone	0.005	0.000	0.005	0.005	0.000	0.005
Renfrew	4.447	0.405	4.852	3.961	0.486	4.447
	<b>5.025</b>	<b>0.400</b>	<b>5.425</b>	<b>4.500</b>	<b>0.525</b>	<b>5.025</b>

## 8: Trustees' remuneration and expenses

Neither the Trustees of the Common Good Funds nor any associated person connected with them have received any remuneration for their services. Further, no directly incurred expenses were reimbursed to the Trustees during 2020-21 (nil 2019-20).

## 9: Related Parties

During the year, the Common Good Fund balances were invested by Renfrewshire Council, who manage the administration of the Funds on behalf of the Trustees. The costs of this are disclosed in note 3(b), Governance Costs. The Council also acts as the banker for the Common Good Funds and all transactions, incoming and outgoing, are made via the Council's accounts. This creates a debtor as detailed in the respective Funds' balance sheets. There are no outstanding balances due to or from Renfrewshire Council other than those that appear in the balance sheet.

## 10: Commitments

As at 31 March 2021, no Common Good Fund had outstanding commitments on capital contracts. There were no outstanding commitments for operating lease rentals.

## 11: Staff Costs and Emoluments

No members of staff were employed directly via the Common Good Funds during 2020-21 (2019-20 nil). All costs were incurred by Renfrewshire Council and recharged as detailed in note 3(b) Governance Costs. There are therefore no employees with emoluments above £60,000 (2019-20 nil).

## 12: Audit Costs

Costs of £4,660 (£4,550 for 2019-20) were incurred in relation to the audit of the 2020-21 financial statements.

## 13: Debtors

	Year to 31 <sup>st</sup> March 2021				Year to 31 <sup>st</sup> March 2020			
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m
Accrued Income	0.000	0.000	0.040	0.040	0.000	0.000	0.008	0.008
Grant	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
<b>Total Debtors</b>	<b>0.000</b>	<b>0.000</b>	<b>0.040</b>	<b>0.040</b>	<b>0.000</b>	<b>0.000</b>	<b>0.008</b>	<b>0.008</b>

## 14: Creditors

	Year to 31 <sup>st</sup> March 2021				Year to 31 <sup>st</sup> March 2020			
	Paisley £m	Johnstone £m	Renfrew £m	Total £m	Paisley £m	Johnstone £m	Renfrew £m	Total £m
Trade Creditors	0.005	0.000	0.104	0.109	0.034	0.000	0.072	0.106
Rents in Advance	0.000	0.000	0.004	0.004	0.000	0.000	0.004	0.004
<b>Total Creditors</b>	<b>0.005</b>	<b>0.000</b>	<b>0.108</b>	<b>0.113</b>	<b>0.034</b>	<b>0.000</b>	<b>0.076</b>	<b>0.110</b>

## 15: Short Term Deposits

Short term deposits are accounts held with Renfrewshire Council who process receipts, payments and accounting entries on behalf of the Common Good Funds.

## 16: Events after the Balance Sheet date

Events taking place after the authorised issue date per the balance sheet are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing at 31 March 2021, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information. There are no non adjusting events.

# RENFREWSHIRE COUNCIL

COATS OBSERVATORY TRUST FUND  
SC019454

TRUSTEES' REPORT  
AND FINANCIAL STATEMENTS  
1 APRIL 2020 to 31 MARCH 2021



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## Trustees' Report

### 1. INTRODUCTION

Renfrewshire Council acts as sole trustee for the Coats Observatory Trust Fund which has charitable status and is registered with the Office of the Scottish Charity Regulator (OSCR):

The financial statements of the Trust are included in this report:

The principal address of the Trust Fund is:

Renfrewshire Council  
Finance and Resources  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1JB

Renfrewshire Council administers the Trust Fund and separately accounts for it. Renfrewshire Council was established by the Local Government (Scotland) Act 1994 and came into being on 1 April 1996. The Council provides a wide range of public services such as education, social services, environmental services, council housing and economic regeneration.

