

# Notice of Meeting and Agenda Jobs & the Economy Thematic Board

Date	Time	Venue
Tuesday, 16 June 2015	13:00	Scottish Leather Group, Locher House, Bridge of Weir, Renfrewshire, PA11 3RN,

KENNETH GRAHAM Head of Corporate Governance

# Membership

Councillors Glen and Andy Doig; B Davidson, Chamber of Commerce; S Graham, Engage Renfrewshire; I McLean, Renfrewshire Forum for Empowering our Communities; R Nimmo, Glasgow Airport; J Downie, Police Scotland; M Crearie, F Carlin; and R Cooper, all Renfrewshire Council; S Clocherty and H Cunningham, Renfrewshire Community Health Partnership; K Sharp and A Loveday, Scottish Enterprise; S Mitchell, Skills Development Scotland; J Binning, Strathclyde Partnership for Transport; G Hunt, University of the West of Scotland; and A Dick, West College Scotland.

# Chair

Councillor Roy Glen.

# **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.gov.uk/agendas.

For further information, contact <u>democratic-services@renfrewshire.gov.uk</u>.

# Items of business

# Apologies

Apologies from members.

# **Declarations of Interest**

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

1	Minute of Previous Meeting	5 - 10
	Minute of the Meeting held on 12 March, 2015.	
2	Rolling Action Log	11 - 12
	Report by Director of Finance & Resources.	
3	Partnership Action Plan Activity and Progress	13 - 14
	Report by Director of Housing & Development Services.	
4	Update on Tackling Poverty Recommendations	
	Verbal report by Lead Officer/Director of Development & Housing Services.	
5	Sub Group Update	
	Verbal update by Alan Dick, West College Scotland.	
6	West College Scotland ESF Funding 2015/16	15 - 16
	Report by Alan Dick, West College Scotland.	
7	Regeneration Projects Round Up	17 - 20
	Report by Director of Development & Housing Services.	
8	Regional Invest in Young People Groups	21 - 22

# 9 Chamber Update

Verbal update by Chief Executive of Renfrewshire Chamber of Commerce.

10	Monthly Unemployment Statistics	23 - 26

Report by Director of Development & Housing Services.

# 11"Streets for All" - Improving Accessibility of Streets,27 - 38Pavements and Public Spaces in Renfrewshire

Report by Renfrewshire Access Panel/Engage Renfrewshire.



# Minute of Meeting Jobs & the Economy Thematic Board

Date	Time	Venue
Thursday, 12 March 2015	10:00	Thermo Fisher Scientific, 3 Fountain Drive, Inchinnan, PA4 9RF,

# PRESENT

L Hammell (DWP Jobcentre Plus); R Nimmo (Glasgow Airport Limited); B Davidson (Renfrewshire Chamber of Commerce); Councillor Glen, F Carlin and R Cooper (all Renfrewshire Council); H Cunningham (Renfrewshire Community Health Partnership); A Loveday and Kerry Sharp (both Scottish Enterprise); I Miller (Skills Development Scotland); J Binning (Strathclyde Partnership for Transport); and A Dick (West College Scotland).

# CHAIR

Councillor Glen.

# IN ATTENDANCE

J Carswell (Life Technologies); and C MacDonald and Y Farquhar (both Renfrewshire Council).

# APOLOGIES

S Graham (Engage Renfrewshire); S Clocherty (Renfrewshire CHP); Councillor Andy Doig and M Crearie (Renfrewshire Council); I McLean (Renfrewshire Forum for Empowering our Communities); and G Hunt (University of West of Scotland).

The meeting was opened by Jim Carswell, Operations Director & Site Director who welcomed everyone to Life Technologies and gave a presentation outlining the history, the vision of the company, and what they hoped to achieve in the future. After the presentation and discussion Councillor Glen thanked Mr Carswell for the presentation and his hospitality.

# 1 MINUTE OF PREVIOUS MEETING

There was submitted the Minute of the Jobs & Economy Thematic Board held on 5 September, 2014.

**DECIDED**: That the Minute be approved.

# 2 ROLLING ACTION LOG

The Rolling Action Log was submitted for approval.

# <u>J&E.27.03.13(2.3III) & J&E.09.01.14(6)</u>

The Board were advised that Peter MacLeod, Director of Children's Services had taken over as Lead Officer for the Children & Young People Thematic Board and a meeting would be organised in due course to discuss overlapping actions.

# J&E.09.01.14(7) – DEVELOPMENT OF COMMUNITY TRANSPORT

A paper was tabled relative to the development of community transport. It advised that Strathclyde Partnership for Transport (SPT) was currently in discussions with a third sector organisation in Renfrewshire regarding taking on management of a 16-seater bus resourced from SPT as a community transport asset.

# J&E.29.05.14(3C(I AND II)) – STRATEGIC SUB GROUPS

(i) Alan Dick advised that a progress report relative to local job market provision, unemployment trends and issues/barriers would be submitted to the next meeting of the Board.

(ii) Alison Loveday tabled an update report relating to a pilot project whereby small teams of UWS international marketing students would carry out research for local Renfrewshire firms seeking to grow their business overseas. Students would work in groups of 3-4 and have the support of a Mentor (a representative from one of the Partners) as well as their Course Leader at UWS.

# DECIDED:

(a) That a progress report on the local job market provision, unemployment trends and issues/barriers be submitted to the next meeting of the Board; and

(b) That the Rolling Action Log be noted.

# 3 JOBS AND THE ECONOMY THEMATIC BOARD - YEAR 1 PROGRESS REPORT

There was submitted a report by the Director of Development & Housing Services relative to an update on Year 1 progress report.

The report intimated that the Jobs and Economy Thematic Board reported its progress to Renfrewshire Community Planning Partnership Board on 4th February, 2015. It was noted that significant progress had been made in meeting and in most cases exceeding the targets established however this had meant that there was a need to review the targets and outcome measures.

# DECIDED:

- (a) That the progress report made to the CPP Board be noted;
- (b) That it be agreed that further consideration be given to the Performance targets.

# 4 DEVELOPMENT SESSION - 19 DECEMBER, 2014

F Carlin gave a verbal update relative to the development session which was held on 19th December, 2014. The workshop took place to start the process of establishing a revised action plan in the light of new initiatives.

It was noted that work was currently underway to develop the timeline created at the workshop and a report would be submitted to the next meeting of the Board.

