

## **Scotland Excel**

**To: Joint Committee**

**On: 18 June 2021**

**Report by:  
The Clerk**

### **Membership of Scotland Excel Executive Sub-committee and Attendance at Executive Sub-committee Meetings**

#### **1 Summary**

- 1.1 The membership of the Scotland Excel Executive Sub-committee is renewed annually, most recently at the meeting of the Joint Committee held on 19 June 2020.
- 1.2 The purpose of this report is to seek the Joint Committee's approval to the continued appointment of the existing membership of the Sub-committee and to note the attendance of members at Executive Sub-committee meetings for the period June 2020 to June 2021.

#### **2 Recommendations**

- 2.1 That the Joint Committee agree that the members of the Executive Sub-committee shall continue to come from those Councils listed in paragraph 3.3 of the report;
- 2.2 That membership of the Executive Sub-committee be next reviewed at the meeting of the Joint Committee in June 2022; and
- 2.3 That the attendance at meetings of the Executive Sub-committee for the period from June 2020 to June 2021, as detailed in the appendix to the report be noted.

#### **3 Background**

- 3.1 The Scotland Excel Terms and Conditions document signed by all member councils provides that there shall be an Executive Sub-committee with the role and functions of the Sub-committee to be determined by the Joint Committee.

3.2 In June 2017, the Joint Committee agreed to increase the number of members of the Sub-committee from 12 to 13 to include both the Convener and Vice Convener and the Procedural Standing Orders for the Joint Committee were amended to reflect that change. However, the new arrangements remained subject to the requirement that where possible the membership of the Executive Sub-committee shall reflect the geographic diversity of the constituent authorities.

3.3 It was agreed at that meeting that the membership of the Executive Sub-committee should comprise elected members from the following Councils:-

Renfrewshire

North Lanarkshire

Angus

Aberdeenshire

Comhairle nan Eilean Siar

Fife

Glasgow City

Highland

North Ayrshire

City of Edinburgh

South Lanarkshire

Shetlands Islands

Dumfries & Galloway

3.4 The Joint Committee has approved the continued membership of the Councils listed at paragraph 3.3 above, most recently at the meeting of the Joint Committee held on 19 June 2020. At this meeting it was further decided that a report detailing the attendance of members, at meetings of the Executive Sub-committee since appointment in June 2017, be submitted to the next meeting of the Joint Committee to be held on 11 December 2020.

3.5 At the meeting of the Joint Committee held on 11 December 2020, following consideration of the report detailing attendance of members, it was decided that the Clerk submit a report to the next meeting of the Joint Committee to be held in June 2021 relative to membership of the Executive Sub-committee for the coming year and that the report provide details of member attendance from June 2020 to June 2021. The attendance of members at Executive Sub-committee meetings is detailed in the appendix to this report.

- 3.6 The Joint Committee is requested to consider the appointment of members to the Executive Sub-committee for the period to June 2022 when it is proposed that the membership would be reviewed.
- 3.7 The main function of the Executive Sub-committee is to consider and decide upon the award of contracts and frameworks. The proposal to continue with the existing membership will ensure that the knowledge and experience built up over the lifetime of the current arrangements is not lost or diluted.

## Scotland Excel Executive Sub-committee Attendance June 2020 to June 2021

<b>Council</b>	<b>19 June 2020</b>	<b>18 September 2020</b>	<b>27 November 2020</b>	<b>11 December 2020</b>	<b>29 January 2021</b>	<b>19 February 2021</b>	<b>19 March 2021</b>	<b>23 April 2021</b>	<b>21 May 2021</b>
Aberdeenshire	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented
Angus	Apology	Apology	Not represented	Represented	Represented	Apology	Represented	Apology	Represented
Edinburgh	Apology	Apology	Not represented	Represented	Apology	Represented	Apology	Apology	Represented
Comhairle	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Apology
Dumfries & Galloway	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented
Fife	Represented	Represented	Represented	Represented	Represented	Apology	Represented	Represented	Represented
Glasgow	Represented	Represented	Represented	Apology	Represented	Apology	Apology	Represented	Represented
Highland	Represented	Not represented	Not represented	Represented		Represented		Represented	Apology
North Ayrshire	Not represented	Represented	Apology	Represented	Apology	Represented	Represented	Represented	Apology
North Lanarkshire	Represented	Apology	Represented	Apology	Represented	Represented	Represented	Represented	Represented
Renfrewshire	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented	Represented
Shetland	Apology	Apology	Apology	Apology	Represented	Represented	Apology	Represented	Represented
South Lanarkshire	Not represented	Represented	Represented	Represented	Represented	Represented	Represented	Apology	Not represented

<b>Council</b>	<b>Number of meetings attended</b>
Aberdeenshire	9
Angus	4
Edinburgh	3
Comhairle	8
Dumfries & Galloway	9
Fife	8
Glasgow	6
Highland	4
North Ayrshire	5
North Lanarkshire	7 - unable to attend on 11/12/20 due to technical issues
Renfrewshire	9
Shetland	4
South Lanarkshire	6