The Trust Accounts do not form part of Renfrewshire Council's single entity balance sheet, although under s222 of the Local Government (Scotland) Act 1973, the property of the Trust "vest[s] in" the relevant local authority. However, the Trust Fund accounts are included within the group accounts of the Council. A copy of the group accounts can be obtained from the address above.

Independent Auditors:            Audit Scotland  
   4<sup>th</sup> Floor, South Suite  
   The Athenaeum Building  
   8 Nelson Mandela Place  
   Glasgow G2 1BT



## **TRUSTEES**

In terms of the “Trustees” of the Trust, the guidance provided by OSCR is that those who have “general control and management” of the charity are the charity trustees. Decisions regarding the general control and management of the Trust Fund are made by the Finance, Resources and Customer Services Policy Board (FRCSPB), which has delegated authority from the Council in this regard; but ultimately control rests with the full Council of elected members. We have therefore interpreted the above guidance as meaning all elected members are charity trustees

The following individuals were the Trustees of the Trust Fund in their capacity as elected members of Renfrewshire Council during the 2019-20 financial year:

William Brown	Eileen McCartin
Lisa-Marie Hughes	Kevin Montgomery
John Shaw	Jacqueline Cameron
Jane Strang	John Hood
Edward Grady	Alistair MacKay
Catherine McEwan	Andrew Steel
Jim Paterson	Derek Bibby
Jennifer Adam-McGregor	William Binks
Neill Graham	Andrew Doig
Jim Sharkey	Emma Rodden
Karen Kennedy	Audrey Doig
John McIntyre	Alison Dowling
Kenneth MacLaren	Scott Kerr
Margaret MacLaren	James Sheridan
Carolann Davidson	Natalie Don
John McNaughtan	Colin McCulloch
William Mylet	James MacLaren
Edward Devine	Tom Begg
Marie McGurk	Michelle Campbell
Paul Mack	Jim Harte
Stephen Burns	Iain Nicolson
Lorraine Cameron	

Day to day management of the Trust Fund is delegated to the Director of Finance and Resources of Renfrewshire Council. All of the trustees for the accounts are normally elected or re-elected at local government elections. By-elections are held to elect new members in the event of existing members vacating their position. New members automatically become trustees.

## **2. STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Coats Observatory Fund was inherited by the local authority in early 1963 from the Paisley Philosophical Society. The Council as Trustees own the buildings comprising the Coats Observatory. These buildings are leased to Renfrewshire Leisure Ltd for zero consideration.

## **HISTORY**

The original purpose of the Trust when it was set up was: “for the upkeep of Coats Observatory equipment”. This purpose was relevant while there were cash funds available; however these funds have been exhausted, and only the property assets remain.

## **GOVERNANCE AND MANAGEMENT**

The Council is required to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. The Director of Finance and Resources has been designated as that officer in Renfrewshire Council. They manage the affairs of the Council to secure the economic, efficient and effective use of resources and safeguard its assets and those of any charitable trust it controls. Given the Trust Fund is controlled by the Council, these specific provisions are supplemented by general provisions relating to the administration of local authority monies, i.e. the duty to obtain best value.

The Director of Finance and Resources has responsibility for ensuring an effective system of internal financial control is maintained and operated. This system of internal financial control can only provide reasonable and not absolute assurance that assets are safeguarded, transactions are recorded and properly authorised, and that material errors or irregularities are either prevented or would be detected within a timely period. The system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures and a system of delegation and accountability. The Director of Finance and Resources is responsible for keeping proper accounting records which are up to date and which ensure that the financial statements comply with the Charities Accounts (Scotland) Regulations 2006(as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16<sup>th</sup> July 2014.

Decisions regarding the operation, assets, processes or policies of the Trust Fund are delegated by the Council to the Finance, Resources and Customer Services Policy Board (FRCSPB).

## **RISK**

The Trustees have overall responsibility for the Trust Funds’ system of internal control. This system is designed by senior management to ensure effective and efficient operation, including financial reporting and compliance with laws and regulations. The Trustees acknowledge that such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can only provide reasonable and not absolute assurance against material misstatement or loss.