**DECIDED**: That a report on the development session be submitted to the next meeting of the Board.

# 5 EU FUNDING FOR RENFREWSHIRE 2015/20 - AGREEMENT ON FUNDING PROPOSALS FOR THE RENFREWSHIRE CPP AREA

A presentation was given by Ruth Cooper and Alan Dick relative to the EU funding proposals for the Renfrewshire CPP Area. The presentation highlighted the approach to funding; the priority gaps; the support in place to unemployed people in Renfrewshire; the programmes to be targeted; the available funding; and the progress of the online application.

# DECIDED:

(a) That it be agreed that the Jobs and the Economy Thematic Board support the range of employability proposals and activities;

(b) That it be agreed that Renfrewshire Council proceed to submit the relevant applications to the Scottish Government on behalf of the Community Planning Partnership; and

(c) That it be noted that further updates on the activities to be delivered by West College Scotland would be developed and brought to a future meeting of the Thematic Board.

# 6 INVEST IN RENFREWSHIRE: CELEBRATING EVEN MORE SUCCESS AWARDS 2015

There was submitted a report by Development & Housing Services relative to the Celebrating Even More Success Awards 2015. The report advised that the award ceremony would take place on Wednesday 17th June, 2015 with the annual Employability Conference taking place on Thursday 18th June, 2015.

**DECIDED**: That the report be noted.

# 7 PRESENTATION/DISCUSSION ON IIQ (GLASGOW AIRPORT INVESTMENT ZONE)

A presentation was given by R Nimmo and A Loveday relative to the development of the International Investment Quarter (IIQ) located around Glasgow Airport. The presentation advised that the high level vision was for the IIQ to become an internationally recognised business location building on its winning combination of people, infrastructure and opportunity. It emphasised the opportunities to be gained; the priorities; and the next steps.

# DECIDED:

(a) That it be agreed that the Jobs and the Economy Thematic Board support the development of the International Investment Quarter Initiative; and

(b) That it be agreed that a sub-group of officers progress the activities required to ensure that the wider economic potential from the IIQ is realised.

# 8 MONTHLY UNEMPLOYMENT STATISTICS

There was submitted a newsletter by Economic Development which provided an overview of employment activity and economic development in Renfrewshire at the end of January 2015.

**DECIDED**: That the newsletter be noted.

# 9 LEP MEETING - FRIDAY 27 FEBRUARY, 2015

A report was submitted by I Miller which provided an update on the Local Employability Partnership Meeting held on 27th February, 2015.

**DECIDED**: That the report be noted.

# 10 TIMETABLE OF MEETINGS FOR THE JOBS & THE ECONOMY THEMATIC BOARD -AUGUST 2015 TO NOVEMBER 2016

There was submitted a proposed timetable for meetings of the Jobs & the Economy Thematic Board for the period August 2015 to November 2016.

**DECIDED**: That the timetable of meetings until November 2016 be approved.

# VALEDICTION

On behalf of the Board, Councillor Glen extended his thanks to Isobel Miller, Skills Development Scotland for the significant contribution she had made to the Jobs & the Economy Thematic Board and for the advice and assistance she had provided and wished her well for the future. These sentiments were echoed by all members present.

#### k tt :

AGENDA ITEM NO. 2

Updated 20/4/15

Action No.	Action	Action	Status	Expected Date of	Actual Date of	Update & Comments
				Completion	Closure	<u>J&amp;E.05.09.14(8b(i))</u> The Greener Thematic Board Transport Sub-Group had its first meeting in August and part of the discussion
						centered around Community Transport. A feasibility study to be undertaken.
						<u>J&amp;E.12.03.15(2)</u> SPT are currently in discussions with a third sector organisation in Renfrewshire regarding taking on management of a 16-seater bus resourced from SPT as a community transport asset.
J&E.29.05.14(3(a))	Progress on Action Plan Drincinal of LIWS he invited to a furture	SIMI				
	meeting.					
J&E.29.05.14(3(c))	Strategic Sub Groups					05.09.14(4)
	i) That a strategic sub group be set up to look at local provision					First meeting of group was held in June. They are looking to gather information for SDS syllabus.
	unemployment trends and					<u>J&amp;E.12.03.15(2)</u>
	issues/barriers with WCS leading the Sub-Group: and	WCS				Progress report to be submitted to June 2015 meeting.
						05.09.14(5) First meeting of group has taken place Chamber to prepare information for Invest website
	ii) RCoC, SE and RC investigate the	RCoC/				
Pa		SE/RC				<u>J&amp;E.12.03.15(2)</u>
age	Partnership Sub Group and report back to the next meeting.					Expo Ren Voyager Pilot - small teams of UWS international marketing students to carry out research for local Renfrewshire firms seeking to grow their business overseas. Pilot will cease June 2015 with evaluation thereafter.
<b>5</b> J&E.05.09.14(6)	City Deal	MC				19.12.14
of	development session be held at the					Development Session held at Abercorn Conference Centre.
<del>38</del>	targets and prioritisation of outcomes.					J&E.12.03.15(4)
						Report to be submitted to June 2015 meeting.
J&E.05.09.14(8)	Scottish Enterprise Local Activity	SE				
	A conv of the ki annual report to be					
	circulated to members when it becomes					
J&E.12.03.15(5)	Eu Funding For Renfrewshire					
	eement					
	Proposals For The Renfrewshire CPP	00				
	area - further updates on the activities	WCS		Future		
				meeung		
	uevelopeu aria brougrit to tuture meetina.					
J&E.12.03.15(6)	IIO - a sub-group of officers to progress the activities required to ensure that the	EC/BD/		Futuro		
	wider economic potential from the IIQ is	RN		meeting		
	realiseu.					



# To: Jobs & Economy Thematic Group

On: 16 June 2015

# Report by

## Mary Crearie, Director of Development & Housing Services, Renfrewshire Council

# PARTNERSHIP ACTION PLAN ACTIVITY AND PROGRESS

### 1. SUMMARY

- 1.1 Members of the Thematic Group will be aware that significant progress has been made in the delivery of the Action Plan originally agreed under the Jobs & Economy Theme.
- 1.2 In this respect, there is also recognition that the activity and work programme to be delivered under this theme has been be significantly affected by the establishment of the £1.13bn Glasgow and Clyde Valley City Deal Infrastructure Fund which will support continued growth in the City Region over the next 10 to 15 years.
- 1.3 As such, having discussed the implications of the City Deal, members of the Board agreed there was a need to consider the impact upon the Board's targets and prioritisation of outcomes and it was agreed that a consultation and development sessions would be held in order to forecast the challenges that faced the Board and refresh the priorities going forward.
- 1.4 An initial "development session" was held on 12<sup>th</sup> December, 2014 within Abercorn Conference Centre and consisted of:
  - The Lead Officer setting the scene and giving a presentation of evidence/key facts followed by scrutiny of the Jobs and Economy performance dashboard;
  - An overview of future opportunities;
  - Each Partner organisation giving a presentation on their plans for the future and possible opportunities;
  - The creation of a partnership "timeline" for each organisation's strategies/initiatives.
- 1.5 Subsequent to this consultation and peer review activities have been undertaken to identify and review future challenges, and to establish appropriate indictors to measure the effectiveness of partner activities and the overall successes of the Board as a partnership.

