

Minute of Meeting Renfrewshire Health and Social Care Integration Joint Board.

Date	Time	Venue
Friday, 22 November 2019	10:00	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

Present

Councillor Jacqueline Cameron, Councillor Lisa-Marie Hughes and Councillor James MacLaren (all Renfrewshire Council); Dr Donny Lyons, Margaret Kerr and Dr Linda de Caestecker (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Shilpa Shivaprasad (Registered Medical Practitioner (non-GP)); Louise McKenzie (Council staff member involved in service provision); Alan McNiven (third sector representative); Graham Capstick (Trade Union representative for Health Board); Dr Stuart Sutton (Registered Medical Practitioner (GP)); David Leese, Chief Officer and Sarah Lavers, Chief Finance Officer (both Renfrewshire Health and Social Care Partnership); and John Trainer, Chief Social Work Officer (Renfrewshire Council).

Chair

Councillor Jacqueline Cameron, Chair, presided.

In Attendance

Ken Graham, Head of Corporate Governance (Clerk) and Elaine Currie, Senior Committee Services Officer (both Renfrewshire Council); Jackie Dougall, Head of Health and Social Care (West Renfrewshire), Christine Laverty, Head of Mental Health, Addictions and Learning Disability Services, Carron O'Bryne, Head of Health and Social Care (Paisley), Frances Burns, Head of Strategic Planning and Health Improvement and Jean Still, Head of Administration (all Renfrewshire Health and Social Care Partnership).

Apologies

Councillor Jennifer Adam-McGregor (Renfrewshire Council); Dorothy McErlean (Greater Glasgow & Clyde Health Board); and John Boylan (Trade Union representative for Council).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

Order of Business

In terms of Standing Order 4.1 (iii), the Chair intimated that she proposed to alter the order of business to facilitate the conduct of the meeting by considering item 6 of the agenda after item 11 of the agenda.

Welcome and Introductions

Prior to the start of the meeting, the Chair welcomed everyone to the meeting and invited members and officers to introduce themselves.

1 Minute

The Minute of the meeting of the Integration Joint Board (IJB) held on 20 September 2019 was submitted.

DECIDED: That the Minute be approved.

2 Rolling Action Log

The rolling action log for the IJB was submitted.

It was noted that a brief update on the health provision for the housing development at Dargavel would be provided when available.

DECIDED: That the rolling action log be noted.

3 Financial Report 1 April to 30 September 2019

The Chief Finance Officer submitted a report relative to the revenue budget position at 30 September 2019 and the projected year-end position for the year ended 31 March 2020.

The overall revenue position for the HSCP for the year-to-date and projected outturn for 2019/20 was an underspend, as detailed in the report, prior to the transfer of balances to General and Earmarked Reserves at the financial year-end. The key pressures were highlighted in section 4 of the report.

The revenue budget position of the HSCP and Health for the financial period 1 April to 30 September 2019 and the year-end position was detailed in Appendices 1 to 4 of the report. The revenue budget position of Adult Social Care and 'other delegated services' for the period 1 April to 13 September 2019 and the year-end position was detailed in appendices 5 to 7 of the report. Appendices 8 and 9 to the report provided a reconciliation of the main budget adjustments applied this current financial year and Appendix 10 to the report detailed the projected movement in reserves.

The report also provided information on Scottish Government funding 2019/20; reserves; the Living Wage increase for 2019/20; and the National Care Home Contract 2019/20.

DECIDED:

(a) That the in-year position as at 30 September 2019 be noted; and

(b) That the projected year-end position for 2019/20 be noted.

4 Medium Term Financial Plan 2020/21 to 2025/26

The Chief Finance Officer submitted a report relative to the IJB's Medium-term Financial Plan 2020/21 to 2025/26, a copy of which was appended to the report.

