

To: Finance, Resources and Customer Services Policy Board

On: 28 March 2018

Report by: Director of Finance and Resources

Heading: Revenue Budget Monitoring to 5 January 2018

1. **Summary**

1.1 Gross expenditure is £2,859,000 (5.2%) less than budgeted and income is £64,000 (0.4%) higher than anticipated, which results in an underspend of £2,923,000 for the services reporting to this Policy Board.

1.2 The financial position for services reporting to this Board is summarised in the table below:

Division / Department	Current Reported Position	% variance	Previously Reported Position	% variance
Finance and Resources	Breakeven	-	Breakeven	-
Environment & Communities	Breakeven	-	Breakeven	-
Miscellaneous	£2.923m underspend	7.6%	Breakeven	-

2. **Recommendations**

2.1 Members are requested to note the budget position.

3. **Finance and Resources**

Current Position:	Net Breakeven
<i>Previously Reported:</i>	<i>Net Breakeven</i>

There are no significant variances to report.

3.1 **Projected Year End Position**

It is anticipated that Finance and Resources will breakeven at year end.

4. **Environment & Communities**

Current Position:	Net Breakeven
<i>Previously Reported:</i>	<i>Net Breakeven</i>

There are no significant variances to report.

4.1 **Projected Year End Position**

It is anticipated that Environment and Communities will achieve a breakeven position at the year end.

5. **Miscellaneous Services**

Current Position:	Net underspend £2,923,000
<i>Previously Reported:</i>	<i>Net Breakeven</i>

The current underspend of £2.9m relates to financial provisions and council tax yield.

5.1 **Projected Year End Position**

Approximately £3 million of financial provisions held within Miscellaneous to fund the 2017/18 pay award and costs linked to national pension reforms will not be required during 2017/18. In addition, it is also expected that there will be an over recovery of council tax income estimated at £0.8m as a result of better than budgeted council tax yield. As previously agreed, these resources will be transferred as in previous years to the council's capital investment reserve to support the delivery of the council's debt smoothing strategy which continues to underpin the council's medium term financial strategy and mitigate future cost pressures. Further, as outlined in a separate report on this agenda, it is forecast that additional resource of £0.8m will be required in relation to anticipated costs associated with the Business World implementation. This cost will crystallise in 2018/19

and the intention would be to fund this from the contribution to the capital investment reserve outlined above.

Implications of the Report

1. **Financial** – Net revenue expenditure will be contained within available resources.
2. **HR & Organisational Development** - none
3. **Community Planning** – none
4. **Legal** - none
5. **Property/Assets** - none
6. **Information Technology** - none.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – none
9. **Procurement** – none
10. **Risk** – none
11. **Privacy Impact** - none
12. **Cosla Policy Position** - none

Author: Lisa Dickie, Extension 7384
Stewart Muir, Extension 6132
Debbie Farrell, Extension 7536

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)		
						£000's	%	
Employee Costs	65,875	36,700	33,882	16	33,897	2,803	7.6%	underspend
Property Costs	9,495	3,843	2,731	1,175	3,906	(63)	-1.6%	overspend
Supplies & Services	6,176	5,212	5,010	129	5,139	73	1.4%	underspend
Contractors and Others	5,847	4,582	4,396	132	4,528	54	1.2%	underspend
Transport & Plant Costs	139	91	95	0	95	(4)	-4.4%	overspend
Administration Costs	30,555	1,843	1,846	1	1,847	(4)	-0.2%	overspend
Payments to Other Bodies	3,871	2,814	2,836	(22)	2,814	0	0.0%	breakeven
CFCR	3,500	0	0	0	0	0	0.0%	breakeven
Capital Charges	(12,001)	15	15	0	15	0	0.0%	breakeven
GROSS EXPENDITURE	113,457	55,100	50,811	1,431	52,241	2,859	5.2%	underspend
Income	(64,620)	(16,481)	(16,492)	(53)	(16,545)	64	0.4%	over-recovery
NET EXPENDITURE	48,837	38,619	34,319	1,378	35,696	2,923	7.6%	underspend

Bottom Line Position to 05 January 2018 is an underspend of 2,923 7.6%
Anticipated Year End Budget Position is an underspend of 3,800 7.8%

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)		
						£000's	%	
	£000's	£000's	£000's	£000's	£000's			
Finance and Resources	12,127	29,627	29,627	0	29,627	0	0.0%	breakeven
Environment and Communities	16,550	11,792	11,054	739	11,792	0	0.0%	breakeven
Miscellaneous	20,160	(2,800)	(6,362)	639	(5,723)	2,923	104.4%	over-recovery
NET EXPENDITURE	48,837	38,619	34,319	1,378	35,696	2,923	7.6%	underspend