## **3. FINANCIAL REVIEW**

The Trust Fund has no explicit reserves policy. The Trust Fund is not in deficit and no donations to the Fund are solicited.

#### 4. FUTURE PLANS

Given there are no cash funds remaining, nor are any anticipated, the Council will explore with OSCR the future of the charity, always considering the ongoing sustainability of the Observatory and ensuring appropriate governance arrangements remain in place.

The Trustees wish to thank the Renfrewshire Council officers involved in producing the Report and Financial Statements.

Signed:

Alan Russell  
Director of Finance and Resources  
Renfrewshire Council

On behalf of the Trustees:

Councillor John Shaw  
Convener – Finance, Resources and Customer Services Policy Board  
Renfrewshire Council

# Independent auditor's report to the trustees of Coats Observatory Trust Fund and the Accounts Commission

## Report on the audit of the financial statements

### Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of Coats Observatory Trust Fund for the year ended 31 March 2021 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of the charity for the year ended 31 March 2021 and its statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1), (2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

### Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. I design procedures in line with my responsibilities outlined above to detect material misstatements in respect of irregularities, including fraud. Procedures include:

- obtaining an understanding of the applicable legal and regulatory framework and how the charity is complying with that framework;
- identifying which laws and regulations are significant in the context of the charity;
- assessing the susceptibility of the financial statements to material misstatement, including how fraud might occur; and
- considering whether the audit team collectively has the appropriate competence and capabilities to identify or recognise non-compliance with laws and regulations.

The extent to which my procedures are capable of detecting irregularities, including fraud, is affected by the inherent difficulty in detecting irregularities, the effectiveness of the charity's controls, and the nature, timing and extent of the audit procedures performed.

Irregularities that result from fraud are inherently more difficult to detect than irregularities that result from error as fraud may involve collusion, intentional omissions, misrepresentations, or the override of internal control. The capability of the audit to detect fraud and other irregularities depends on factors such as the skillfulness of the perpetrator, the frequency and extent of manipulation, the degree of collusion involved, the relative size of individual amounts manipulated, and the seniority of those individuals involved.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of my auditor's report.

## Reporting on other requirements

### Statutory other information

The trustees are responsible for the statutory other information in the statement of accounts. The statutory other information comprises the Trustees' Annual Report.

My responsibility is to read all the statutory other information and, in doing so, consider whether the statutory other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work I have performed, I conclude that there is a material misstatement of this statutory other information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the statutory other information and I do not express any form of assurance conclusion thereon except to the extent explicitly stated in the following opinion prescribed by the Accounts Commission.

### Opinion on matters prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Charities Accounts (Scotland) Regulations 2006.

### **Matters on which I am required to report by exception**

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

### **Use of my report**

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Mark Ferris FCCA  
Audit Scotland  
4<sup>th</sup> Floor  
The Athenaeum Building  
8 Nelson Mandela Place  
Glasgow  
G2 1BT

Mark Ferris is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

## Trust Accounts Financial Statements Overview

### 1. INTRODUCTION

The following pages detail the Statement of Receipts and Payments, the Statement of Balances and relevant Notes to the Accounts, as required by the Charities Accounts (Scotland) Regulations 2006. A Cash Flow Statement is not required as the charity is classified as a small charity as defined in the Charities Statement of Recommended Practice (SORP) and therefore is exempt from producing a Cash Flow Statement.

### 2. STATEMENT OF RECEIPTS AND PAYMENTS

The Statement of Receipts and Payments provides an analysis of the incoming and outgoing cash and bank transactions for the period. If applicable, the Statement would also show any cash movements in relation to fixed assets. In the case of the Trust Fund, there have been no purchases or sales of fixed assets.

### 3. STATEMENT OF BALANCES

The Statement of Balances reconciles the cash and bank balances at the beginning and end of the financial year with the surpluses or deposits shown in the Statement of Receipts and Payments. The Statement of Balances also summarises final closing balances at the end of the period.

### 4. NOTES TO THE ACCOUNTS

Notes to the accounts expand on or explain the information contained in the Statement of Receipts and Payments and the Statement of Balances.

