



Renfrewshire Valuation Joint Board

Report to: Renfrewshire Valuation Joint Board

Meeting on: 18th June 2017

Subject: Performance Report

Author: Divisional Assessor & Assistant Electoral Registration Officer

1.0 Introduction

This performance report covering the first six months of the rating year provides an update to the ongoing reporting of performance to the members and is intended to keep members informed of current performance and workload issues facing the Board.

2.0 Council Tax

The main work involved in Council Tax at the moment remains the addition of new houses to the Valuation List and the deletion of demolished houses. I include a summary of new additions to the Council Tax List for information.

2.1 Time taken to enter new houses into the Valuation (Council Tax) List

Period 1st April 2017 to 30th June 2017

Council Area	No. Added	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	214	212	99.07%	2	0.93%	100.00%	0	0.00%
East Renfrewshire	63	61	96.83%	2	3.17%	100.00%	0	0.00%
Inverclyde	24	24	100.00%	0	0.00%	100.00%	0	0.00%
RVJB totals	301	297	98.67%	4	1.33%	100.00%	0	0.00%

This performance exceeds our target of 95% within three months and also our target of 99.5% within 6 months.

In the period from 1st April 2017 to 30th June 2017, the average number of days taken to add a house was as follows:

Council Area	No. Added	Average No. of Days
Renfrewshire	214	20.35
East Renfrewshire	63	25.05
Inverclyde	24	21.91
RVJB Totals	301	21.45

This measure is within our target of 38 days.

2.2 Information on Deletions from the Council Tax List

The main reasons for deleting a property from the valuation list would be: where the property is demolished, where a house is now being used for Non-domestic purposes or where two or more houses are combined to form one house.

2.2.1 Number of Deletions from the Valuation (Council Tax) List between 1st April 2017 to 30th June 2017

Council Area	No. Deleted 2016	No. Deleted 2017
Renfrewshire	63	6
East Renfrewshire	1	4
Inverclyde	3	28
RVJB Total	67	38

3.0 Non-domestic Valuation

One of the main areas of work in non-domestic valuation is the maintenance of the Valuation Roll. The table below is a summary of the statutory amendments to the Valuation Roll. These are new entries being added to the Roll, entries being deleted or properties that have been altered. Each of these amendments has been made after a member of staff has inspected the premises.

3.1 Time taken to make statutory amendments to the Valuation Roll (excluding appeal settlements and amendments to prescribed entries)

Period 1st April 2017 to 30th June 2017

Council Area	No. of Alt'ns	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	116	116	100.00%	0	0.00%	100.00%	0	0.00%
East Renfrewshire	22	22	100.00%	0	0.00%	100.00%	0	0.00%
Inverclyde	20	20	100.00%	0	0.00%	100.00%	0	0.00%
RVJB totals	158	158	100.00%	0	0.00%	100.00%	0	0.00%

The above alterations to the Valuation Roll are value changes only and do not reflect alterations where overall value is unchanged, changes to occupancy details or other administrative changes.

The performance targets of 80% to be actioned within 3 months and 95% within 6 months have been exceeded.

4.0 General Conclusions

The performance levels detailed above are in line with our expectations.

5.0 Recommendations

- i. The Board note the contents of this report.
- ii. The Board authorise publication of the attached summary report.

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7 August 2017

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