

## Notice of Meeting and Agenda Forum for Empowering Communities Group

Date	Time	Venue
Tuesday, 09 June 2020	14:00	remotely by Teams,

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

S McDonald, Active Communities; M Mathieson, Barnados; I McLean, Bridgewater Housing Association; J Gonani, DEAR; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; K Taylor, Renfrewshire Citizens Advice Bureau; N Hanssen, ROAR; and L Devine, Save the Children.

### Chair

A McNiven, Chief Executive, Engage Renfrewshire.

### PLEASE NOTE:

This meeting will be held remotely via Microsoft Teams. A link to join the meeting will be emailed separately to you in the next couple of days.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

#### **1 Minute of Previous Meeting 1 - 3**

Minute of previous meeting held on 5 March 2020.

#### **2 Rolling Action Log 4 - 5**

Report by Director of Finance, Renfrewshire Council.

#### **3 Overview of COVID-19 Response and Operations**

Discussion led by Chair.

- Sharing Expertise
- Obstacles
- Common Impacts
- Volunteering

#### **4 Overview from DEAR**

Discussion led by Chair

- New Buddies Officer – Connecting Ethnic Communities in Renfrewshire

#### **5 Mutual Support in Third Sector Management**

Discussion led by S McLellan, RAMH.

## **Minute of Meeting Forum for Empowering Communities**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Thursday 5 March, 2020	14:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

### **Present**

I McLean, Bridgewater Housing Association; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; and L Devine, Save the Children.

### **Chair**

A McNiven, Chief Executive, Engage Renfrewshire, presided.

### **In Attendance**

K McIntyre (Engage Renfrewshire); S Graham and C MacDonald (both Renfrewshire Council).

### **Apologies**

K Taylor, CAB; S Cruickshank, Renfrewshire Access Panel; S McLellan, RAMH; and N Hanssen, ROAR.

### **Declarations of Interest**

There were no declarations of interest intimated prior to commencement of the meeting.

## **ORDER OF BUSINESS**

The Chair intimated that Item 4 – Fair Work in Scotland's Social Care Sector 2019 had been deferred to the next meeting of the Forum.

## **1 MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities Group held on 28 November 2019.

**DECIDED:** That the Minute be approved.

## **2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

- (a) That the updates be noted; and
- (b) That the Rolling Action Log be approved.

## **3 MATTERS ARISING**

In relation to Item 5 – DEAR Proposed New Outcomes, Relation to Forum and New Buddies, it was noted that the New Buddies Network Officer, which was being funded by The National Lottery Community Fund, would shortly be in post.

The Chair advised that two new members would be joining the Forum at the next meeting. Johannes Gonani would represent the Dear Group and the West of Scotland Regional Equality Council and Susan McDonald would represent Active Communities.

**DECIDED:** That the updates be noted

## **4 LOCAL PARTNERSHIP DROP-IN CONFERENCE EVENTS 2020**

There was submitted a report by the Partnerships Planning and Development Manager, Chief Executive's Service, Renfrewshire Council relative to the Local Partnership drop-in events.

The report advised that a series of Local Partnership drop-in events would take place across Renfrewshire during March 2020. It was noted that the conference events would be an opportunity for Local Partnerships to engage with the wider community, voluntary sector and with local people.

Discussion took place on the possibility of a community calendar. A McNiven indicated that he would raise this with Cultural Services.

**DECIDED:**

- (a) That the dates of the local partnership conference events in March be noted;
- (b) That it be agreed to support and publicise events to encourage wide participation in the conferences; and
- (c) That the broad outline of the community conference events as set out in the report be noted.

## **5 FORUM CONFERENCE, 2 JUNE 2020**

There was submitted a report by the Partnerships Planning and Development Manager, Chief Executive's Service, Renfrewshire Council relative to the Forum Conference to be held on Tuesday 2 June 2020.

The report advised that Renfrewshire Forum for Empowering Communities would be hosting an event in summer 2020 to raise awareness of the work of the Forum and connect with the wider third sector. The proposed date and venue for the event was Tuesday 2 June 2020, 12.30 to 4pm, at the Abercorn Centre, West College Scotland, Paisley.

Discussion took place on members of the Forum contributing to presentations on the day. It was agreed that a list of suggested topics with members' names against topics would be emailed to Forum members for discussion.

The Clerk advised that she was still waiting on a few biographies to be sent to her and had already sent reminder emails. It was noted that a further reminder would be sent.

