
To: Procurement Sub Committee

On: 18 May 2016

Report by:

**Joint Report
by
The Chief Executive & Director of Community Resources**

**CONTRACT AUTHORISATION REPORT - REMOVAL, TRANSPORT AND
DISPOSAL OF UNTREATED LEACHATE ARISING FROM LINWOOD MOSS
LANDFILL SITE**

1. Summary

- 1.1 The purpose of this paper is to request authorisation from the Procurement Sub Committee to award a contract to Clearwater D C 2001 Ltd for the Removal, Transport and Disposal of untreated Leachate arising from the Linwood Moss landfill site..
 - 1.2 This procurement exercise has been conducted in accordance with the above EU Threshold Open Procedure (Services) and the Council's Standing Orders Relating to Contracts.
 - 1.3 A contract strategy document for the Removal, Transport and Disposal of untreated Leachate arising from the Linwood Moss landfill site was signed on 1 April 2016 by the Strategic Commercial & Procurement Manager and Director of Community Resources.
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2. Recommendations

It is recommended that the Procurement Sub-Committee Authorise:

- 2.1 The Head of Corporate Governance to award a contract to Clearwater D C 2001 Ltd for the Removal, Transport and Disposal of untreated Leachate arising from the Linwood Moss landfill site.
 - 2.2 The value of this contract will be up to £1,000,000 excluding VAT.
 - 2.3 The contract is anticipated to commence on 1 July 2016 to 30 June 2019 or from the date stated on the Letter of Acceptance.
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3. Background

- 3.1 The Council has a requirement for a suitable qualified and experienced Contractor to Remove, Transport and Dispose of untreated Leachate arising from the Linwood Moss landfill site.
- 3.2 The Contractor will be required to remove excess landfill leachate by vacuum tanker (28 tonne capacity) in order to maintain leachate levels in an open lagoon situated on the south east flank of the site in order to prevent overspill pollution incidents.
- 3.3 The tender opportunity followed the open procurement procedure for an above the EU threshold for services in accordance with the Council's Standing Orders Relating to Contracts. A prior information notice was issued in February in advance of the open procurement procedure with tender documentation being available for immediate download through the online e-tender system.
- 3.4 Fourteen (14) suppliers noted an interest of which six tender submissions were received by the closing date for the receipt of tender submissions at noon, on 25 April 2016.
- 3.5 Tender submission was evaluated using a two stage process of Bid Selection and Award criteria. The tender submission was first evaluated by representatives from the Corporate Procurement Unit, Health & Safety and Corporate Risk against pre-determined Bid Selection criteria which assessed their compliance with specification, waste management licence requirements, capacity, experience & track record, their insurance levels and financial capabilities.
- 3.6 All six bidders successfully passed the mandatory requirements as outlined above and were subsequently evaluated by an evaluation panel comprising

Corporate Procurement Unit and Community Resources against a set of Award Criteria, based on a price / quality matrix of 80% price / 20% quality.

3.7 The quality weighting at this stage of the evaluation considered the methodology and approach to delivering the required service under this contract, community benefits and workforce matters.

3.8 The scores relative to the Award Criteria of each tenderer are as follows:

	Price (%)	Quality (%)	Total (%)
Clearwater D C 2001 Ltd	80.00%	16.54%	96.54%
Scottish Water Horizons Ltd	64.91%	16.85%	81.76%
J & M Murdoch & Son Ltd	57.12%	16.60%	73.72%
Acre Industrial and Cleaning Services Ltd	52.44%	18.35%	70.79%
Billy Bowie Special Projects Limited	45.70%	17.00%	62.70%
Gogar Logistics Ltd	47.46%	12.00%	59.46%

3.9 The evaluation of tenders received identified that the tender submitted by Clearwater D C 2001 Ltd is the most economically advantageous.

3.10 Clearwater D C 2001 Ltd has committed to no price increases over the 3 year period of the Contract.

3.11 This contract shows a 35% cost avoidance when compared to rates on previous contracts for services of this type. The contract is for reactive and back up services only as a technical solution has been developed and will shortly be installed to prevent excessive tankering. This is anticipated to reduce the level of reactive service requirements.

3.12 Community Benefits submitted by Clearwater D C 2001 Ltd are detailed below:-

Description	Quantity
S/NVQ's or equivalent for Existing Employees	1

Implications of the Report

1. Financial

The financial status of Clearwater D C 2001 Ltd has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the company have satisfied the Council's requirements in relation to financial stability.

2. HR & Organisational Development

None

3. Community Planning

Clearwater D C 2001 Ltd has a commitment to deliver Community Benefits under this contract as detailed in section 3.12 of this report.

4. Legal

The tendering procedures for the establishment of this contract were in accordance with Renfrewshire Council's Standing Orders Relating to Contracts for above EU Threshold Services contracts and the Public Contracts (Scotland) Regulations 2012, as amended.

5. Property Assets

None

6. Information Technology

None

7. Equality & Human Rights

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health & Safety

Clearwater D C 2001 Ltd health and safety submission has been evaluated by Renfrewshire Council's Health and Safety section. Clearwater D C 2001 Ltd has met the minimum requirements regarding health & safety.

9. Procurement

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures.

10. Risk

Insurance levels were provided by Corporate Risk and insurance documents submitted as part of the tendering process were evaluated. Clearwater D C 2001 Ltd has sufficient cover in place.

11. Privacy Impact

None

List of background papers

(a) None

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