



To: Finance, Resources and Customer Services Policy Board

On: 21st June 2017

Report by:

**Joint Report
by
The Chief Executive and the Chief Officer Renfrewshire Health & Social Care
Partnership**

Heading:

Contract Authorisation Report

**Contract for the Provision of Residential Care Services for Adults at
Beechmount Care Home in Johnstone**

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award the Contract for the Provision of Residential Care Services for Adults at Beechmount Care Home in Johnstone for an initial period of three (3) years, with the option to extend the Contract for up to twelve (12) months on two separate occasions. The anticipated commencement date of this contract is the 3rd July 2017.
- 1.2 The scope of the Service falls within the definition of 'Social and Other Specific Services' under The Public Contracts (Scotland) Regulations 2015 and the procurement of the Service complies with Chapter 3 Section 7 of these Regulations. The Service has been developed jointly by Renfrewshire Health and Social Care Partnership and Voyage 1 Limited trading as Voyage Care and, as such, is a bespoke Service for Renfrewshire Council and therefore the

procurement has been conducted in accordance with the procedure for a negotiated contract under the Council's Standing Orders Relating to Contracts 2016.

- 1.3 A Request to Negotiate was approved by the Strategic Commercial and Procurement Manager in September 2016.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:

- 2.1.1 the Head of Corporate Governance to award the Contract for the Provision of Residential Care Services for Adults at Beechmount Care Home in Johnstone to Voyage 1 Limited trading as Voyage Care, on a conditional basis subject to clarification and agreement of appropriate insurance cover.

- 2.1.2 the Contract value, including the maximum option period, will be £1,800,000.00 excluding VAT,

- 2.1.3 The Contract is anticipated to commence on 3 July 2017 for a period of three (3) years with the Council's option to extend the Contract for one (1) year on two separate occasions to no later than 2 July 2022.

3. Background

- 3.1 Beechmount is a care home owned and managed by Voyage 1 Limited. The care home specialises in delivering residential care to people with learning disabilities ranging from moderate to severe complex disabilities, service users may also have associated communication difficulties and/or physical disabilities. Beechmount accommodates eight residential clients and Renfrewshire Council currently has five service users placed in the care home. This contract renewal provides an opportunity for the Council to work with the provider to refresh the service specification to set out a clear specification of service requirements and to agree contract monitoring and performance parameters.
- 3.2 For the purposes of the Public Contracts (Scotland) Regulations 2015, the scope of the Service to be provided falls within the definition of 'Social and Other Specific Services' and the procurement of the Services complies with Chapter 3 Section 7 of these Regulations. The procurement of the services complies with Renfrewshire Council's Standing Orders Relating to Contracts 2016.
- 3.3 Approval to enter into a Negotiated contract with Voyage 1 Limited for the provision of the Services was given in September 2016 in accordance with

Council Standing Orders. The justification for a request to negotiate was stated as follows:

The services provided by Voyage Limited at Beechmount fall within the description of CPV Code 85144100 – Residential Nursing Care Services, and under the criteria of Chapter 3 – Particular Procurement Regimes, Section 7 – Social and Other Specific Services of the Public Contracts (Scotland) Regulations

Chapter 3, Section 7 of the Regulations note that:

76.—(1) A contracting authority must determine the procedure that is to be applied in connection with the award of a contract or framework subject to this Section and may take into account:

- (a) the specificities of the services in question; and
- (b) the requirements and needs of users.

(2) The procedure must be at least sufficient to ensure compliance with the principles of transparency and equal treatment of economic operators.

- 3.4 Invitation to Tender documentation was issued to Voyage 1 Limited through the Public Contract Scotland portal on 21 December 2016 and their tender submission was received on 3 February 2017.
- 3.5 The Tender submission was assessed by representatives from the Corporate Procurement Unit and Renfrewshire Health and Social Care Partnership and, following clarifications and revision, was considered acceptable on both technical and commercial grounds, subject to clarification and agreement of appropriate insurance cover.

Implications of the Report

- 1. **Financial** - The financial status of the recommended Provider has been assessed and satisfies the Council's requirements
- 2. **HR & Organisational Development** – None to the Council as this is a new Contract with the incumbent provider. In the circumstances there are no TUPE issues.
- 3. **Community Planning** - None.

Young Adults in Renfrewshire – the Service will provide specialised care and support services to adults over 18 years old.

Community Care, Health & Well-being – the Service will enhance Service Users quality of life.

4. **Legal** - The procurement procedures were conducted in accordance with Renfrewshire Council's Standing Orders relating to Contracts and the requirements of the Public Contracts (Scotland) Regulations 2015 for Social and Other Specific Services.
5. **Property Assets** - None
6. **Information Technology** – None.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – the submission received was assessed by Renfrewshire Council's Health and Safety Officers. The recommended Provider's Health and Safety policy and procedures are considered to meet the necessary requirements.
9. **Procurement** – The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government
10. **Risk** – Voyage 1 Limited's submission will be assessed by Renfrewshire Council's Risk Officer to ensure it meets the necessary requirements prior to award.
11. **Privacy Impact** – In consultation with the Council's Information Governance Officers, Voyage 1 Limited confirmed compliance with the relevant procedures.

List of background papers - None

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