# 2. Emerging Issues

- 2.1 A range of issues and themes have merged from the discussions between partners which in turn will require to be fed into a refreshed Action Plan. These include but are not restricted to;
  - Skills shortage in construction projects;
  - The need to provide support for the most disengaged and priority groups to enable them to get back in to the workforce;
  - Greater emphasis needs to be given to link volunteering into employability activity;
  - In work poverty continues to be a major issue and Partners need to consider activities to ameliorate the negative impact of this problem;
  - City Deal provides an opportunity to re-profile the skills required across Renfrewshire and the City Region;
  - There is a need to 'sell' Renfrewshire and to encourage businesses to locate in this area;
  - There is a need to develop the International Investment Quarter;
  - Developing procurement opportunities for local companies;
  - Identification of Paisley ambassadors for UK City of Culture.

# 3. Targets and Ongoing Activity

- 3.1 While the issues and tasks above reflect some on the work required of the partnership in light of new opportunities and changes in demand, it is noted that the Community Planning Partnership Board previously agreed amendments to the Single Outcome Agreement.
- 3.2 This recognised that thematic boards require to undertake an exercise to develop new targets and/or amend existing targets. It is proposed that over next few months, an exercise will be carried out by the Lead Officer in consultation with Partners and the Convenor to agree a suite of relevant targets for the Jobs and Economy Thematic Board within the context of the new SOA Targets and anticipated outcomes.

# 4. Recommendation

It is agreed that in order to bring reporting in line with revised SOA Targets and the new and emerging work of the Partners, a report will be presented to the next meeting of the Jobs & Economy Thematic Board seeking approval for a range of new targets that will guide the ongoing work of the Partnership and the objective to grow and develop the economy of Renfrewshire.

AGENDA ITEM NO. 6



# To: Jobs & the Economy Thematic Board

On: 16 June 2015

Report By Allan Dick Economic Development Manager West College Scotland

# UPDATE ON SCOTTISH FUNDING COUNCIL EUROPEAN STRUCTURAL FUNDS 2015/16

### 1 Summary

West College Scotland has received an indicative allocation of £2.451M for 2015/16 via the Scottish Funding Council (SFC) from the joint SFC and SDS proposal for funding via the European Structural Funds 2014 -2020 programme.

West College Scotland is awaiting final confirmation of this allocation and associated guidance for delivery of the programme.

A further report will be submitted to the Board once the final allocation and delivery is confirmed

# 2 Recommendations

It is recommended that the Community Planning Board notes the report

# 3 Background

The Scottish Funding Council has been given an indicative allocation from the European Structural Funds 2014/2020 for its 2015/16 programme. The indicative allocation is broken down against three areas:

- Youth Employment Initiative (South West Scotland);
- European Social Funds (ESF) (Lower and Uplands Scotland (LUPS);
- Highlands & Islands ESF transitional funding

West College Scotland has an indicative allocation of £2.451M from the Youth Employment Initiative 2015/16 element.

The Youth Employment Initiative(YEI) aims to integrate young people not in employment, education or training into the labour market. A specific objective is to reduce youth unemployment in South West Scotland.



The funding will support additional college places and bursary support that address issues that prevent young people taking up these College places targeting intervention primarily at Stage 3 of the Strategic Skills Delivery Pipeline.

The additional places will be targeted at vocational areas identified via Regional Skills Assessments, the Developing Young Workforce Agenda and local CPP priorities targeting support at areas that provide good employment opportunities for young people.

West College Scotland is awaiting final guidance and template for completion of detailed application for the indicative funding and will share this with CPP partners when available

AD 22/5/2014



## To: Jobs and the Economy Thematic Board

On: 16 June 2015

Report by: Mary Crearie, Director Development & Housing Services, Renfrewshire Council

# **REGENERATION PROJECTS ROUND UP**

### 1. Summary

Good progress is being made in taking forward the Council's key regeneration projects, the Paisley Heritage Asset Strategy and the City Deal.

### 2. Recommendation

It is recommended that the Board notes the report.

# 3. Paisley Heritage Asset Strategy

The Paisley Town Centre Heritage Asset Strategy was launched in June 2014 and aims to use the town's outstanding cultural, architectural and industrial heritage as the basis for a wide-ranging programme of regeneration to benefit all of Renfrewshire. In the 12 months since the launch of the strategy there has been significant progress made in taking forward a number of the projects identified in the strategy. These include:

# Paisley Museum Refurbishment / Extension

A team of specialist consultants led by the internationally regarded museum designers Metaphor as well as Page & Park Architects has commenced work to deliver the masterplan for the transformation of the museum. This will provide the robust Outline Business Case required to gain wider support and funding for project delivery. This stage of work will be complete later this year and will inform the detailed design stage and also the funding requirements for delivery of the project.

#### **Museum Store Relocation**

The purpose of this project is to relocate the Council's museum collections storage facility from Whitehaugh Barracks into the lower ground floor of the former Littlewoods store on Paisley High Street. The project will enable controlled public access to collections that are currently not on display and will bring people into the town centre and provide a decant space during the museum refurbishment. The detailed design work is now underway as is cataloguing of the collections.

#### InCube Business Incubator

27 High Street (formerly H. M. Samuel) has been refurbished as a Business incubator where new businesses can start or an existing small business can grow, in an environment supported by business

advice and shared services. The competition to gain access to the facility will be judged on 21<sup>st</sup> May and the opening is scheduled for 24<sup>th</sup> June.

# Townscape Heritage/Conservation Area Regeneration Scheme

The Heritage Lottery Fund has approved a Stage 1 award with £113,300 allocated to develop detailed plans for a large-scale project to restore buildings on the High Street and in the area around Shuttle Street. Dedicated project staff are now in post to develop the full Stage 2 application for submission in early 2016.

# **Business Case for Theatre, Cinema Venue**

A community development trust "Paisley 2021" has formed to develop a business case for the creation of a new theatre/cinema space in Paisley. The Council is supporting the Trust as it develops its vision. The Trust has sought quotes for their Feasibility/Business Case commission and the Council will provide funding to the group to progress this stage.

