

## Minute of Meeting Scotland Excel Chief Executive Officers Management Group

Date	Time	Venue
Wednesday, 18 November 2020	10:00	Remotely by MS Teams ,

### Present

Margo Williamson, Chief Executive (Angus Council); Steve Grimmond, Chief Executive (Fife Council); Sandra Black, Chief Executive (Renfrewshire Council); and Cleland Sneddon, Chief Executive (South Lanarkshire Council).

### Chair

Sandra Black, Chair, presided.

### In Attendance

J Welsh, Director, H Carr Head of Strategic Procurement, S Brannagan, Head of Customer and Business Services, S Christie, Lead Account Manager and L Richard, Strategic Procurement Manager (all Scotland Excel); and K Graham, Head of Corporate Governance (Clerk) and D Low, Democratic Services Manager (both Renfrewshire Council).

### Apologies

Annemarie O'Donnell, Chief Executive (Glasgow City Council); and Angela Scott, Chief Executive (Aberdeen City Council).

### Conflicts of Interest

There were no conflicts of interest intimated prior to the commencement of the meeting.

## 1 Minute

There was submitted the Minute of the meeting of the Chief Executive Officers Management Group (CEOMG) held on 19 August 2020.

**DECIDED:** That the Minute be approved.

## 2 Chief Executive's Update Report

There was submitted a report by the Director of Scotland Excel providing an update on key developments within Scotland Excel since the meeting of the Group held on 19 August 2020.

The report provided information in relation to Covid-19 and Brexit contingency planning; digital office update; Scottish Government Funded projects; affordable housing; Care Services; the Scotland Excel Academy; new build housing; updates on the contract plan and contracts approved since February 2020; an update on stakeholder meetings; and new associate members.

**DECIDED:** That the report be noted.

## 3 Annual Value Report

There was submitted a report by the Chief Executive of Scotland Excel relative to the value derived from membership of Scotland Excel, tailored to each individual local authority.

The Annual Value reports would be distributed to members during November 2020 prior to the December Joint Committee. An offer would be made to all stakeholders including elected members for a member of the Scotland Excel Executive team to present it to wider groups of stakeholders, including councils.

**DECIDED:** That the contents of the report be noted.

## 4 Brexit

L Richard, Strategic Procurement Manager, gave a presentation in relation to Brexit.

The presentation highlighted Scotland Excel's role as part of the national Brexit readiness group; the lessons learned from the COVID-19 response which could be applied to Brexit; and the sectoral impact of Brexit in terms key commodity areas.

**DECIDED:** That the presentation be noted.

## 5 Community Wealth Building

S Brannagan, Head of Customer and Business Services, gave a presentation in relation to community wealth building.

The presentation highlighted the pressures placed upon local government to increase local procurement spending; impediments to achieving this; comparisons between basic local and wider regional spending; national breakdowns of Scottish public sector and local authority spending; the proportionality of Scottish Companies on Public

Contracts Scotland; and the initiatives Scotland Excel could offer stakeholders to address local procurement spending.

**DECIDED:** That the presentation be noted.

## **6 Income Stream Update**

There was submitted a report by the Chief Executive of Scotland Excel relative to the progress made on generating additional funding through a series of income generating projects.

The report set out progress on a number of funding opportunities that had been approved by the Joint Committee including consultancy services; learning and development; associate membership; new build housing; and rebates. The report also advised that, following consultation with all Chief Executives, a number of additional services or funding streams to support financial sustainability had been identified. These included framework efficiency review; care contracts review; further competition service; contract audit; early years services; and community wealth building support.

**DECIDED:**

(a) That the report be noted; and

(b) That Scotland Excel continue to be supported in its endeavours to achieve financial sustainability.

## **7 Meetings of the CEOMG in 2021**

There was submitted a report by the Clerk relative to meetings of the group in 2021. As a result of the COVID-19 pandemic all Scotland Excel meetings were being held remotely using the Microsoft Teams platform and it was not possible to determine how long this would continue.

**DECIDED:**

(a) That meetings of the group be held at 10.00 am on 17 February; 12 May; 18 August; and 10 November 2021; and

(b) That members be advised of the venue for future meetings.