



Minute of Meeting Renfrewshire Health and Social Care Integration Joint Board.

Date	Time	Venue
Friday, 28 January 2022	10:00	Remotely by MS Teams,

Present

Councillor Jacqueline Cameron, Councillor Jennifer Adam-McGregor, Councillor Lisa-Marie Hughes and Councillor James MacLaren (all Renfrewshire Council); Margaret Kerr, John Matthews, Frank Shennan and Ann Cameron Burns (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Dr Shilpa Shivaprasad (Registered Medical Practitioner (non-GP)); Lisa Cameron (Council staff member involved in service provision); Diane Young (Health Board staff member involved in service provision); Alan McNiven (third sector representative); Fiona Milne (unpaid carer residing in Renfrewshire); (Stephen Cruickshank (service user residing in Renfrewshire); John Boylan (Trade Union representative for Council); Annie Hair (Trade Union representative for Health Board); Dr Stuart Sutton (Registered Medical Practitioner (GP)); Christine Laverty, Interim Chief Officer (Renfrewshire Health and Social Care Partnership), Sarah Lavers, Chief Finance Officer (Renfrewshire Health and Social Care Partnership) and John Trainer, Chief Social Work Officer (Renfrewshire Council).

In Attendance

Ken Graham, Head of Corporate Governance (Clerk) and Elaine Currie, Senior Committee Services officer (both Renfrewshire Council); Jackie Dougall, Head of Health and Social Care (West Renfrewshire), Frances Burns, Head of Strategic Planning and Health Improvement, Carron O'Byrne, Head of Health and Social Care (Paisley), Laura Howat, Interim Head of Mental Health, Addiction and Learning Disability Services, James Higgins, Corporate Business Officer, David Fogg, Service Improvement Manager, John Millar, Communications Manager, Sian Ramsay, Assistant Business Partner and Fiona McLaren, Assistant Finance Business Partner (all Renfrewshire Health and Social Care Partnership) and Karla Graham, Trainee Auditor (Audit Scotland).

Chair

John Matthews, Chair, presided.

Prior to the start of the meeting the Chair welcomed Ann Cameron Burns, Lisa Armstrong and Annie Hair to the IJB meeting.

Recording of Meeting

Prior to the commencement of the meeting the Chair intimated that this meeting of the IJB would be recorded and that the recording would be available to watch on both the Council and HSCP websites.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Minutes

The Minute of the meeting of the Integration Joint Board (IJB) held on 19 November 2021 and the Minute of the special meeting of the IJB held on 14 January 2022 were submitted.

DECIDED: That the Minutes be approved.

2 Interim Chief Officer

Under reference to item 1 of the Minute of the meeting of the IJB held on 25 June 2021, the Clerk submitted a report relative to the extended appointment of Christine Laverty as Interim Chief Officer for a further period until 31 March 2022.

The report intimated that the chief executives of Greater Glasgow and Clyde Health Board and Renfrewshire Council had agreed to extend Christine Laverty's appointment as Interim Chief Officer from 29 December 2021 until 31 March 2022. This extended appointment required to be ratified by the IJB and as such it be noted that Christine would continue to be a member of the IJB until that date.

DECIDED: That the extended appointment of Christine Laverty as Interim Chief Officer be ratified and that it be noted that Christine would continue to be a member of the Integration Joint Board.

3 Membership Update

Under reference to item 3 of the Minute of the meeting of the IJB held on 19 November 2021, the Clerk submitted a report providing an update on the membership of the IJB.

The report considered at the meeting on 19 November 2021 advised that Dorothy McErlean would retire from NHSGGC on 31 December and that Dr Shilpa Shivaprasad's membership of the IJB would expire on 22 February 2022.

It was noted that the NHSGGC Board had intimated that Ann Cameron Burns had been appointed as a voting member of Renfrewshire IJB with effect from 1 January 2022 replacing Dorothy McErlean and it was for the IJB to confirm the appointment.

The report proposed that Ann Cameron Burns be appointed to the IJB Audit, Risk and Scrutiny Committee as one of the Health Board voting members.