### **DECIDED:**

- (a) That it be agreed that the event take place on Tuesday 2 June 2020, 12.30 to 4pm in the Abercorn Centre, West College Scotland; and
- (b) That it be agreed that individual members would contribute to the event and bring ten attendees each to the event;
- (c) That it be agreed that a list of suggested topics with members' names against topics would be emailed to Forum members for discussion; and
- (d) That it be noted that the Clerk would send a further reminder to members who had not submitted their biographies.

## **6 COLLABORATIVE PROJECTS UPDATE**

K McIntyre gave a presentation in relation to an update on the projects/groups she was involved with.

She outlined the present position in relation to the Early Action System Change; Home & Belonging; Barnardos Mental Health & Wellbeing Strategic Partnership; Improving the Cancer Journey; and the New Buddies Network Officer.




**DECIDED:** That the updates be noted.

## **7 UPDATE FROM OTHER RELEVANT COMMUNITY PLANNING GROUPS**

A verbal update was given by members who had been present at the other Community Planning groups.

**DECIDED:** That the updates be noted.

**RENFREWSHIRE COUNCIL  
RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES GROUP  
ROLLING ACTION LOG**

	Action is on track	<b>KEY</b>
	Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level	
	Past deadline date and action required.	

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
<b><u>RFG.13.12.17(4b)</u></b>	<b><u>Greener Communities</u></b> an informal grouping be convened of third sector organisations with expertise and interest in environmental issues as a sounding board for responding to greener issues.	AMcN/SG  JW/IMcL/A McN  SG				<b><u>RFG.25.06.18(2)</u></b> S Graham advised that invitations were going out shortly.  <b><u>RFG.12.06.19(2)</u></b> Meetings have taken place and Greener Group to be set up.  <b><u>RFG.04.09.19(3)</u></b> Meeting to be set up with City Deal to discuss Greener Agenda.  <b><u>RFG. 28.11.19(3)</u></b> Members were updated.  <b><u>RFG. 28.11.19(3) - Greener Communities Climate Change</u></b> (a) Informal network to be set up with I McLean, J Wilby and A McNiven in order to take forward the actions and pick up developments;  (b) S Graham to contact the Clyde River Foundation to ascertain further information in relation to the ecological health of the river and report back to the Group at a future meeting.  <b><u>RFG.05.03.20(2)</u></b> Update given on informal network being set up and Clyde River Foundation.
<b><u>RFG.12.06.19(2)</u></b>	Membership of the Forum to be reviewed and update to be submitted to next Forum meeting	CMacD				<b><u>RFG. 28.11.19(7)</u></b> (a) Meeting of the Forum to be held on 2 June 2020 to incorporate other community-based organisations;  (b) Members to complete their biography forms and send it along with a recent photograph by no later than 13 January 2020 to the Clerk  <b><u>RFG.05.03.20(5)</u></b> Clerk to email members again who have not submitted their biographies.
<b><u>RFG.12.06.19(7)</u></b>	<b><u>Community Planning Conferences</u></b> 1 Members asked to support and publicise conferences to encourage wide participation 2 Members encouraged to either facilitate or take a stand at the conferences	AMcN				<b><u>RFG. 28.11.19(8)</u></b> Members advised that Conferences had been rescheduled to February/March 2020.  <b><u>RFG.05.03.20(4)</u></b> Members to support and publicise the drop in events to encourage wide participation in the conferences.

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
<b><u>RFG. 28.11.19(5)</u></b>	<b><u>DEAR Proposed New Outcomes, Relation to Forum and New Buddies</u></b> (a) Further discussion required in relation to nomination of a member of the Forum attending the DEAR Group meetings and a decision to be taken at a future meeting; and  (b) That information relating to DEAR membership and the DEAR calendar of events to be sent to the Group.	AMcN/SG/ SK   CMacD			Jan20	<b><u>RFG.05.03.20(3)</u></b> Noted that two new members would be joining the Forum at the next meeting. Johannes Gonani would represent the Dear Group and the West of Scotland Regional Equality Council and Susan McDonald would represent Active Communities.
<b><u>RFG. 28.11.19(9)</u></b>	<b><u>Stay Mobile/Stay Connected – Bins Issue</u></b> The issues discussed in relation to bins and vulnerability of the elderly be raised with the Director of Environmental Services	SG				
<b><u>RFG.05.03.20(4)</u></b>	<b><u>Forum Conference, 2 June 2020</u></b>					(a) Individual members to contribute to the event and bring ten attendees each to the event; and  (c) A list of suggested topics with members' names against topics to be emailed to Forum members for discussion;  <b><u>18 May 2020</u></b>  Due to COVID-19 Conference postponed via email to Members