# **Russell Institute**

The Council has formally taken ownership of the building, and work is now underway to refurbish the building.

# Former Arnotts Site

Work is now progressing on the site of the former Arnotts Building. With retention of the historic frontage, the building will house 11 flats for sale, and a ground floor commercial lease. Marketing of the flats will commence shortly, and heads of terms for the tenant of the ground floor commercial space are currently being concluded.

### Partner Engagement

Meetings have been held with a number of key organisations to explore opportunities for collaborative working and /or funding. The first OECD visit in January brought many of the national and regional agencies together in Paisley. The second visit on 26 - 27 March had a focus around textiles, fashion and the Creative Industries. Emergent themes were around the protection of the Paisley Pattern brand as the intellectual property of Paisley, defining the Paisley School for the re-emergence of textile business and establishing a new Paisley Pattern event in the town. The next visit in early June will focus on Renfrewshire's role in the City Region and maximising economic benefits at a City Region level.

# **Events and Festivals**

The Spring/Summer events programme began with Paisley's hugely successful Beer and Food Festival in April with planning underway for StreetVelodrome, Sma' Shot Day, British Cycling's National Youth Circuit Race Championships, Paisley Pipe Band competition, Fire Engine Rally and Doors Open Day.

Arrangements are progressing to host a 'Paisley Takeover' event where up to sixty local 15 to 24-yearolds will work with the Royal Scottish National Orchestra in the build up to a major concert in the Town Hall in October as part of the Spree festival. The engagement and learning aspect of the project will see participants deliver one-hour musical workshops to more than 500 primary school pupils around Renfrewshire.

# City of Culture

Bidding to become UK City of Culture in 2021 was identified in the strategy as providing a potential catalyst to deliver regeneration for the town. The bidding timetable for the 2021 competition has now been confirmed as 2017. Officers have undertaken research into other areas who have entered the competition including, Derry- Londonderry, Dundee and Hull, and consideration is currently being given to the arrangements and resources required to deliver a successful bid. This will be the subject of a paper to Council later this month.

# 4. City Deal

The Glasgow and Clyde Valley City Deal will deliver £1.13bn of investment in infrastructure projects across the City Region, with Renfrewshire benefiting from £274m of the investment spend. Renfrewshire Council is leading on delivery of two of the projects, the Glasgow Airport Investment Area, and the Clyde Waterfront/ Renfrew Riverside project, the Glasgow Airport Link project is being delivered jointly with Glasgow City Council.

The early focus of the projects has been on the development of Strategic Business Cases which were submitted in draft form on the 31 March. These are now being refined for submission in final form.

#### Glasgow Airport Investment Area (GAIA) Project

With an infrastructure cost of £51m, this project will provide investment in road infrastructure, including a realignment of Abbotsinch Road and a new bridge across the White Cart in to the Moorfield/Westway site, enabling expansion of the airport and the development of other business sites. Improvements will be made to walking and cycling links, including to Inchinnan Business Park. Construction start is anticipated in 2018 with completion by 2025.

#### Clyde Waterfront/Renfrew Riverside Project

With an infrastructure cost of £78m, this project includes a new lifting bridge over the River Clyde between Renfrew and Yoker, the construction of the Renfrew North Development Road and other infrastructure improvements to enhance accessibility to key development sites along the river. Construction start is anticipated in 2018 with completion by 2020.

#### Airport Access Project

This project will be delivered jointly with Glasgow City Council. Governance arrangements are in place between Renfrewshire and Glasgow City Councils. With an infrastructure cost of £144m, the project aims to deliver a new fixed link between Glasgow Airport and Glasgow Central station, stopping at Paisley Gilmour Street station. Early work has identified that some form of light rail system (tram-train) will provide an effective and deliverable solution. However, a considerable amount of work requires to be undertaken to address a number of technical issues before the final shape of the project can be determined. Construction start is anticipated in 2020 with completion by 2024, with the system operational by around 2025.



- To: Jobs & the Economy Thematic Board
- On: 11 June 2015

Report By Allan Dick Economic Development Manager West College Scotland

# **REGIONAL INVEST IN YOUNG PEOPLE GROUPS**

#### 1 Summary

The Commission for Developing Scotland's Young Workforce recommended for business and industry to work more closely with education, and for this to be facilitated through the establishment of employer led Regional Invest in Youth Groups:

West College Scotland is facilitating consultative meetings with key local employers and stakeholders to discuss the overall operation of the Invest in Young People Group for the West Region and to coordinate the submission of the proposal to Scottish Government in June 2015

## 2 Recommendations

It is recommended that the Community Planning Board notes the report

#### 3 Background

The Commission for Developing Scotland's Young Workforce was established in January 2013 with the objective of reviewing Scotland's approach to vocational education and youth employment. Following the publication of the Commission's findings the Scottish Government published *Developing the Young Workforce - Scotland's Youth Employment Strategy*, outlining how the recommendations of the original Commission are to be implemented.

The Commission made a key recommendation for business and industry to work more closely with education, and for this to be facilitated through the establishment of employer led Regional Invest in Youth Groups:

**Recommendation 14:** The Scottish Government should support the creation of regional industry-led Invest in Youth groups across Scotland to provide leadership and a single point of contact and support to facilitate engagement between employers and education.



The intention is for Regional Invest in Youth Groups to focus on:

- Encouraging and supporting employers to engage directly with schools and colleges; and
- Encouraging more employers to recruit more young people

The Invest in Youth Groups are intended to 'build a bridge' between employers and education, providing a resource for teachers and practitioners, and encourage and support employers to recruit and train young people. This will allow employers to more easily influence the education system, play an active part in its delivery and remove some of the real barriers to employing young people. The Group's will encourage and support the development of active industry leadership in the overall agenda.

The West Region comprises the local authority areas of Renfrewshire, East Renfrewshire, Invercive and West Dunbartonshire. The combined population of the area is 345,510, 6.5% of the overall population of Scotland. The working age population, those aged 16-64, is 224,600, with recent statistics indicating 168,000 of these as economically active.

West College Scotland is coordinating the proposal to the Scottish Government for the establishment of the Invest in Young People Group for the West Region via facilitating consultative meetings with key local employers and stakeholders to discuss the establishing of the group and key aspects of the operation of the group including membership, structure of the group, governance arrangements and roles and responsibilities of the group.

