



Renfrewshire Valuation Joint Board

Report to : Renfrewshire Valuation Joint Board

Meeting on : 21 August 2015

Subject : Performance Report

Author : Divisional Assessor & Assistant Electoral Registration Officer

1.0 Introduction

This performance report covering the first six months of the rating year provides an update to the ongoing reporting of performance to the members and is intended to keep members informed of current performance and workload issues facing the Board.

2.0 Council Tax

The main work involved in Council Tax at the moment remains the addition of new houses to the Valuation List and the deletion of demolished houses. I include a summary of new additions to the Council Tax List for information.

2.1 Time taken to enter new houses into the Valuation (Council Tax) List

Period 1st April 2015 to 30th June 2015

Council Area	No. Added	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	128	122	95.31%	6	4.69%	100%	0	0%
East Renfrewshire	64	60	93.76%	4	6.25%	100%	0	0%
Inverclyde	55	55	100%	0	0%	100%	0	0%
RVJB totals	247	237	95.55%	10	4.04%	100%	0	0%

This performance meets our target of 95% within three months and exceeds our target of 99.5% within 6 months.

In the period from 1 April 2015 to 30st June 2015, the average number of days taken to add a house was as follows:

Council Area	No. Added	Average No. of Days
Renfrewshire	128	25.85
East Renfrewshire	64	23.24
Inverclyde	55	22.33
RVJB Totals	247	24.37

This measure is within our target of 38 days.

2.2 Information on Deletions from the Council Tax List

The main reasons for deleting a property from the valuation list would be: where the property is demolished, where a house is now being used for Non-domestic purposes or where two or more houses are combined to form one house.

2.2.1 Number of Deletions from the Valuation (Council Tax) List between 1st April and 30st June during 2014 and 2015

Council Area	No. Deleted 2014	No. Deleted 2015
Renfrewshire	9	18
East Renfrewshire	8	3
Inverclyde	139	0
RVJB Total	156	21

3.0 Non-domestic Valuation

One of the main areas of work in non domestic valuation at the moment is the maintenance of the valuation roll. The table below is a summary of the statutory amendments to the Valuation Roll. These are new entries being added to the Roll, entries being deleted or properties that have been altered. Each of these amendments has been made after a member of staff has inspected the premises.

3.1 Time taken to make statutory amendments to the Valuation Roll (excluding appeal settlements and amendments to prescribed entries)

Period 1st April 2015 to 30th June 2015

Council Area	No. of Alt'ns	Within 3 months	%age of total added	Between 3 and 6 months	%age of total added	Added within 6 months	More than 6 months	%age of total added
Renfrewshire	68	68	100.00%	0	0.00%	100.00%	0	0.00%
East Renfrewshire	28	27	96.37%	0	0.00%	100.00%	1	3.57%
Inverclyde	27	27	100.00%	0	0.00%	100.00%	0	0.00%
RVJB totals	123	122	99.19%	0	0.00%	100.00%	0	0.81%

The above alterations to the Valuation Roll are value changes only and do not reflect alterations where overall value is unchanged, changes to occupancy details or other administrative changes.

The performance is ahead of our target of 80% to be actioned within 3months and 95% within 6months although it is still very early within the reporting year.

4.0 General Conclusions,

The performance levels detailed are in line with our expectations.

5.0 Recommendations

- i. The Board notes the contents of this report.

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