It was noted that no confirmation had been received regarding the reappointment or replacement for Dr Shilpa Shivaprasad and that a further report would be submitted to the next meeting of the IJB scheduled to be held on 25 March 2022.

DECIDED:

(a) That the IJB confirm that Ann Cameron Burns be appointed as a voting member of the IJB for NHSGGC with effect from 1 January 2022 for a period of three years;

(b) That Ann Cameron Burns be appointed to the IJB Audit, Risk and Scrutiny Committee as one of the Health Board voting members; and

(c) That it be noted that a further report would be submitted to the next meeting of the IJB to be held on 25 March 2022 regarding the reappointment or replacement for Dr Shilpa Shivaprasad with effect from 22 February 2022.

Sederunt

Stephen Cruickshank joined the meeting during consideration of the following item of business.

4 COVID-19 Emergency Governance Arrangements

Under reference to item 1 of the Minute of the special meeting of the IJB held on 14 January 2022, the Clerk submitted a report relative to COVID-19 emergency governance arrangements.

The report intimated that on 14 January 2022, the IJB authorised the Interim Chief Officer, in consultation with the Chair and Vice Chair of the IJB, to make urgent decisions where necessary arising from the impact of the Omicron variant of COVID-19 that required to be taken prior to this meeting.

The report provided an update on the current position and sought an extension of this delegated authority until the next IJB meeting on 25 March 2022.

DECIDED:

(a) That the update provided at section 3 of the report be noted;

(b) That it be agreed that the temporary measure for the Interim Chief Officer, in consultation with the Chair and Vice Chair of the IJB, to make urgent decisions where necessary arising from the impact of the Omicron variant of COVID-19 that required to be taken prior to the next meeting of the IJB, including on the temporary suspension of services and/or the redeployment of staff from areas to maintain service provision in priority area be extended; and

(c) That it be agreed that a report would be brought to the next scheduled meeting of the IJB on 25 March 2022 setting out the decisions taken by the Interim Chief Officer under the delegated powers authorised in this report.

5 **Rolling Action Log**

The rolling action log for the IJB was submitted.

DECIDED: That the rolling action log be noted.

Sederunt

Fiona Milne joined the meeting during consideration of the following item of business.

6 **Chief Officer's Report**

The Interim Chief Officer submitted a report providing an update on key operational activity, including the HSCP's operational response to COVID-19, since the last meeting of the IJB held on 19 November 2021.

The report provided detail on the impacts of the new Omicron variant including changes to guidance and restrictions which had since been implemented. The report noted that Omicron was highly transmissible resulting in a significant increase in infection numbers in Renfrewshire. Over the festive period and into January, this increased level of infection had resulted in significant increases in hospital admissions and in the need for higher levels of staff to self-isolate at any one time which was placing increasing pressure on services across the health and social care system.

The report also provided detail in relation to the refreshed response planning; staff testing, self-isolation requirements and allowed exemptions; COVID and winter flu vaccination programmes; care homes; the COVID assessment centre; PPE and staff testing; day support and respite; and mental health inpatient services.

On behalf of the IJB, the Vice Chair acknowledged the pressures on all IJBs and thanked the Interim Chief Officer and her team for the measures being taken to address these pressures. The Vice Chair further thanked Engage Renfrewshire for the support being provided to the IJB.

The Chair, also on behalf of the IJB, thanked staff who had worked so hard for such a long time and intimated that the report had given the IJB assurance and the IJB was supportive of the work being carried out.

DECIDED:

(a) That the updates provided on the spread of the Omicron variant, subsequent guidance from the Scottish Government and the HSCP's planning response, as detailed in sections 3 to 5 of the report, be noted;

(b) That the progress made in delivery of the flu and COVID booster vaccination programmes, as detailed in section 6 of the report, be noted; and

(c) That the operational service updates provided, as detailed in sections 7 to 11 of the report be noted.

7 Chief Officer's Operational and Policy Briefing

The Interim Chief Officer submitted a report providing an update on ongoing work and associated timescales for the development of the IJB's Workforce and Strategic Plans for 2022/25 and on several developments within Primary Care in Renfrewshire.

