

To: Finance, Resources and Customer Services Policy Board

On: 07 June 2017

Joint Report

By

Chief Executive and the Director of Finance and Resources

Rewire of St Anne's and St Catherine's Primary Schools

1. Summary

- 1.1. The purpose of this report is to request the Finance, Resources and Customer Services Policy Board to authorise the Head of Corporate Governance to enter into a SBCC Standard Building Contract without Quantities for Rewiring of St Catherine's and St Anne's Primary Schools.
 - 1.2. The recommendation to award the contract follows a procurement exercise which was conducted in accordance with the Council's Standing Orders Relating to Contracts and the below EU Threshold Open Procedure for works.
 - 1.3. A contract strategy was agreed with Property Services and the Strategic Commercial Category Manager in March 2017.
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2. Recommendations

- 2.1. It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
 - a. the Head of Corporate Governance to award the contract for St Catherine's and St Anne's Primary Schools Rewire to Arthur McKay & Co Limited.
 - b. the Contract Sum for the works of £676,179.82 excluding VAT.

- c. the Contract will commence on 17 June 2012 or the date stated in the Letter of Acceptance and the Date of Possession will be 1st July 2017. The Completion Date will be fifteen (15) weeks from the Date of Possession.

3. Background

- 3.1 A central requirement of Property Services is to ensure that Council properties, facilities and assets are properly maintained in a manner that complies with statutory legislation. Renfrewshire Council estate has a vast number of properties, including school buildings, which have been subject to a variety of maintenance regimes, upgrades and alterations etc.
- 3.2 St Catherine's and St Anne's Primary Schools have been identified as requiring rewiring to bring their infrastructure up to date. It is the intention to standardise the condition the schools wiring to provide a low maintenance environment and to upgrade the properties to meet current regulatory standards.
- 3.3 A Contract notice was published on the Public Contract Scotland advertising portal on 6th March 2017 with the tender documentation available for downloading from the Public Contract Scotland – Tender website. During the tendering period Fourteen (14) companies expressed an interest in the contract. By the closing date set for return of electronic tenders, 7th April 2017, four (4) companies submitted a response.
- 3.4 All four tender submissions were assessed against a pre-determined set of criteria in the form of the European Single Procurement Document (ESPD) by representatives from Corporate Procurement.
- 3.5 All four submissions complied with the minimum criteria of the ESPD and were evaluated against a set of award criteria which were based on a price / quality ratio of 40%/60%.

Company	Final Technical Score (60%)	Final Commercial Score (40%)	Total Score
Arthur McKay & Company Limited	48.85%	36.83%	85.68%
Paul Braham & Sons Ltd.	8.88%	16.46%	25.34%
Electrical Data & Systems Limited	42.80%	40.00%	82.80%
IQA Operations Group Limited	39.70%	17.62%	57.32%

- 3.6 It is recommended that the tender is awarded to Arthur McKay & Co Limited, who submitted the most economically advantageous tender.
- 3.7 Community Benefits were requested as part of this Contract and Arthur McKay & Co Limited has committed the following Community Benefits:

Description	Quantity
Work experience placement graduate.	3

Implications of the Report

1. Financial

The financial status of Arthur McKay & Co Limited was assessed by undertaking a Dun and Bradstreet evaluation and it confirmed that the company satisfied the Council's requirements in relation to financial stability.

2. HR & Organisational Development

No TUPE implications have arisen or are anticipated.

3. Community Planning

The community benefits submitted under this contract are listed within section 3.7 of this report.

4. Legal

The procurement of this contract has been conducted as an open tender in accordance with the Council's Standing Orders relating to Contracts for a contract below the EU threshold for Works Contracts

5. Property Assets

In carrying out the work involved within the contract the electrical installation at the Primary Schools will be improved.

6. Corporate Services

None

7. Information Technology

None

8. Equality and Human Rights

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

9. Health & Safety

There are no health and safety implications associated with award of the contract.

10. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

11. **Risk**

Arthur McKay & Co Limited insurances have been assessed and evaluated to confirm they meet the minimum requirements regarding risk.

12. **Privacy Impact**

No Privacy Impact Assessment requirements were identified within this procurement.

List of background papers

None

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