A core principle within the group, aligning with the overall national objectives for Invest in Young People Group's was that the private sector would lead and membership would be principally drawn from private sector employers. Representation from the third sector would also be sought given their important role as employers and delivery of services to disadvantaged groups especially young people. Whilst private sector employers would form the bulk of the group membership there would also be representation from public sector agencies including local authorities, Jobcentre Plus, Skills Development Scotland and Scottish Enterprise. These partners represent the wider Community Planning structures that exist across the four local authority areas, they will bring with them a knowledge and understanding of wider structures and initiatives and will support the West Region group in adding value to existing activity.

A proposal for the establishment of the group will be submitted to the Scottish Government in June 2015

AD 22/5/2015





# Renfrewshire Economic Development Newsletter – April 2015

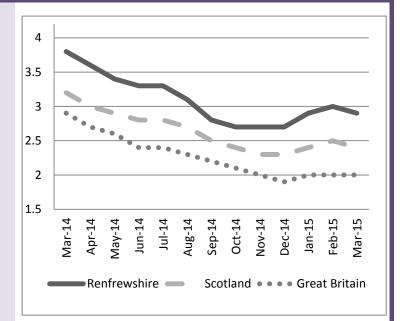
This Economic Development newsletter provides an overview of employment activity and economic development in Renfrewshire at the end of **March 2015**.

The latest statistics from NOMIS illustrate the Renfrewshire labour market position and show how Renfrewshire fares in comparison to Scotland and to the UK.

The newsletter includes a summary of the progress made to date by the council's Invest in Renfrewshire programme and Business Gateway programme as well as information on wider economic development activity.

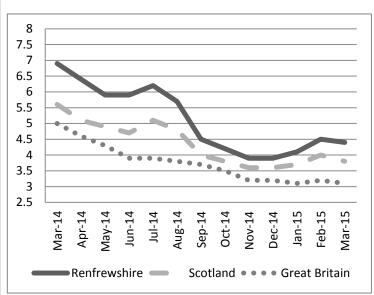
# JSA Claimants All Ages (16-64)

- The Jobseekers Allowance (JSA) rate for March 2015 is 2.9%, with jobseekers totalling 3,275.
- This month the rate has decreased by 0.1% in line with the overall Scottish trend.
- The rate this time last year was 3.8%.



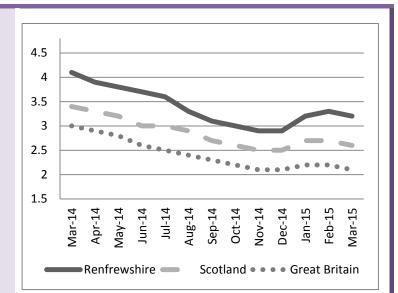
# JSA Claimants Aged 18-24

- The Jobseekers Allowance (JSA) rate for March 2015 is **4.4%**, with **660** young people seeking work.
- This month the rate has decreased by 0.1%.
- The rate was significantly higher this time last year at 6.9%.



# JSA Claimants Aged 25-49

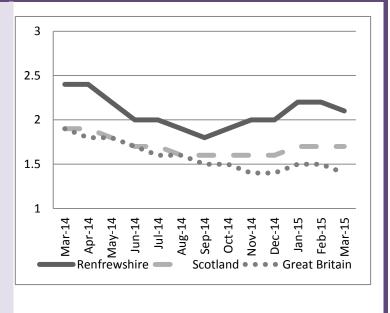
- The 25-49 JSA rate for March 2015 is 3.2%, with 1,860 people signed on.
- This month the rate has decreased by 0.1%.This is in line with the average trend across Scotland.
- The rate was significantly higher this time last year at 4.1%.



# JSA Claimants Aged 50+

- The 50+ JSA rate for March 2015 is **2.1%** with **745** people signed on.
- This month the 50+ JSA rate decreased by 0.1% whilst the Scottish average remained static.
- The rate was higher this time last year at 2.4%.

Source: ONS claimant count - age duration with proportions Note: % is number of persons claiming JSA as a proportion of resident population of the same age.



# Local Economic Development Update

The second year of the **Invest in Renfrewshire Celebrating Success Awards** was launched during March offering the opportunity to nominate a trainee, employee or employer who has built a better future by Investing their time, effort, skills and resources in Renfrewshire.

The award categories this year are :

# Category 1: Preparing for Work

- Top Intern Award - Best Trainee Award - CV Builder Award

# **Category 2: Achieving In Work**

- Most Promising New Employee Award · Most Promising New Entrepreneur Award

# Category 3: Progressing In Work

- Progression in Work Award - Renfrewshire Apprentice of the Year Award

# **Category 4: Special Achievement Award**

- Achiever of the Year Award

Nominations close on Friday 22nd May and the award ceremony will be held in the Normandy Hotel, Renfrew, on the evening of Wednesday 17 June.

### .....

The annual **Invest in Renfrewshire Partnership Conference** will be held on Thursday 18 June 2015 at the Normandy Hotel. All local employability partners are invited to attend and more information is available on the Invest in Renfrewshire website.

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Invest in Renfrewshire's new initiative "Project Search" held a successful and well attended information evening on 23rd April at the Tweedie Hall. The project offers young people with a learning disability the opportunity to gain real work experience and qualifications with the support of a job mentor. The programme is now open for applications, 12 places are available and will commence in August.

The InCube competition for new business talent launched in March with 15 supported places available at Renfrewshire's new Creative Retail Incubator in Paisley High Street. There has been significant interest in the project and applications are flowing in. Winners will be announced at the Invest in Renfrewshire Awards Ceremony on 17<sup>th</sup> June and InCube formally opens on 24<sup>th</sup> June.

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The first of the Glasgow and Clyde Valley City Deal Employability Initiatives commence in summer 2015. Invest in Renfrewshire will provide employability support to 450 unemployed people claiming Employment Support Allowance over the next 3 years. The "Working Matters" programme will provide a new range of services to those with health related barriers to work.

# Invest in Renfrewshire Update – March 2015

# INVEST IN EMPLOYMENT

Since the launch of Invest in Renfrewshire in June 2012: -

- 649 new jobs have been created through the wage subsidy / Employer Recruitment Incentive programmes.
- 162 Graduate Internships have been created, 110 within the Council and 52 with local companies.
- 46 people have started traineeships with the Council.
- 5757 unemployed people have registered and received support from the Invest in Renfrewshire employability service.
- 1934 additional people have been supported to move into wider employment opportunities.

# INVEST IN COMMUNITIES

The Invest in Renfrewshire Social Economy Fund launched in December 2014, with a budget of £100k has now:

- Received outline enquiries from 39 companies.
- Approved the first awards with 5 Social Enterprises receiving grant support of £20,782.