	£000's	
Bottom Line Position to 05 January 2018 is an underspend of	<u>2,923</u>	<u>7.6%</u>
Anticipated Year End Budget Position is an underspend of	<u>3,800</u>	<u>7.8%</u>

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES : FINANCE AND RESOURCES

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)		
						£000's	%	
Employee Costs	31,377	23,025	23,025	0	23,025	0	0.0%	breakeven
Property Costs	3,420	1,195	1,195	0	1,195	0	0.0%	breakeven
Supplies & Services	3,575	3,983	3,983	0	3,983	0	0.0%	breakeven
Contractors and Others	1,089	1,216	1,216	0	1,216	0	0.0%	breakeven
Transport & Plant Costs	31	9	9	0	9	0	0.0%	breakeven
Administration Costs	17,188	1,538	1,538	0	1,538	0	0.0%	breakeven
Payments to Other Bodies	2,668	1,834	1,834	0	1,834	0	0.0%	breakeven
CFCR	0	0	0	0	0	0	0.0%	breakeven
Capital Charges	2,555	0	0	0	0	0	0.0%	breakeven
GROSS EXPENDITURE	61,903	32,800	32,800	0	32,800	0	0.0%	breakeven
Income	(49,776)	(3,173)	(3,173)	0	(3,173)	0	0.0%	breakeven
NET EXPENDITURE	12,127	29,627	29,627	0	29,627	0	0.0%	breakeven

	£000's	
Bottom Line Position to 05 January 2018 is breakeven of	<u><u>0</u></u>	<u><u>0.0%</u></u>
Anticipated Year End Budget Position is breakeven of	<u><u>0</u></u>	<u><u>0.0%</u></u>

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES : FINANCE AND RESOURCES

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)		
						£000's	%	
Finance	3,349	3,480	3,479	0	3,480	0	0.0%	breakeven
Development	1,150	16,251	16,241	9	16,249	2	0.0%	underspend
Cost of Collection of Rates	1,222	286	286	0	286	0	0.0%	breakeven
Cost of Collection of Council Tax	488	97	97	0	97	0	0.0%	breakeven
Private Sector Housing Benefit	2,294	1,617	1,617	0	1,617	0	0.0%	breakeven
Finance Miscellaneous	891	855	855	0	855	0	0.0%	breakeven
Directorate	657	81	81	0	81	0	0.0%	breakeven
Investment & Technical Services	109	1,533	1,533	0	1,533	0	0.0%	breakeven
Finance & Support Services	(18)	70	70	0	70	0	0.0%	breakeven
Office Accommodation	(9)	320	320	0	320	0	0.0%	breakeven
Personnel Services	44	1,559	1,559	0	1,559	0	0.0%	breakeven
Legal and Democratic Services	737	2,267	2,278	(9)	2,269	(2)	-0.1%	overspend
TOTAL FINANCE AND RESOURCES	10,914	28,416	28,416	0	28,416	0	0.0%	breakeven
Joint Valuation Board	1,213	1,211	1,211	0	1,211	0	0.0%	breakeven
NET EXPENDITURE	12,127	29,627	29,627	0	29,627	0	0.0%	breakeven

£000's

Bottom Line Position to 05 January 2018 is breakeven of 0 0.0%

Anticipated Year End Budget Position is breakeven of 0 0.0%

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES : ENVIRONMENT & COMMUNITIES

Description (1) £000's	Revised Annual Budget (2) £000's	Revised Period Budget (3) £000's	Actual (4) £000's	Adjustments (5) £000's	Revised Actual (6) = (4 + 5) £000's	Budget Variance (7)		
						£000's	%	
Employee Costs	8,489	6,346	6,516	(51)	6,465	(119)	-1.9%	overspend
Property Costs	3,263	2,507	1,991	578	2,569	(62)	-2.5%	overspend
Supplies & Services	762	587	384	130	514	73	12.4%	underspend
Contractors and Others	3,887	3,197	3,012	132	3,144	53	1.7%	underspend
Transport & Plant Costs	108	81	86	0	86	(5)	-6.2%	overspend
Administration Costs	501	2	5	1	6	(4)	-200.0%	overspend
Payments to Other Bodies	0	0	0	0	0	0	0.0%	breakeven
CFCR	0	0	0	0	0	0	0.0%	breakeven
Capital Charges	990	0	0	0	0	0	0.0%	breakeven
GROSS EXPENDITURE	18,000	12,720	11,994	790	12,784	(64)	-0.5%	overspend
Income	(1,450)	(928)	(940)	(52)	(992)	64	6.9%	over-recovery
NET EXPENDITURE	16,550	11,792	11,054	738	11,792	0	0.0%	breakeven

