

SCOTLAND EXCEL

To: Scotland Excel Executive Sub Committee

On: 4 March 2016

Report by: Joint Report by the Treasurer and the Director

Heading: Revenue Budget Monitoring Report to 5 February 2016

1. Summary

1.1 Gross expenditure is £130,000 under budget and income is currently £91,000 over recovered which results in a net underspend of £221,000 for Scotland Excel. This is summarised in point 4:

2 Recommendations

2.1 It is recommended that members consider the report.

3 Budget Adjustments Since Last Report

3.1 There have been no budget adjustments since the last report.

4 Budget Performance

4.1 Current Position	Net Underspend £221,000
<i>Previously Reported</i>	<i>Net Underspend £172,000</i>

The variance in expenditure is primarily due to underspends in Employee Costs and Contractors offset by an overspend in Payment to Other Bodies.

The underspend in Employee Costs is related to two vacant posts which have been filled and delays in filling posts financed from income relating to the National Care Home Contract.

The underspend in Contractors is due to a reduction in the use of consultants to assist Scotland Excel develop tenders for future contracts. This is part of Scotland Excel's long term aim of achieving a sustainable budget and reducing the requirement for external consultants over employed staff members.

Training courses delivered by Scotland Excel have resulted in the overspend within Payments to Other Bodies. These are fully recharged back to delegates and offset by additional income.

The over recovery of Other Income relates to the Training Costs discussed above and the recoverable Employee Costs for a temporary member of staff within the Reform Team during April. In addition, previously unbudgeted income in relation to the National Care Home Contract, covering the period September 2015 to March 2016, has been received.

4.2 Projected Year End Position

The projected year end position shows a draw down from reserves of £317,600 which is £187,900 less than the approved draw down primarily associated with the reduced consultants discussed in 4.1.

The 2016/17 budget approved at the Joint Committee in November 2015 was based on an underspend of £193,000 within the 2015/16 budget. The projected figure of £187,900 is in line with this.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2015/16
1st April 2015 to 5th February 2016

JOINT COMMITTEE : SCOTLAND EXCEL

Description (1)	Agreed Annual Budget (2)	Year to Date Budget (3)	Year to Date Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)
	£000's	£000's	£000's	£000's	£000's	%
Employee Costs	2,763	2,178	2,154	0	2,154	1.1% underspend
Property Costs	178	133	133	0	133	0.0% breakeven
Supplies & Services	170	73	70	0	70	4.1% underspend
Contractors and Others	263	224	77	0	77	65.6% underspend
Administration Costs	324	130	127	0	127	2.3% underspend
Payments to Other Bodies	22	6	53	0	53	-783.3% overspend
GROSS EXPENDITURE	3,720	2,744	2,614	0	2,614	4.7% underspend
Contributions from Local Authorities	(3,184)	(3,184)	(3,184)	0	(3,184)	0.0% breakeven
Other Income	(30)	(30)	(164)	43	(121)	303.3% Over-recovery
INCOME	(3,214)	(3,214)	(3,348)	43	(3,305)	2.8% over-recovery
TRANSFER (TO)/FROM RESERVES	506	(470)	(734)	43	(691)	47.0% underspend

	Agreed Annual Budget	Year to Date Budget	Year to Date Actual	Adjustments	Revised Actual
CORE OPERATIONS EXPENDITURE	3,214	2,373	2,408	-15	2,393
NON-CORE OPERATIONS EXPENDITURE	506	371	200	16	216
TOTAL GROSS EXPENDITURE	3,720	2,744	2,608	1	2,609

Budgeted Draw on Reserves	£000's	506
Anticipated Year End Budget Position is an underspend of		<u>(734)</u>
Opening Reserves		
Anticipated Closing Reserves		<u>(416)</u>