The financial plan outlined the financial challenges and opportunities for the HSCP faced over the next five-years and provided a framework which would support the HSCP to remain financially sustainable. It complimented the HSCP's Strategic Plan and highlighted how the principles would support the delivery of the IJB's strategic objectives and priorities.

The report provided detail on the medium-term financial outlook; the projected budget gap; the financial challenge; responding to the local financial challenge; and the medium-term financial strategy. The Chief Officer and Chief Finance Officer would work with IJB members to take forward the Medium-term Financial Strategy to deliver financial balance whilst delivering safe and sustainable services.

The Chief Finance Officer advised that some typographical corrections which did not change the figures in the report had been made to the report since publication with the agenda for this meeting and that the updated report would be provided to members.

DECIDED:

(a) That the assumptions and context of the financial plan for 2020/21 to 2025/26 and the levels of uncertainty that existed in relation to a range of these assumptions be noted;

(b) That the Medium-term Financial Plan 2020/21 to 2025/26 and associated financial planning principles be approved; and

(c) That it be noted that some typographical corrections which did not change the figures in the report had been made to the report since publication with the agenda for this meeting and that the updated report would be provided to members.

5 Performance Management Mid-year Report 2019/20

The Chief Officer submitted a report relative to the Performance Management Mid-year Report 2019/20 covering the period April to September 2019.

The performance dashboard which summarised progress formed Appendix 1 to the report and the full scorecard which updated all performance measures formed Appendix 2 to the report.

There were 67 performance indicators of which 42 had targets set against them. Performance status was assessed as either red, more than 10% variance from target; amber, within 10% variance of target; or green, on or above target. At the mid-year point, the scorecard detailed the status of the 42 indicators which had targets set against them. It was noted that 11 had red status, 9 had amber status and 22 had green status.

DECIDED: That the Performance Management Mid-year Report 2019/20 for Renfrewshire HSCP be approved.

Sederunt

John Trainer entered the meeting during consideration of the following item of business.

6 Moving Forward Together - NHSGGC Transformation Strategy

The Chief Officer submitted a report providing an update on the progress of implementing NHSGGC's Moving Forward Together vision. The update report Moving Forward Together: From Blueprint to Action formed the appendix to the report.

The report provided detail on the key principles of the strategy; the phased approach and three immediate priorities as outlined in the update report; and highlighted the HSCP's role in supporting the delivery of the transformation programme.

DECIDED: That the content of the report and the Moving Forward Together: From Blueprint to Action, which formed the appendix to the report, and which was considered by the NHSGGC Board in October 2019, be noted.

7 NHSGGC Transformational Change Programme: Sexual Health Services Implementation Plan

The Chief Officer submitted a report relative to the Transformational Change Programme for Sexual Health Services.

The report intimated that a new service model was proposed which would provide services in a tiered way with routine, scheduled and unscheduled, urgent and complex, and highly specialist services being provided in the tiers.

The current Renfrewshire sexual health service would be developed into a tier 2 service providing routine scheduled, emergency and urgent care on five full days each week with enhanced staffing levels. The new tier 2 model of service would be established in the current Paisley location. An evening service for young people would be provided from a suitable location to be agreed with HSCP partners.

The report outlined the proposed changes which would begin to be put in place from January 2020.

Rhoda McLeod, Head of Sexual Health Services and Nicky Coia, Health Improvement Manager, delivered a presentation to members on the new service model.

DECIDED:

(a) That the proposed timescale for implementation of the service changes as part of the new service model be noted; and

(b) That the presentation be noted.

8 Rapid Rehousing Transition Plan for Renfrewshire 2019/24

The Chief Officer submitted a report relative to the Rapid Rehousing Transition Plan for Renfrewshire 2019/24, a copy of which was appended to the report.

The report intimated that in July 2018, the Scottish Government issued guidance to local authorities on the production of five-year Rapid Rehousing Transition Plans where were required to demonstrate how local authorities and partners would ensure that those who were homeless were provided with a settled housing option as quickly as possible, therefore minimising the use of temporary accommodation.