# **INVEST IN BUSINESS**

**771** local companies have signed up to the Invest in Renfrewshire initiative of which:

- 501 have created new jobs and internships for young people
- 271 companies have been offered grants to pursue development, training, exhibition and ICT projects, amounting to combined funding of over £1,251,223.
- Funding of £76,600 has been provided through the micro loan fund.
- The Retail Improvement Scheme has approved 119 formal applications totalling grant support of £700,000.
- In the last 30 months, since the start of the new Business Gateway contract:
  - 776 new companies have been established with Business Gateway support.
  - 346 businesses have demonstrated growth aspiration and been given a dedicated business adviser.
  - 243 start-up workshops and 124 business growth workshops have been delivered.



# To: Jobs and the Economy Thematic Board

On: 16 June 2015

Report by: Renfrewshire Access Panel/Engage Renfrewshire

# "STREETS FOR ALL?" – IMPROVING ACCESSIBILITY OF STREETS, PAVEMENTS AND PUBLIC SPACES IN RENFREWSHIRE.

# 1. Summary

- 1.1 This paper proposes that Renfrewshire Forum For Empowering Communities initiate discussions with Renfrewshire Council and other Community Planning Boards regarding using good practice identified in Living Streets "Streets For All?" report to improve the accessibility of streets, pavements and public places in Renfrewshire.
- 1.2 Improving accessibility within the environment will directly benefit a wide range of individuals with temporary or permanent mobility issues, reduce the costs to individuals and public services of preventable falls and would also widen access to public services and the local economy.
- 1.3 Renfrewshire Forum For Empowering Communities would work with other community planning partnership Boards and Renfrewshire Council to develop appropriate practical actions as proposed in "Streets For All?" to improve the accessibility of streets, pavements and public places

# 2. Recommendations

- 2.1 It is recommended that the Jobs and Economy Board:
  - (a) Note the Living Streets Report "Streets For All?"
  - (b) Note that Renfrewshire Forum For Empowering Communities will develop work to improve the accessibility of streets, pavements and public places, which will contribute to achievement of the relevant equality outcomes in Renfrewshire, as outlined in paragraph 3.3.
  - (c) Note that a subsequent progress report will be submitted to the Jobs and Economy Board.



# 3. Living Streets "Streets For All?" Report

- 3.1 Living Streets is a charity that promotes liveable environments that put people first. In 2014, Living Streets published an analysis of statutory Equality Objectives of Scottish councils called "Streets For All?" (see Appendix 1). In particular, the report looks at equality outcomes that relate to making streets and public places more accessible to disabled people and other people with mobility difficulties.
- 3.2 The report identifies ten councils that have made positive statements about aiming to make pavements, streets and spaces more accessible and concludes that other councils and community planning partnerships should consider adopting these examples of good practice.
- 3.3 Renfrewshire Access Panel is proposing that that Renfrewshire Community Planning Partnership act on the conclusion of the Living Streets report and works to develop actions that promote accessibility within Renfrewshire. The Renfrewshire Council's equality outcomes published in April 2013 to meet the requirements of the Scottish Public Sector Equality Duties and that are relevant to the Living Streets recommendations are:
  - Local people who experience discrimination and disadvantage have a better quality of life and live independently in their home wherever possible.
  - Older people and disabled people have access to safe and sustainable transport.
- 3.4 Developing action to achieve these equality outcomes by improving the accessibility of streets, pavements and public spaces will also contribute to the delivering the community planning outcomes of the Safer and Stronger, Greener Renfrewshire and Jobs and Economy Community Planning Partnership Boards.

# 4. Impact Of Safer Streets On Jobs and Economy Board Outcomes and Targets

- 4.1 Through Renfrewshire Access Panel, Renfrewshire Forum For Empowering Communities is currently discussing with Renfrewshire Council issues relating to equalities and building standards. Work to improve the accessibility of public spaces is a natural extension of this work.
- 4.2 Improved accessibility of streets, pavements and public spaces would improve the ability of anyone with mobility issues, including disabled people, parents with young children and older people, to access public and commercial services. This would improve the inclusivity of the Renfrewshire environment, support the local economy by providing access to all, enable individuals to be more active in their community and



reduce the risk and costs associated with injuries due to preventable falls. In particular, improved accessibility would contribute to the following outcomes and actions of community planning boards contained in the Renfrewshire Community Plan 2013-23:

Community Planning Partnership Board	Outcome	Action
Jobs and Economy	Have attractive environments and successful town centres created through successful area regeneration. These contribute positively to local community and economic growth.	Work closely with those who are most disadvantaged within the community to develop skills, confidence and motivation and enhance their training and employment opportunities.
Greener Renfrewshire	Our town centres will be well maintained, clean and attractive to support trade and increase inward investment.	
Safer and Stronger Renfrewshire	Renfrewshire known as a place where people living, working or visiting feel safe and secure. All members of our community, in particular our most vulnerable children, young people and adults, living in a safe, inclusive and nurturing environment where they are respected and free from abuse and neglect. Renfrewshire citizens as positive, supporting equality and valuing diversity to achieve fairness for all within our communities.	We will strengthen engagement and involvement with equality groups in Renfrewshire to improve data sharing arrangements to ensure equality impact assessments are evidence based and include appropriate mitigating actions.
Community Care, Health and Wellbeing	Be valued and respected irrespective of their age, physical disability or other needs. Be supported to live	Promoting independent living by implementing the services related to the Older People's Change Fund and by increasing the numbers receiving Self-



	independently as long as possible in their own homes and communities.	Directed Support.
Forum For Empowering Communities	Value and promote equality and diversity and the role of charitable and voluntary work.	Work with the Renfrewshire Forum For Empowering Communities to agree and implement equality outcomes for all public sector agencies in Renfrewshire.

4.3 As part of discussions with the Council and other Community Planning Partnership Boards, Renfrewshire Access Panel and Engage Renfrewshire would also seek to identify the capacity for remedial work to make streets more accessible to be carried out through existing resources such as restorative justice programmes and also the potential for volunteering opportunities to be developed. This would potentially offset some of the costs of capital works and provide encourage community participation and a sense of ownership of completed work.



# **Streets for all?**

An analysis of the statutory Equality Objectives of Scottish local councils.

# Introduction

Since April 2013, Scottish Councils have had a number of statutory obligations under the Public Sector Equality Duties associated with the 2010 Equality Act. Amongst these obligations are specific duty requiring local authorities to publish equality outcomes and report progress, to report on mainstreaming the equality duty and to assess and review policies and practices.