	£000's	
Bottom Line Position to 05 January 2018 is breakeven of	<u>0</u>	<u>0.0%</u>
Anticipated Year End Budget Position is breakeven of	<u>0</u>	<u>0.0%</u>

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES : ENVIRONMENT & COMMUNITIES

Description (1) £000's	Revised Annual Budget (2) £000's	Revised Period Budget (3) £000's	Actual (4) £000's	Adjustments (5) £000's	Revised Actual (6) = (4 + 5) £000's	Budget Variance (7)		
						£000's	%	
Corporate Landlord	4,005	3,050	2,521	529	3,050	0	0.0%	breakeven
Cleaning & Janitorial	8,001	5,166	5,129	37	5,166	0	0.0%	breakeven
School Crossing Patrol	711	432	432	0	432	0	0.0%	breakeven
Catering Client	3,833	3,144	2,972	172	3,144	0	0.0%	breakeven
NET EXPENDITURE	16,550	11,792	11,054	738	11,792	0	0.0%	breakeven

£000's

Bottom Line Position to 05 January 2018 is breakeven of 0 0.0%

Anticipated Year End Budget Position is breakeven of 0 0.0%

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES : MISCELLANEOUS

Description (1)	Revised Annual Budget (2)	Revised Period Budget (3)	Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance (7)		
						£000's	%	
Employee Costs	26,011	7,328	4,338	67	4,405	2,923	39.9%	underspend
Property Costs	2,812	140	(455)	595	140	0	0.0%	breakeven
Supplies & Services	1,840	643	644	(1)	643	0	0.0%	breakeven
Contractors and Others	871	168	168	0	168	0	0.0%	breakeven
Transport & Plant Costs	0	0	0	0	0	0	0.0%	breakeven
Administration Costs	12,865	304	304	0	304	0	0.0%	breakeven
Payments to Other Bodies	1,203	980	1,002	(22)	980	0	0.0%	breakeven
CFCR	3,500	0	0	0	0	0	0.0%	breakeven
Capital Charges	(15,547)	15	15	0	15	0	0.0%	breakeven
GROSS EXPENDITURE	33,555	9,578	6,016	639	6,655	2,923	30.5%	underspend
Income	(13,395)	(12,378)	(12,378)	0	(12,378)	0	0.0%	breakeven
NET EXPENDITURE	20,160	(2,799)	(6,362)	639	(5,723)	2,923	104.4%	over-recovery

	£000's	
Bottom Line Position to 05 January 2018 is an underspend of	<u>2,923</u>	<u>104.4%</u>
Anticipated Year End Budget Position is an underspend of	<u>3,800</u>	<u>18.8%</u>

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2017/2018
1st April 2017 to 05 January 2018

POLICY BOARD : FINANCE, RESOURCES & CUSTOMER SERVICES : MISCELLANEOUS

Description (1) £000's	Revised Annual Budget (2) £000's	Revised Period Budget (3) £000's	Actual (4) £000's	Adjustments (5) £000's	Revised Actual (6) = (4 + 5) £000's	Budget Variance (7)		
						£000's	%	
Corporate & Democratic Core	45,782	5,449	1,863	663	2,526	2,923	53.6%	underspend
Central Overheads	3,600	3,232	3,254	(22)	3,232	0	0.0%	breakeven
Capital Accounting	(17,415)	(45)	(45)	0	(45)	0	0.0%	breakeven
Welfare Fund Grants	1,242	818	820	(2)	818	0	0.0%	breakeven
Community Infrastructure	0	0	0	0	0	0	0.0%	breakeven
Temporary Interest	(550)	0	0	0	0	0	0.0%	breakeven
Integrated Joint Board	(12,499)	(12,254)	(12,254)	0	(12,254)	0	0.0%	breakeven
NET EXPENDITURE	20,160	(2,800)	(6,362)	639	(5,723)	2,923	104.4%	over-recovery

	£000's	
Bottom Line Position to 05 January 2018 is an underspend of	<u>2,923</u>	<u>104.4%</u>
Anticipated Year End Budget Position is an underspend of	<u>3,800</u>	<u>18.8%</u>