The HSCP worked in partnership with Renfrewshire Council and representatives from the Renfrewshire Homelessness Partnership to develop this plan and would continue to support the implementation of the action plan with a specific focus on improving the health and wellbeing of all users of the homeless service.

DECIDED:

(a) That the IJB continues to support the work of the Renfrewshire Homelessness Partnership; and

(b) That the Rapid Rehousing Plan for Renfrewshire 2019/24 be endorsed.

9 Annual Report of the Chief Social Work Officer 2018/19

There Chief Social Work Officer submitted a report relative to the 2018/19 annual report by the Chief Social Work Officer (CSWO). In Renfrewshire this role was held by the Head of Child Care and Criminal Justice, Renfrewshire Council

The report provided an overview of the role of the CSWO, outlined local arrangements for the discharge of the functions of the post, highlighted key areas of activity of the CSWO locally, detailed the issues and challenges encountered during 2018/19 and provided an overview of activities undertaken by social work services together with the key priorities.

A copy of the annual report by the CSWO was appended to the report. The report intimated that the scope of the CSWO role covered all social work and social care services, whether provided directly by the local authority, or in partnership with others. Where these services were purchased or commissioned from external providers, the CSWO had responsibility to advise on the specification, quality and standards of services commissioned.

It was proposed that the Chief Social Work Officer be requested to submit a report to a future meeting of the IJB in relation to the role of Renfrewshire Mental Health Officers on emergency detention under mental health legislation. This was agreed.

DECIDED:

(a) That the key activities outlined in the report be noted;

- (b) That it be noted that the annual report had been submitted to the Office of the Chief Social Work Advisor at the Scottish Government;
- (c) That it be agreed that annual reports would continue to be provided to the IJB; and
- (d) That the Chief Social Work Officer submit a report to a future meeting of the IJB in relation to the role of Renfrewshire Mental Health Officers on emergency detention under mental health legislation.

10 Renfrewshire HSCP - Winter Plan 2019/20

The Chief Officer submitted a report relative to the Renfrewshire HSCP Winter Plan 2019/20.

The report intimated that Health Boards and IJBs had received guidance from the Scottish Government to support planning and preparation for winter 2019/20. Health Boards required to be satisfied that potential disruption to NHS services, patients and carers was minimised. HSCPs in NHS GGC had produced Winter Plans to support the NHS GGC Board Winter Plan. The Winter Plan for Renfrewshire had been produced by the HSCP in collaboration with Acute Services and Renfrewshire Council. The final draft of the Winter Plan formed the appendix to the report.

DECIDED:

- (a) That the Renfrewshire HSCP's draft Winter Plan 2019/20 be approved; and
- (b) That the collaborative work carried out with NHS GGC and the Winter Plan approved by the Board on 22 October 2019 be noted.

Sederunt

Dr Linda de Caestecker left the meeting during consideration of the following item of business.

11 Strategic Delivery Plan

The Head of Strategic Planning and Health Improvement gave a presentation to members which set out the context for delivery of the strategic plan; emerging driving principles; the proposed approach and governance; and transformational funding.

It was noted that there would be continued engagement to refine thinking; that a Programme Board would be established and workshops held to develop scope; that a further IJB development session would be held in January; and that a more detailed strategic delivery plan report would be submitted to the next meeting of the IJB.

DECIDED: That the direction of travel be endorsed.

12 Date of Next Meeting

DECIDED: That it be noted that the next meeting of the IJB would be held at 10.00 am on 31 January 2020 in the Abercorn Conference Centre, Renfrew Road, Paisley.

Valedictory

The Chair intimated that this would be the last meeting of the IJB for Graham Capstick. She acknowledged Graham's input to the work of the Board and wished him well for the future.

The Chief Officer also thanked Graham for his input into the work to the Board and wished him well in his retirement.