This report presents an analysis of the published equality outcomes of all Scottish Councils, in order to find out which have included statements aimed at making their streets and public spaces more accessible to disabled people and others with mobility difficulties.

Cities, towns and villages need to be places where everyone can visit, participate in and enjoy.

Accessible and inclusive public spaces benefit not only disabled people, but everyone, including children, older people and anyone with luggage or shopping. Encouraging people to walk safely and securely in public spaces is not only a matter of promoting pedestrian interests; it has wider economic, health and community safety benefits too, and as such contributes to many of the "cross-cutting" outcomes which councils and their partner organisations aspire to. Living Streets would hope that councils would take the opportunity of the statutory requirement to mainstream equalities to commit to making their community environments inclusive.

# Methodology

The published equality outcome statements of all 32 Scottish councils were accessed in January 2014. A link to the published report is provided for each council below. In this document, all formal "outcomes" referring to making streets accessible are quoted, along with target dates and the department with the lead responsibility where stated. In addition relevant statements that are not part of an actual "outcome", for example as part of a "context" section, are included where they are particularly relevant. Most councils have committed to some general outcomes aspiring to equal access to services, but unless they make a specific reference to the pedestrian or pubic environment, they are not recorded in this analysis.



# Findings

Only ten councils made positive statements about aiming to make their pavements, streets and spaces more accessible:

- City of Aberdeen
- Clackmannanshire
- City of Dundee
- East Dunbartonshire
- City of Edinburgh
- Inverclyde
- Moray
- North Ayrshire
- South Ayrshire
- South Lanarkshire

Typically, these statements focus on footway maintenance, for example "the condition of roads and pavements do not prevent older people and those with mobility impairment from accessing shops, services and transport" (Inverclyde).

Some councils focus on the need to minimise obstructions to pedestrians; for example "take action to ensure advertising boards and other street furniture does not restrict access to town centres" (East Dunbartonshire).

Edinburgh Council appears to be alone in linking "walkability" to reducing traffic speeds, in addition to the design, maintenance and policing of footways: "Create "walkable" and "cyclable" neighbourhoods through construction of a minimum of four 20mph zones".

# Conclusions

From this evidence, it is clear that most Scottish Councils have not made any link between their new equality duties and their policy with respect to public spaces. There are however some examples of imaginative use of the Public Sector Equality Duties, where Councils state in their statutory Equality Outcomes a commitment to making streets that are accessible and inclusive for disabled people.

There is an opportunity for these examples of good practice to be more widely adopted by councils throughout Scotland. All Councils are required to review and revise their statutory outcome statements, develop their approach to mainstreaming equalities into routine services and report on their progress. Councils which have not yet made the link between their equality outcomes and the provision of accessible public spaces and pavements have an opportunity to "mainstream" such activity into their policies and programmes for planning, street maintenance and so on.

# **City of Aberdeen**

http://www.aberdeencity.gov.uk/nmsruntime/saveasdialog.asp?IID=49878&sID=22975 Outcome11: Pavements and footpaths that are safer and easier to use for pedestrians. Lead service: Enterprise Planning and Infrastructure.

Fewer pavement obstructions and improved provision of dropped kerbs (number and sites).



# Aberdeenshire

http://www.aberdeenshire.gov.uk/Equalities/MainstreamingReportanEqualityOutcomes.pdf

No pedestrian-related outcomes; however, the following statement is included in the document:

13.3.3 Infrastructure/13.3.4 Disability Access Compliance

The Equality Act compliance works is part of the "Footways" works within the maintenance programme. There is a rolling programme which was agreed with certain disability groups and is concentrating on town centre improvements such as dropped kerbs and tactile pavements. Property service employees are trained to carry out access audits which enables a list of remedial works to be compiled. Funding has been allocated to a programme of remedial works in the capital plan, which is now 90% complete. The remaining 10% will be completed as the office accommodation realisation programme is rolled out.

# Angus

http://www.angus.gov.uk/ac/documents/equalityoutcomes/equalityoutcomesreport.pdf No pedestrian-related outcomes

# **Argyll and Bute**

http://www.argyllbute. gov.uk/sites/default/files/equalities\_mainstreaming\_report\_and\_equality\_outcomes\_fo r\_council\_25th\_april.pdf No pedestrian-related outcomes

# Clackmannanshire

http://www.clacksweb.org.uk/document/4089.pdf Equality Outcome 10 People with disabilities have better access to Council buildings, public space, streets and public transport.

Action 10.2

Establish a prioritised audit of all streets based on the "Roads for All" and "Designing for Streets" guidelines.

Indicator: % of roads and streets audited % of roads and streets complying with relevant guideline.

Action 10.3

Implement prioritised street improvements based on the results of the street audit. indicator: Number of streets improved to compliant status.

# Comhairle nan Eilean Siar (Outer Hebrides)

http://www.cne-siar.gov.uk/equalityanddiversity/documents/EOMR.pdf No pedestrian-related outcomes

# **Dumfries and Galloway**

http://www.dumgal.gov.uk/CHttpHandler.ashx?id=12337&p=0 No pedestrian-related outcomes



# City of Dundee

https://www.dundeecity.gov.uk/equanddiv http://www.crer.org.uk/attachments/DundeePSED.pdf

Equality Outcome: Dundee's communities" will have physical environments which are accessible to those with physical disabilities.

Departmental Service Action Plan: Delivering Capital Plan programme e.g. school estate, community centres, leisure centres, integrated community health projects, environmental improvements, open space strategy, coastal protection etc.

# East Ayrshire

http://www.east-ayrshire.gov.uk/Resources/PDF/E/EqualityOutcomes.pdf No pedestrian-related outcomes

### **East Dunbartonshire**

http://www.scrutiny.eastdunbarton.gov.uk/pdf/CRODCPP% 20Equality%20Outcomes%20and%20Mainstreaming%20Report%202013-2017.pdf

Equality outcome 9: Town centres are accessible to all and free from unnecessary obstructions.

Action 1: Engage with East Dunbartonshire Access Panel to identify issues in relation to accessibility of Town centres. Target date: May 2013 and ongoing. Indicator: Percentage increase in council buildings accessible to people with disabilities

Action 3: Take action to ensure advertising boards and other street furniture does not restrict access to town centres. Target date: May 2013 and ongoing. Indicator: Percentage reduction in complaints about accessibility of town centres and A-frame advertising boards

# **East Lothian**

http://www.crer.org.uk/attachments/EastLothianPSED2.pdf No pedestrian-related outcomes

# East Renfrewshire

http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=9084&p=0

Equality Outcome 1: Disabled people are protected from physical and communication barriers.

