

Notice of Meeting and Agenda Scotland Excel Executive Sub-Committee

Date	Time	Venue
Friday, 25 August 2017	10:00	Scotland Excel Meeting Room 1, Renfrewshire House, Cotton Street, Paisley

KENNETH GRAHAM
Clerk

Membership

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); (City of Edinburgh Council); Provost Norman Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thomson (Dumfries and Galloway Council); Councillor Altany Craik (Fife Council); Bailie Norman MacLeod (Glasgow City Council); (Highland Council); Councillor Todd Ferguson (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Collette Stevenson (South Lanarkshire Council); and Councillor Amanda Westlake (Shetland Islands Council).

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

Video Conferencing

Should any member wish to participate using video conference, please contact Lesley Jones on 0141 618 7444.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

1 Requests for Associate Membership

1(a) Dumfries and Galloway Housing Partnership 5 - 6

Report by Director of Scotland Excel.

1(b) North Glasgow Housing Association Limited 7 - 8

Report by Director of Scotland Excel.

1(c) Weslo Housing Management Limited 9 - 10

Report by Director of Scotland Excel.

2 Date of Next Meeting

Note that the next meeting of the Executive Sub-committee will be held at 10.45 am on 15 September 2017 in Scotland Excel Meeting Room 1, Renfrewshire House.



Scotland Excel

To: Executive Sub Committee

On: 25 August 2017

Report by Director Scotland Excel

Request for Associate Membership of Scotland Excel by Dumfries and Galloway Housing Partnership

1 Introduction

In addition to the 32 local authorities who are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arms length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2 Application

Following a review of procurement capability within the organisation, Dumfries and Galloway Housing Partnership has applied to Scotland Excel for associate membership.

Dumfries and Galloway Housing Partnership owns and maintains more than 10,300 homes across Dumfries and Galloway. They directly employ around 200 people, and through their various maintenance and investment contracts they are responsible for the employment of many local construction industry workers. The area of Dumfries and Galloway is the third largest region in Scotland, covering 2,380 square miles, with a population of around 148,000 and Dumfries and Galloway Housing Partnership plays a significant role in many of the towns and villages.

Dumfries and Galloway Housing Partnership operate a governance structure that enables their tenants to have a valued input into the ownership and management of their homes. Tenants also make up the four District Management Committees

(DMCs), which are full sub-committees of their Board. This helps keep local decisions at a local level.

To ensure the efficient and cost effective delivery of these services they have approached Scotland Excel and requested approval to become an associate member with access to our contracts.

3 Legislative Position

Before any application is submitted to committee for consideration checks are made into the organisation including scrutiny of the Memorandum & Articles of Association, finances and the type of contracts that the organisation wishes to access. Membership commences once committee has approved the application and a Membership Agreement between Scotland Excel and the organisation is signed.

Scotland Excel monitors all requests from arms-length and other organisations to become associate members to ensure that any legal requirements are met. In this case Dumfries and Galloway Housing Partnership qualify for membership as they are in accordance with the Local Authorities (Goods and Services) Act 1970, section 1(1B), namely that the organisation is not a public body, but it has functions of a public nature or engages in activities of that nature and the purpose of accessing Scotland Excel's services is to facilitate the discharge of those functions and activities.

4 Recommendation

It is recommended to committee that the Dumfries and Galloway Housing Partnership application to join Scotland Excel as an associate member be approved, at a £15,518 annual fee, subject to completion and signing of the agreement document.

Scotland Excel

To: Executive Sub Committee

On: 25 August 2017

**Report
by
Director Scotland Excel**

Request for Associate Membership of Scotland Excel by North Glasgow Housing Association Ltd. (trading as ng homes) (“ng homes”)

1 Introduction

In addition to the 32 local authorities who are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arms-length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2 Application

ng homes is a trading name of North Glasgow Housing Association, which is a social landlord that operates in the North of Glasgow. ng homes priorities are to provide communities with:

- decent safe and secure housing
- good transport links, leisure and recreational activities
- shopping facilities in order to make them strong and sustainable

ng homes was formed for the benefit of the community in 1976 by a group of residents who wanted to save their homes from demolition and start building a new future.

ng homes are registered:

- As a social landlord with The Scottish Housing Regulator
- As a charity with the Office of the Scottish Charities Regulator

ng homes has 5440 self-contained units, 1 non self-contained unit and 8 bed spaces.

ng homes made a request on an emergency basis for associate membership in order to instruct works as a result of issues arising from the Grenfell Tower fire.

The Scotland Excel Scheme of delegations (para h) authorises the director "To act in an emergency situation with the approval of the Clerk and where possible after consulting the Convener, or in his absence the Vice-Convener of the Joint Committee and the Chair of the Management Group, and thereafter report on the action taken to the first available meeting of the Joint Committee."

In this instance both the convener and the Legal and Democratic Services Manager at Renfrewshire Council, acting in the clerk's absence, were consulted and agreed on the director's course of action to approve immediate associate membership.

3 Recommendation

It is therefore recommended to committee note the Director's decision under delegated authority to approve the application by ng homes to join Scotland Excel as an associate member, at an annual fee of £8,160 and that a further report will be submitted to the next meeting of the Joint Committee.



Scotland Excel

To: Executive Sub Committee

On: 25 August 2017

Report by Director Scotland Excel

Request for Associate Membership of Scotland Excel by Weslo Housing Management Ltd

1 Introduction

In addition to the 32 local authorities who are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arms length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2 Application

Following a review of procurement capability within the organisation, Weslo Housing Management Ltd has applied to Scotland Excel for associate membership.

Weslo Housing Management Ltd, a company limited by guarantee with charitable status is a Registered Social Landlord operating in the Falkirk and West Lothian Council areas. Their registered office is in Bathgate with a local office in Bo'ness.

Weslo Housing Management is governed by a Board of 12, headed by a non-Executive Chairman. The Board is made up of 4 tenant directors, 5 wider community representatives and 3 Executive Directors forming the Executive Team, who are charged with the day-to-day running of the business.

Weslo owns 2,400 properties in West Lothian and Bo'ness. They are also the estate manager to over 3,500 private owners who have acquired their properties through Right to Buy.

To ensure the efficient and cost effective delivery of these services they have approached Scotland Excel and requested approval to become an associate member with access to our contracts.

3 Legislative Position

Before any application is submitted to committee for consideration checks are made into the organisation including scrutiny of the Memorandum & Articles of Association, finances and the type of contracts that the organisation wishes to access. Membership commences once committee has approved the application and a Membership Agreement between Scotland Excel and the organisation is signed.

Scotland Excel monitors all requests from arms-length and other organisations to become associate members to ensure that any legal requirements are met. In this case Weslo Housing Management Ltd qualify for membership as they are in accordance with the Local Authorities (Goods and Services) Act 1970, section 1(1B), namely that the organisation is not a public body, but it has functions of a public nature or engages in activities of that nature and the purpose of accessing Scotland Excel's services is to facilitate the discharge of those functions and activities.

4 Recommendation

It is recommended to committee that the Weslo Housing Management Ltd.'s application to join Scotland Excel as an associate member be approved, at a £3,660 annual fee, subject to completion and signing of the agreement document.