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**To:** Renfrewshire Integration Joint Board

**On:** 15 January 2016

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**Report by:** Chief Officer

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**Heading:** Risk Management Update

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## 1. Summary

1.1. This paper provides a further update on the progress being made with regards to risks relating to the activities of the Integration Joint Board (IJB) up to 1 April 2016, namely:

- The programme of work to ensure all legal requirements and commitments are in place in line with legislation;
  - The IJB's organisational readiness for the delegation of health and adult social care functions.
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## 2. Recommendation

2.1. It is recommended that the IJB notes the progress being made with regards to managing the key risks identified.

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## 3. Background

3.1. Ten risk areas and issues were previously reported to the Integration Joint Board in November 2015. The table overleaf shows how management of the risks has progressed since then.



		<p><b><u>Due for completion by 18 March 2016:</u></b></p> <ul style="list-style-type: none"> <li>The IJB will implement robust quality, care and professional arrangements.</li> </ul>	<p>✔ WORK IN PROGRESS</p>
4.	Performance management	<p>A list of targets and measures in relation to delegated and non delegated functions will be prepared.</p> <p>Partners will develop proposals on targets and measures for 2015/16 'interim' performance framework to be submitted to an early meeting of the IJB</p> <p>IJB will agree its reporting arrangements and supporting plan to develop 2016/17 performance framework with partners</p>	<p>✘ COMPLETED</p>
		<p><b><u>Due for completion by 26 June 2016:</u></b></p> <p>IJB agree 2016/17 performance framework, taking account of localities, reporting arrangements and plans to publish the annual performance report.</p>	<p>✔ WORK IN PROGRESS</p>
5.	Decisions around the Strategic Plan to ensure it is fit for purpose and deliverable (localities, finance and performance)	<p>Establish a Strategic Planning Working Group</p> <p><b><u>Due for completion by 18 March 2016:</u></b></p> <p>The IJB will develop the Strategic Plan in consultation with the Strategic Planning Group and other prescribed stakeholders.</p>	<p>✘ COMPLETED</p> <p>✔ WORK IN PROGRESS</p>

<b>Risk Area and Risk Issues</b>	<b>How this is being addressed</b>	<b>Progress since November Report to Board</b>
<b>READINESS - Partnership and IJB's readiness to deliver all delegated services by 1 April 2016 in line with its Strategic Plan</b>		
<b>! Moving beyond the programme management phase, if the IJB and individual partners are not ready to deliver all delegated services under</b>		

**the direction of the IJB with effect from April 2016, this could result in challenges around operational decisions, maintaining effective links with relevant services in the partner organisations, service continuity issues and significant reputational harm to the IJB**

6.	<p>IJB decision making and protecting the reputation of the Health and Social Care Partnership</p>	<p>Development of Organisational Development plans for the Senior Leadership Group, Integration Joint Board, Strategic Planning Group and workforce</p>	<p>✔ WORK IN PROGRESS</p>
7.	<p>Partnership and Partner Organisation readiness to run with new, fit for purpose operational arrangements from 1 April 2016</p>	<p>Development of a participation and engagement strategy to enable users, patients, carers and partners to shape the new organisation.</p> <p>Programme of work is underway to ensure all the necessary processes, policies and plans are in place as required to allow local implementation of integrated health and social care services in terms of the Public Bodies (Joint Working)(Scotland) Act 2014 by 1 April 2016</p>	<p>✘ COMPLETED</p> <p>✔ WORK IN PROGRESS</p>
8.	<p>Information Governance</p>	<p>The Chief Officer will act as SIRO for the IJB.</p> <p>Information sharing protocols between NHS GGC and Renfrewshire Council have been updated to meet the requirements of the Integration Scheme.</p>	<p>✘ COMPLETED, subject to IJB approval on 15 January 2016</p>
9.	<p>Data Security</p>	<p>As IJB data will be stored on the parent organisation systems, the Council and NHS GCC are preparing an appropriate response regarding the security controls already implemented on their networks and infrastructure to provide assurance to the IJB that their data will be appropriately protected from a malicious attack or data loss.</p>	<p>✔ WORK IN PROGRESS</p>
10.	<p>Continuity in the transition of Council functions</p>	<p>Develop the most appropriate and pragmatic approaches and supporting mechanisms/ structures for each of the following functions: Addictions Services</p>	<p>✘ COMPLETED - Addiction Services and Domestic Abuse,</p>

	<p>which currently sit outwith Adult Social Work Services e.g. Addictions, Domestic Abuse and Housing Adaptations</p>	<p>Domestic Abuse</p> <p>Housing Adaptations</p> <p>Gardening Assistance</p> <p>WORK IN PROGRESS</p>
<p>11. Children's Services and Housing Services interface</p>	<p>There are already close working relationships between the RHSCP, Children's Services and Housing Services and these will continue.</p> <p>To further support integrated revised arrangements have been agreed -</p> <p>The Chief Officer and the Director of Children's Services as Chief Social Work Officer (CSWO) have a schedule of regular meetings.</p> <p>Chief Social Work Officer (CSWO) has a schedule of regular meetings with operational Social Work managers in adult services.</p> <p>A joint management group of Heads of Service from across Children's Services, the RHSCP and Housing Services has been established and will meet regularly.</p>	<p>COMPLETED</p>
<p>12. Acute interface</p>	<p>Plans in place to build effective planning for Winter 2015/16 and beyond</p> <p>Building ways of working and understanding around service budgets for which the IJB will be responsible.</p>	<p>WORK IN PROGRESS</p>

- 3.2. Moving forward, the Senior Leadership Group will participate in a risk management workshop in January 2016 to facilitate the identification of the key risks going forward from April 2016.
- 3.3. It should be noted that at this point in time, all identified risks are being managed in line with expectations with no significant concerns with regards to the ongoing work to contain or reduce the risks as the Integration Joint Board prepares for full implementation of delegated functions.
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## **Implications of the Report**

### **1. Financial**

There are no financial implications arising from the submission of this paper.

### **2. HR & Organisational Development -** There are no HR & OD implications arising from the submission of this paper

### **3. Community Planning -** There are no Community Planning implications arising from the submission of this paper

### **4. Legal -** There provision of this report is in keeping with the Integration Scheme.

### **5. Property/Assets -** There are no property/ asset implications arising from the submission of this paper.

### **6. Information Technology -** There are no ICT implications arising from the submission of this paper.

### **7. Health & Safety –** There are no health and safety implications arising from the submission of this paper.

### **8. Equality and Human Rights -** There are no equality and human rights implications arising from the submission of this paper.

### **9. Procurement Implications -** There are no procurement implications arising from the submission of this paper.

### **10. Privacy Impact -** There are no privacy implications arising from the submission of this paper.

### **11. Risk Implications –** As per the subject content of this paper.

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## **List of Background Papers – None**

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