

Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 29 May 2020	10:45	Remotely by MS Teams ,

KENNETH GRAHAM
Clerk

Membership

Provost Bill Howatson (Aberdeenshire Council); Councillor Angus Macmillan Douglas (Angus Council); Councillor Graham Hutchison (City of Edinburgh Council); Provost Norman A Macdonald (Comhairle Nan Eilean Siar); Councillor Stephen Thompson (Dumfries and Galloway Council); Councillor Altany Craik (Fife Council); Bailie Norman MacLeod (Glasgow City Council); Councillor Alister Mackinnon (Highland Council); Vacant position (North Ayrshire Council); Councillor Paul Di Mascio (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Amanda Hawick (Shetland Islands Council) and Councillor Collette Stevenson (South Lanarkshire Council)

Councillor John Shaw (Convener): Councillor Paul Di Mascio (Vice Convener)

Recording of Meeting

This meeting will be recorded for subsequent broadcast via Scotland Excel's and Renfrewshire Council's internet sites. If you have any queries regarding this please contact Democratic Services on 0141 618 7111. To find the recording please follow the link which will be attached to this agenda once the meeting has concluded.

Members of the Press and Public

Members of the press and public wishing information on this meeting please contact Elaine Currie, elaine.currie@renfrewshire.gov.uk

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute | 3 - 10 |
| | Minute of meeting of the Executive Sub-committee held on 27 March 2020. | |
| 2 | Revenue Budget Monitoring | 11 - 14 |
| | Joint report by Treasurer and Chief Executive of Scotland Excel. | |
| 3(a) | Request for Associate Membership: Crown Estate Scotland | 15 - 16 |
| | Report by Chief Executive of Scotland Excel. | |
| 3(b) | Request for Associate Membership: South of Scotland Enterprise Agency | 17 - 18 |
| | Report by Chief Executive of Scotland Excel. | |
| 4 | Update on Contract Delivery Plan | 19 - 32 |
| | Report by Chief Executive of Scotland Excel. | |
| 5 | Risk Register Update | 33 - 50 |
| | Report by Chief Executive of Scotland Excel. | |
| 6 | Employee Absence Management Report | 51 - 54 |
| | Report by Chief Executive of Scotland Excel. | |
| 7 | Covid-19 Update | 55 - 84 |
| | Report by Chief Executive of Scotland Excel. | |
| 8 | Date of Next Meeting | |
| | Note that the next meeting of the Executive Sub-committee will be held at 9.45 am on 19 June 2020. | |