Intermediate Outcome 1.3: Wheelchair Users find it easy to access pavements in East Renfrewshire.

Lead: Environment/Roads



# City of Edinburgh

http://www.edinburgh.gov.uk/info/751/equality\_diversity\_and\_human\_rights/707/equality and rights

Equality Outcome ER22: There are accessible and inclusive transport systems ensuring people feel safe using the City's public transport, road, footway and cycle networks

# Mainstreaming Actions:

• Create "walkable" and "cyclable" neighbourhoods through construction of a minimum of 4 20mph zones; design and implement an area wide 20mph zone in South Edinburgh; promotional campaign to improve compliance and Speed limit review to be undertaken for A and B roads.

• Complete the introduction of 20mph speed limits outside all primary and secondary schools

# Falkirk

http://www.falkirk.gov.uk/services/corporate\_neighbourhood/human\_resources/PDFs/20 13/eom report 13.pdf

No pedestrian-related outcomes, but "Improved physical access to services, housing and the public realm" noted as an "existing priority".

# Fife

http://www.fifedirect.org.uk/publications/index.cfm?fuseaction=publication.pop&pubid=5 A16D70D-CEB9-0C1D-E7EA77A5B3B62C4C

No pedestrian-related outcomes

# **City of Glasgow**

http://www.glasgow.gov.uk/CHttpHandler.ashx?id=15516&p=0 No pedestrian-related outcomes

# Highland

http://www.highland.gov.uk/NR/rdonlyres/B10BF1AC-EFA5-4F52-885B-97E7A3CBA80F/0/Outcomesreport.pdf No pedestrian-related outcomes

# Inverclyde

http://www.inverclyde.gov.uk/council-and-government/equality-anddiversity/equalitydiversity Equality Outcome: The condition of roads and pavements do not prevent older people and those with mobility impairment from accessing shops, services and transport. Performance Indicator: % of the road network that should be considered for maintenance investment

# **Midlothian**

http://www.midlothian.gov.uk/news/article/917/equality\_outcome\_and\_mainstreaming\_r eport 2013 2017

No pedestrian-related outcomes

# Moray

http://www.moray.gov.uk/downloads/file85427.pdf

Theme 3: Access to streets. The outcomes for this section are (responsible authorities in brackets):



1. Work with community groups to carry out

street audits to gain insight into the physical and psychological barriers that prevent pedestrians or wheelchair users from using the pavements in Moray (The Moray Council).

2. Improve access to streets for all users in

Moray (The Moray Council).

3. People feel safe using the streets in Moray

(The Moray Council and the Moray Licensing Board).

4. Provide easily accessible information about

safety and accessibility of the streets in Moray (The Moray Council).

Feedback from Moray Disability Forum: The Forum has given many examples of physical features in Moray which make it difficult or impossible to effectively use a great number of footpaths in Moray. These features range from temporary features (such as cars parked on kerbs, wheelie bins, a-frame signs, or other temporary obstacles blocking the pavement) to more permanent obstacles (such as dropped kerbs that are too high, narrow pavements, pavements made too narrow by drainpipes, lampposts, steep gradients, unsecure embankments, insufficient or non-compliant disabled parking spaces, cobbled streets). These features affect wheelchair users, people who are visually impaired, elderly and parents with young children. In some extreme cases, these obstacles are impossible to negotiate without a significant detour, e.g. the platforms at Elgin railway station.

# **North Ayrshire**

http://www.north-ayrshire.gov.uk/council/strategies-plans-and-policies/equality-policy-andperformance.

# aspx

Outcome 4: Older people are more active and independent in their communities Action: 4.6 Review the Outdoor Access Strategy and the Core Paths Plan in partnership with North Ayrshire Outdoor Access Forum (NAOAF)

Success Criteria/Desired Outcome: To take into consideration the requirements of people of all ages and abilities in the design and implementation of access projects. Timescale/Lead service: April 2013 – Mar 2014. Economic Development

# North Lanarkshire

http://www.northlanarkshire.gov.uk/index.aspx?articleid=26438 No pedestrian-related outcomes

# Orkney

http://www.orkney.gov.uk/Files/Council/Council-Policies/Orkney\_Islands\_Council\_Equality\_Outcomes\_2013\_2017.pdf No pedestrian-related outcomes **Perth and Kinross** http://www.pkc.gov.uk/CHttpHandler.ashx?id=19460&p=0 No pedestrian-related outcomes

# Renfrewshire

http://www.renfrewshire.gov.uk/wps/wcm/connect/81c835cc-e95e-4799-824db1917fd8c591/ce-Progressonmainstreamingequalitydutyandequalityoutcomes.pdf?MOD=AJPERES No pedestrian-related outcomes



# **Scottish Borders**

http://www.scotborders.gov.uk/downloads/file/5881/appendix\_4equality\_outcomes\_and\_indicators No pedestrian-related outcomes

# Shetland

http://www.shetland.gov.uk/communityplanning/documents/ShetlandsEqualitiesMainstre amingReportandEqualityOutcomes2013to2017FinalVersion6.pdf No pedestrian-related outcomes

# **South Ayrshire**

http://www.southayrshire. gov.uk/equalities/publications/equality%20and%20diversity%20strategy-sac-25%20april%202013%20final.pdf Medium Term (3-4 years) Equality Outcome: Improved accessibility to Council buildings and public spaces.

# South Lanarkshire

Download Now - South Lanarkshire Council Outcome 3: Improve the road network and influence improvements in public transport To help us achieve this change, we will... "take account of disabled requirements when street-scaping through South Lanarkshire"s shopping centres" (3.4)

# Stirling

http://www.stirling.gov.uk/\_\_documents/temporary-uploads/chief-executivesoffice/ sc20130502item10equalitystrategyapp1-1.pdf No pedestrian-related outcomes

# West Dunbartonshire

http://www.westdunbarton. gov.uk/media/2502909/wdc\_equality\_mainstreaming\_report\_2013\_2017.pdf No pedestrian-related outcomes

# West Lothian

# http://www.westlothian.gov.uk/media/downloaddoc/1799563/1846123/2398118

No pedestrian-related outcomes; however, "accessibility of the built environment" is noted

as an issue in the context of enhancing independence for disabled people (equality outcome 5)

#### 25.1.14

The report was prepared by Living Streets member David Hunter of Not for Profit Planning, an independent consultant specialising in disability equality and voluntary sector development. (plus contact details - www.nfpplanning.com, nfpplan@gmail.com 07810444080)