The report provided detail in relation to the provision of physical disability day services following the fire at the Disability Resource Centre in November 2021; the approval of the business case for development of a new-build satellite facility to supplement existing facilities at Bishopton; the Workforce Plan 2022/25; the formal consultation on the draft Strategic Plan 2022/25 which commenced on 1 December 2021; the submission of a Primary Care Improvement Plan (PCIP) local implementation tracker to the Scottish Government; mental health and wellbeing in Primary Care Services and St James Medical Centre, Paisley.

In relation to the request that a report be submitted to a future meeting of the IJB detailing the number of patients, GPs and Locum GPs in every Renfrewshire GP Practice, Dr Sutton advised that, in the first instance, this matter would require to be discussed with Lorna Kelly, Primary Care Support and the Interim Chief Officer and that, if this information was available, a report be submitted to a future meeting of the IJB.

In relation to the closure of St James Medical Centre, the Chair, on behalf of the IJB, acknowledged that this could not have been an easy decision for the sole partner of the medical centre and thanked Dr Stuart Sutton, Clinical Director, and his colleagues for all the work he had undertaken on this matter.

DECIDED:

(a) That the update provided on the Disability Resource Centre, as detailed in section 4 of the report, be noted;

(b) That the approval by NHSGGC of a business case for development of general medical and health and social care facilities in Dargavel, Bishopton, as detailed in section 5 of the report, be noted;

(c) That the updates provided on the development of the IJB's Workforce Plan 2022/25 and continued progress on consultation on the draft Strategic Plan 2022/25, as detailed in sections 6 and 7 of the report, be noted;

(d) That the HSCP's submission of the Primary Care Improvement Plan (PCIP) tracker, as appended to the report, to the Scottish Government at the end of November 2021 and the recent guidance released by the Scottish Government on the continued development of mental health and wellbeing support as part of Primary Care Services, as detailed in sections 8 and 9 of the report, be noted;

(e) That the update on St James Medical Centre and the supporting actions being taken to ensure continuity of provision for patients, as detailed in section 10 of the report, be noted; and

(f) That in relation to the request that a report be submitted to a future meeting of the IJB detailing the number of patients, GPs and Locum GPs in every Renfrewshire GP Practice, it be noted that Dr Sutton would discuss this matter with Lorna Kelly, Primary

Care Support and the Interim Chief Officer and that, if this information was available, a report be submitted to a future meeting of the IJB.

Sederunt

Alan McNiven and Dr Shilpa Shivaprasad left the meeting during consideration of the following item of business.

8 Financial Report 1 April to 30 November 2021

The Chief Finance Officer submitted a report relative to the revenue budget position at 30 November 2021 and the projected year-end position for the year ended 31 March 2022.

The report intimated that the impact of COVID-19 on services delivered by the HSCP had been unprecedented and continued to create additional delivery and financial pressures for the HSCP as well as impacting on the HSCP's transformation and savings plans, which were subject to ongoing review and realignment.

The IJB year-to-date position, including the impact of COVID-19 funding, was an underspend of £805,000 and the projected outturn for 2021/22 was an underspend of £1,201,000. It was noted that the current projections assumed that all COVID-19 related expenditure would be fully funded by the Scottish Government.

The report advised that the financial outlook for the IJB would be extremely challenging and that the IJB's transformation programme would be central to the IJB achieving financial sustainability in the medium-term. Therefore, as previously agreed by the IJB and to allow time for the IJB to develop and implement its transformation programme, any underspend in 2021/22 would be used to offset expected financial pressures in 2022/23 and beyond. The key pressures were highlighted in section 4 of the report.

The report provided information on responding to the COVID-19 pandemic; the current vacancy position; Scottish Government funding 2020/21; other delegated services; reserves; the Health Board budget offer 2021/22; and the adult social care pay uplift.