## Statement of Receipts and Payments for the year ended 31<sup>st</sup> March 2021

2020 Total £	Unrestricted £	Restricted £	2021 Total £
0 Total receipts	0	0	0
0 Total payments	0	0	0
<b>0 Surplus / (deficit) for period</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Statement of Balances as at 31<sup>st</sup> March 2021

2020 Total £	Unrestricted £	Restricted £	2021 Total £
Cash funds			
Balances held with Renfrewshire Council:			
0 Opening balance	0	0	0
0 Surplus / (deficit) for period	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other assets (at current valuation)			
Land and buildings:			
590,104 Coats Observatory, Paisley	0	770,227	770,227
0 Long Term Investments	0	0	0
<b>590,104</b>	<b>0</b>	<b>770,227</b>	<b>770,227</b>

Signed  
Alan Russell  
Director of Finance and Resources  
  
Renfrewshire Council

Signed  
Councillor John Shaw  
Convenor – Finance, Resources and Customer  
Services Policy Board  
Renfrewshire Council



## Notes to the Financial Statements

### 1. ACCOUNTING POLICIES

#### INTRODUCTION

The Financial Statements for the year ended 31 March 2021 have been prepared in accordance with the Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are designed to give a true and fair view of the financial performance and position of the Trust Fund and comparative figures for the previous financial year are provided. There are no significant departures from accounting standards other than that outlined specifically below.

The accounting concepts of “materiality” and “going concern” have been considered in the application of accounting policies. In this regard the materiality concept means that information is included where the information is of such significance as to justify its inclusion. The accounts have been prepared on a going concern basis. The going concern concept assumes that the Trustees will not significantly curtail the scale of the charities’ operations, however it is anticipated that the Observatory Fund will not continue indefinitely. This has no impact on the financial statements as the assets of the Fund comprise solely of the Observatory buildings which are independently valued.

The accounting concept of "accruals" is not relevant to these statements, which have been prepared on a receipts and payments basis.

The accounts have been prepared under the historic cost convention, other than changes resulting from the revaluation of certain categories of assets. The following accounting policies used in its preparation have been reviewed following the introduction of Financial Reporting Standard 18 “Accounting Policies” (FRS18).

#### Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

The 2019-20 comparative figures have been brought forward unchanged.

## **INCOMING/OUTGOING RESOURCES**

### ***Recognition of incoming resources***

All income is recognised and included in the Statement of Receipts and Payments (SoRP) when the money is actually received.

### ***Recognition of expenditure***

Expenditure is recognised and included in the Statement of Receipts and Payments (SoRP) when it is paid for.

### ***Charitable Activities***

Decisions regarding the way the Trust Funds' income is spent are taken by the Finance, Resources and Customer Services Policy Board, whose membership comprises 15 of the trustees of the Trust Fund.

### ***Costs of Generating Funds***

The cost of administering the Trust Fund including the audit fee of £340 is borne entirely by Renfrewshire Council.

### ***Governance Costs***

Governance costs, where applicable, include the:

- costs of the preparation and examination of statutory accounts;
- cost of any legal advice to trustees on governance or constitutional matters; and
- cost of administering grants.

## **ASSETS**

The Fund includes the land and buildings of Coats Observatory, Paisley. The latest valuation was carried out this year and is based on fair value, determined as the market value that would be paid for the asset in its current use. Valuations are provided by the Council Valuer who is MRICS qualified, and are updated as a minimum every five years. The Observatory building is being depreciated on a straight-line basis over 30 years.

## **2. ANALYSIS OF RECEIPTS/PAYMENTS**

No income was received in the year.

## **3. TRUSTEES' REMUNERATION AND EXPENSES**

Neither the trustees of the Trust Fund nor any associated person connected with them have received any remuneration for their services. Further, no directly incurred expenses were reimbursed to the trustees during the period (2019-20 nil).

## **4. RELATED PARTIES**

During the period the Council also acted as the banker for the Trust Fund and all transactions, incoming and outgoing, are made via the Council's bank accounts. There are no outstanding balances due to or from Renfrewshire Council nor were there any cash transactions during 2020-21.