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**To: Procurement Sub Committee**

**On: 30<sup>th</sup> November 2016**

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**Report by:**

**Joint Report  
by  
The Chief Executive and the Chief Officer Renfrewshire Health & Social Care  
Partnership**

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**Heading:**

## **Contract Authorisation Report**

**Provision of Low Level, Preventative, Health & Wellbeing Services for Older  
Adults in Renfrewshire**

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### **1. Summary**

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub-Committee to award the Contract for the Provision of Low Level, Preventative, Health & Wellbeing Services for Older Adults in Renfrewshire for an initial period of three (3) years, commencing 1 January 2017, with the option to extend the Contract for up to twelve (12) months on two separate occasions.
- 1.2 The scope of the Service falls within the definition of 'Social and Other Specific Services' under The Public Contracts Regulations 2015 and the procurement of the Service complies with Chapter 3 Section 7 of the Regulations. The Service has been developed jointly by Renfrewshire Health and Social Care Partnership and ROAR Connections for Life Limited and, as such, is a bespoke

Service for Renfrewshire therefore, the procurement has been conducted in accordance with the procedure for a negotiated contract under the Council's Standing Orders Relating to Contracts 2016.

- 1.3 A Contract Strategy was approved by the Strategic Commercial and Procurement Manager and the Head of Health and Social Care Paisley on 3<sup>rd</sup> October 2016
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## **2. Recommendations**

- 2.1 It is recommended that the Procurement Sub-Committee authorise:

- 2.1.1 the Head of Corporate Governance to award the Contract for the Provision of Low Level, Preventative, Health & Wellbeing Services for Older Adults in Renfrewshire to ROAR Connections for Life Limited,

- 2.1.2 the Contract value, including the maximum option period, will be £1,305,000 excluding VAT.

- 2.1.3 The Contract will commence on 1 January 2017 for a period of three (3) years with the Council's option to extend the Contract for one (1) year on two separate occasions to no later than 31 December 2021.

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## **3. Background**

- 3.1 The Service, providing health, wellbeing and social activities for older people in Renfrewshire is presently grant funded and delivered by ROAR Connections for Life Limited through a Service Level Agreement (SLA) with Renfrewshire Council with joint funding from Renfrewshire Health and Social Care Partnership. The present SLA covers the period to 31 March 2017 or until the start date of a Contract if this is earlier.
- 3.2 For the purposes of the Public Contracts Regulations 2015, the scope of the Service to be provided falls within the definition of 'Social and Other Specific Services' and the procurement of the Services will comply with Chapter 3 Section 7 of the Regulations. The procurement of the services will also comply with Renfrewshire Council's Standing Orders Relating to Contracts 2016.
- 3.3 The Service is unique and has been developed jointly by ROAR Connections for Life Limited and Renfrewshire Health and Social Care Partnership. In the circumstances approval to enter into a Negotiated contract with ROAR Connections for Life Limited for the provision of the Services was given in April 2016. The relevant Council Standing Orders Relating to Contracts 2016 for the procurement of the required service is:

*" 14.3 Where the EU Procurement Rules do not apply, the negotiated procedure without prior publication of a notice may be only be used in the*

*circumstances stated in the Procurement Reform Rules (Regulation 5 of the Procurement (Scotland) Regulations 2016). “*

- 3.4 Invitation to Tender documentation was issued to ROAR Connections for Life Limited on 7 September 2016 and their tender submission was received on 5 October 2016.
  - 3.5 The Tender submission was assessed by representatives from the Corporate Procurement Unit and Renfrewshire Health and Social Care Partnership and, following clarifications and revision, was considered acceptable on both technical and commercial grounds.
  - 3.6 ROAR Connections for Life Limited's mission is to 'Connect Lives and Promote Health and Wellbeing in later life' and their charitable aims are to reduce loneliness and social isolation within the Older Adult population in Renfrewshire. The following community benefits will be delivered by the Provider under this Contract:
    - Approximately 100 individual volunteer opportunities will be available for Service activities ;
    - Volunteers will be given appropriate training and development opportunities ;
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## **Implications of the Report**

1. **Financial** - The financial status of the recommended Provider has been assessed and satisfies the Council's requirements
2. **HR & Organisational Development** – None to the Council as this is a new Contract with the incumbent provider. In the circumstances there are no TUPE issues.
3. **Community Planning** - see details of Community Benefits associated with the delivery of this contract at paragraph 3.6 above.

**Older Adults in Renfrewshire** – the Service will provide Low Level, Preventative Health and Wellbeing Services for Older Adults in Renfrewshire. Among the aims of the Service is to improve the health, well-being and independence of older adults living in Renfrewshire, to give them choice in the type of service received and to reduce feelings of loneliness and isolation.

**Community Care, Health & Well-being** – the Service will enhance Service Users quality of life and increase social networks and will support older people to feel safer and more confident about living at home. Among the objectives of the Service will be to contribute to creating a sustainable shift in culture towards self-management and local interventions for older people, as identified by those older people.

4. **Legal** - The procurement procedures were in accordance with Renfrewshire Council's Standing orders Relating to Contracts and the requirements of the Public Contracts Regulations 2015 for Social and Other Specific Services.
5. **Property Assets** - None
6. **Information Technology** – None.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – the submission received was assessed by Renfrewshire Council's Health and Safety Officers. The recommended Provider's Health and Safety policy and procedures are considered to meet the necessary requirements.
9. **Procurement** – The procurement procedures outlined within this report ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government
10. **Risk** – ROAR Connections for Life Limited's submission was assessed by Renfrewshire Council's Risk Officer and meets the necessary requirements.
11. **Privacy Impact** – In consultation with the Council's Information Governance Officers, ROAR Connections for Life Limited confirmed compliance with the relevant procedures.

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**List of background papers** - None

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