

To: Finance, Resources and Customer Services Policy Board

On: 21 November 2024

Report by: Finance and Resources and the Director of Environment, Housing and Infrastructure

Heading: Contract for Waste Management, Route Optimisation and In-Cab Technology

1. Summary

1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Contract for Waste Management, Route Optimisation and In-Cab Technology, reference RC-CPU-24-090, to Bartec Municipal Technologies Limited.

1.2 The recommendation to award the Contract follows a procurement exercise conducted in accordance with the Call-Off Contract requirements under Lot 3: Housing, Environmental and Planning Solutions (“Lot 3”) of the Crown Commercial Services Vertical Application Solutions Framework Agreement, reference RM6259, (“the Framework”) and Renfrewshire Council’s Standing Orders Relating to Contracts.

1.3 A Contract Strategy was approved by the Strategic Commercial Category Manager on 29 August 2024 and the Head of Operations and Service Development on 30 August 2024.

2. **Recommendations**

It is recommended that the Finance, Resources and Customer Services Policy Board:

- 2.1 Authorises the Head of Corporate Governance to award the Call-Off Contract for Waste Management, Route Optimisation and In-Cab Technology to Bartec Municipal Technologies Limited following a Further Competition Procedure under Lot 3: Housing, Environmental and Planning Solutions of the Crown Commercial Services Vertical Application Solution Framework Agreement, reference RM6259.
- 2.2 Authorises the Call-Off Contract value (the approved contract value) of up to £273,750 excluding VAT for the full Call-Off Contract period, including any extension periods.
- 2.3 Authorises the Call-Off Initial Period of three years with two Call-Off Optional Extension Periods of up to twelve months each. It is envisaged that the Call-Off Start Date will be 3 March 2025. The actual Call-Off Start Date will be confirmed in the Order Form. The Contract is to be awarded in accordance with the Framework Call-Off Award Procedure.
- 2.4 Authorises the aggregate liability cap in accordance with the Framework Core Terms which, for this Call-Off Contract, will not exceed the greater of £5,000,000 or 150% of the Estimated Yearly Charges.

3. **Background**

- 3.1 The Council requires a suitably experienced Supplier to provide a Waste Management, Route Optimisation and In-Cab Technology solution to facilitate effective and efficient waste management operations. The core functionalities this solution shall provide are:
 - Routing and mapping for strategic route planning;
 - Facilities for communication between office supervisors and collection crews;
 - Route risk information provided to collection crews;
 - Reporting functionality; and
 - Integrations with existing Council systems to improve self-service for Renfrewshire residents and businesses.

- 3.2 A review of the procurement options identified that the Crown Commercial Services Vertical Application Solutions Framework Agreement, reference RM6259 could be utilised. The procurement exercise for this Call-Off Contract was conducted in accordance with the Framework Call-Off Award Procedure under Lot 3: Housing, Environmental and Planning Solutions of the Framework and in accordance with the procedures for use of a third-party framework under the Council's Standing Orders Relating to Contracts.
- 3.3 A request for Expressions of Interest was issued via email on Friday, 30 August 2024 to all 29 Suppliers on Lot 3 of the Framework with a deadline of 4pm on Monday, 9 September 2024 for providing a response. Four Suppliers responded positively to the request for Expressions of Interest.
- 3.4 The further competition documentation was made available to those four Suppliers via the Public Contracts Scotland – Tender portal on 12 September 2024 with the further competition submission deadline of 12 noon on 2 October 2024. Two Supplier responses were received in response to this Further Competition Procedure.
- 3.5 The Supplier selection requirements contained in the Single Procurement Document (SPD) were already met at the Framework Award stage.
- 3.6 At this stage, one Tenderer failed the mandatory requirements. Their bid was rejected on that basis and not considered further.
- 3.7 All Tender Submissions were evaluated against the Further Competition Procedure Award Criteria of 60% Quality and 40% Price.
- 3.8 The scores relative to the Award Criteria for the tender response are noted below:

Tenderer Name	Quality Score (60%)	Price Score (40%)	Total Score (100%)
Bartec Municipal Technologies Limited	51.25%	40.00%	91.25%

- 3.9 Following evaluation in line with the criteria set out in the procurement documents, the bid received from Bartec Municipal Technologies Limited was the only submission which followed the procurement documents and was therefore deemed to be best value.
- 3.10 The cost for this Call-Off Contract will be funded by the Capital – General Services budget.

- 3.11 Community Benefits were requested as part of the procurement process and Bartec Municipal Technologies Limited has committed to the following Community Benefits:

Community Benefit Description	People / Activities
Industry Awareness Events	3
Financial Support for a Community Project	3

Implications of the Report

1. **Financial**
The approved Call-Off Contract value is up to £273,750.00 excluding VAT for the full Call-Off Contract period, including both extensions (five years in total). The anticipated Call-Off Start Date is 3 March 2025. This will be funded from the Environment, Housing and Infrastructure revenue budget and adequate provision has been confirmed by the Finance Business Partner.
2. **HR & Organisational Development**
Staffing resource will be required for the implementation of the solution and will be applied in line with Council policy and procedures.
3. **Community/Council Planning**
Living Our Values – this Contract will utilise software to provide the Council with a more effective and efficient means of waste management.
4. **Legal**
The procurement for this Call-Off Contract was carried out in accordance with the requirements of Lot 3 of the Framework and the Council’s Standing Orders Relating to Contracts January 2024.
5. **Property/Assets**
The Contract will ensure that waste collection in Renfrewshire is delivered in an efficient manner.
6. **Information Technology**
This Contract will provide the necessary software for a waste management system. The implementation of this software will require support from ICT Staff.
7. **Equality & Human Rights**
None arising directly from this report.

8. **Health & Safety**
There are no direct Health & Safety issues arising from this report.
9. **Procurement**
The procurement exercise was conducted in accordance with the Call-Off Award Procedure under Lot 3: Housing, Environmental and Planning Solutions of the Crown Commercial Services Vertical Application Solutions Framework Agreement, reference RM6259, and Renfrewshire Council's Standing Orders Relating to Contracts January 2024.
10. **Risk**
The insurance cover held by Bartec Municipal Technologies Limited was assessed as part of their appointment to the Framework.

The aggregate liability cap in accordance with the Framework Contract Core Terms for this Call-Off Contract will not exceed the greater of £5million or 150% of the Estimated Yearly Charges.
11. **Privacy Impact**
A Data Processing Impact Assessment was completed by Environment, Housing and Infrastructure. Bartec Municipal Technologies Limited will be required to confirm and agree to the Data Protection requirements as noted within the Order Form and relevant schedule.
12. **Climate Risk**
The level of impact associated with this Call-Off Contract has been assessed using the Scottish Government Sustainability Test and is considered to be low risk with limited climate change implications noted as part of this Call-Off Contract.
13. **Children's Rights**
None arising directly from this report.
14. **Cosla Policy Position**
None arising directly from this report.

List of Background Papers – None

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