

Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 14 November 2018	15:00	Corporate Meeting Room 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Jim Harte: Councillor Jim Paterson:
Councillor Andy Steel (Convener): Councillor John McNaughtan (Depute Convener):

Representing APT&C Staff

M Ferguson (and 5 APT&C Staff)

Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute of Meeting | 3 - 6 |
| | Submit Minute of meeting of JCB Non-Teaching held on 6 June, 2018. | |
| 2 | Developments in Health, Safety and Wellbeing | 7 - 10 |
| | Report by Director of Finance & Resources. | |
| 3 | Absence Statistics | 11 - 18 |
| | Report by Director of Finance & Resources. | |
| 4 | Details of Grievances | 19 - 20 |
| | Report by Director of Finance & Resources. | |
| 5 | Apprenticeships - Number and Type | 21 - 22 |
| 6 | Agency Workers | 23 - 24 |
| | Report by Director of Finance & Resources. | |
| 7 | Managing Violence and Aggression in Educational Establishments | |
| | Issue raised by UNISON. | |
| 8 | Review of Hard and Soft Facilities Management | |
| | Issue raised by UNISON. | |
| 9 | Date of Next Meeting | |
| | The next meeting of the Joint Consultative Board Non-Teaching is scheduled to be held at 3pm on 12 December, 2018. | |