

Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 27 April 2016	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Audrey Doig: Councillor Roy Glen: Councillor Allan Noon:

Councillor Jim Harte (Convener): Councillor Tommy Williams (Depute Convener):

Representing APT&C Staff

M Ferguson (and 5 APT&C Staff)

Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- 1 Appointment of Chairperson for the Meeting**

- 2 Minute of Previous Meeting** **5 - 8**
Minute of meeting held on 10 February 2016

- 3 Developments in Health and Safety** **9 - 12**
Report by the Head of HR Organisational Development and Workforce Strategy

- 4 Agency Workers** **13 - 14**
Report by the Head of HR, Organisational Development and Workforce Strategy

- 5 Details of Grievances** **15 - 16**
Report by the Head of HR, Organisational Development and Workforce Strategy

- 6 Absence Management Statistics** **17 - 26**
Report by te Head of HR, Organisational Development and Workforce Strategy

- 7 Date of Next Meeting**
Note that the next meeting of the Joint Consultative Board Non-Teaching is scheduled for Wednesday 8 June 2016 at 3.00 pm