Appendices 1 to 5 of the report detailed the revenue budget position of the HSCP, Adult Social Care, Health, and Renfrewshire Council other delegated services; Appendices 6 and 7 to the report provided a reconciliation of the main budget adjustments applied this current financial year; Appendix 8 to the report detailed the Scottish Government funding streams; Appendix 9 to the report detailed the movement in reserves; Appendix 10 to the report detailed the vacancy position for the HSCP as at 10 December 2021; and the letter confirming the final budget offer from NHSGGC formed Appendix 11 to the report.

DECIDED:

(a) That the in-year position as at 30 November 2021 be noted;

(b) That the projected year-end position for 2021/22 be noted;

(c) That the current estimated financial assessment of the consequences of the COVID-19 pandemic for 2020/21 be noted; and

(d) That the final budget offer from NHSGGC, as detailed in Appendix 11 to the report, be noted and accepted.

9 **NHSGGC Specialist Children's Services Mental Health Recovery and Renewal - CAMHS Funding**

The Head of Health and Social Care submitted a report providing an update on proposals for the planned use of the first and second tranche of the new Scottish Government Mental Health Recovery and Renewal Fund 2021/22 and 2022/23, specifically in relation to Specialist Children's Services (SCS) Children and Adolescent Mental Health Services (CAMHS).

The report intimated that on 5 May 2021, the Scottish Government wrote to all Health Boards and IJBs outlining Mental Health Recovery and Renewal Phase 1 funding for CAMHS of £6.1m to focus on three areas of improvement as detailed in the report. Further communication was received from the Scottish Government on 14 September 2021 outlining Phase 2 funding allocations.

The report advised that a NHSGGC CAMHS Mental Health Recovery and Renewal Programme Board had been convened which would oversee the significant work plan associated with the utilisation of funding. The Programme Board was chaired by the Chief Officer with strategic responsibility for CAMHS and that both the existing CAMHS Waiting List Initiative Group and the CAMHS Workforce Planning Group would report into the Programme Board.

A copy of the letter from the Scottish Government dated 14 September 2021 formed Appendix 1 to the report; Appendix 2 to the report detailed the proposed spend across the three priority areas and each individual IJB; Appendix 3 to the report detailed the proposed spend which would take place on a Board-wide level; and Appendix 4 to the report detailed the proposed spend for Renfrewshire including those being undertaken at a local level and the share of the Board-wide proposals.

DECIDED:

(a) That the priorities and funding made available by the Scottish Government for Phase 1 and Phase 2 Mental Health Recovery and Renewal Priorities for CAMHS be noted;

(b) That it be noted that Renfrewshire CAMHS would work with colleagues across GGC with a centralised whole-system approach to increasing the CAMHS workforce, undertaken in the initial stages, the approach similar to that which was used for Action 15 monies in adult mental health with budget delegated thereafter;

(c) That the proposed spending priorities identified for Phase 1, as outlined in Appendix 4 of the report, for Renfrewshire as part of the wider plan be approved. In addition, where it was required to amend the workforce modelling in line with the ability to recruit to posts within the financial framework, that there was agreement to do so, without seeking further IJB approval; and

(d) That it be noted that the funding proposals for Phase 2 funding would be the subject of a further report.

Sederunt

Ann Cameron Burns left the meeting during consideration of the following item of business.

10 **Winter Planning and System Pressures: Funding Proposals**

The Head of Health and Social Care submitted a report providing an update on the funding received from the Scottish Government for winter planning for health and social care, including the proposed use of these funds to support the health and social care system over the winter period and to provide longer-term improvement in service capacity across health and social care systems.

The report intimated that on 5 October 2021, the Cabinet Secretary for Health and Social Care announced an investment of more than £300 million in recurring funding as a direct response to the intense winter planning and system pressures work that had taken place over recent weeks with stakeholders, including with health boards, local authorities, integration authorities, trade unions and non-affiliated staff-side representatives.

The report advised that these measures were in line with the principles of maximising capacity; ensuring staff wellbeing; ensuring system flow; and improving outcomes. These principles were designed to ensure the action taken now had a lasting and sustainable impact.

The report provided detail of the funding streams available and allocations for Renfrewshire and the system pressures evident within Renfrewshire and supporting proposals. It was noted that the investment being made available by the Scottish Government would be distributed to the health and social care system through a number of routes with responsibility for delivery being routed to IJBs, health boards and local authorities and the report highlighted those areas relevant to the IJB. The appendix to the report provided further detail on the investments identified by the HSCP.

It was proposed that a report be submitted to a future meeting of the IJB detailing the work being undertaken in relation to the recruitment and how the impact to the risk register was being mitigated. This was agreed.

On behalf of the IJB, the Chair thanked the Head of Health and Social Care and her team for the work being undertaken.

DECIDED:

(a) That the funding made available to support winter planning and system pressures within health and social care be noted;

(b) That the investment planned in the projects and interventions, outlined in the appendix to the report, in order to deliver on the outcomes set out by the Scottish Government be noted; and

(c) That a report detailing the work being undertaken in relation to recruitment and how the impact to the risk register was being mitigated be submitted to a future meeting of the IJB.

11 **NHSGGC Mental Health Strategy - Update on Implementation of Action 15**

The Interim Head of Mental Health, Addiction and Learning Disability Services submitted a report providing an update on Renfrewshire HSCP's current Action 15 status and developments.

The report intimated that the NHSGGC Adult Mental Health Strategy 2018/23 spanned both adult mental health inpatient and community services to ensure services were modern, patient focused, effective and efficient. The strategy took a whole-system approach, linking the planning of services across NHSGGC incorporating the planning priorities of the six HSCPs and was aligned with delivery of the Scottish Government's Mental Health Strategy 2017/27.

The report advised that the strategy had a range of workstreams that reported to a Programme Board led by Glasgow HSCP on behalf of the six HSCPs. Renfrewshire HSCP continued to work with HSCPs across the NHSGGC board area in developing a system-wide mental health contingency plan.

The report noted that Action 15 of the strategy was specifically related to improving access to treatment and the development of accessible, joined up services. Funding to support the delivery of this commitment had been provided to each integration authority. The share of the national workforce target was 179 additional mental health workers to be achieved within four years between 2018/22. It was noted that Renfrewshire HSCP had exceeded the target set of 27.2 and had recruited to 28 posts from allocated Action 15 funding. The Scottish Government invited Renfrewshire HSCP to make application for additional funding from Action 15 with the stipulation that posts be recruited to before the end of March 2022. Funding for a further 12 posts, amounting to £544,416.00 had been confirmed in late December 2021 and recruitment was now progressing to these posts.

It was noted that the HSCP's understanding was that it was the intention of the Scottish Government to confirm that funding for all Action 15 funded posts would be made permanent, however, formal communication was awaited.

DECIDED:

(a) That the work that had been progressed be noted; and

(b) That it be noted that a further, more comprehensive update, on the progress of the wider strategy including a revised financial framework would be submitted to the meeting of the IJB to be held on 24 June 2022.

12 **Climate Change Duties**

The Head of Strategic Planning and Health Improvement submitted a report relative to Renfrewshire IJB's annual report on compliance with climate change duties for 2020/21.

The report intimated that the Scottish Government required IJBs to prepare annual reports on compliance with climate change duties and that the 2020/21 report required to be submitted to the Sustainable Scotland Network by 30 November 2021. The 2020/21 report had been submitted by the due deadline and the report sought that the content of the report be approved retrospectively.

The report advised that Renfrewshire HSCP continued to support both Renfrewshire Council and NHSGGC in tackling the climate emergency and environmental challenges locally and across the Glasgow City Region.

DECIDED: That the content of the compliance with the climate change report 2020/21 be approved, retrospectively.

13 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of the IJB would be held at 10.00 am on 25 March 2022.

Valedictory

The Chair advised that Ken Graham would be retiring from Renfrewshire Council soon and that this would be Ken's last meeting of the IJB and advised that Ken had been the Clerk and Standards Officer to the IJB since inception. On behalf of the IJB, the Chair thanked Ken for the support, advice and assistance provided to him since becoming Chair of the IJB and for his competence. The Chair wished Ken best wishes for an active retirement.

Ken thanked the Chair for his kind words and advised that he had been in post since the start of the IJB and thanked all Chairs, members, and Chief Officers for the support given to him during that time