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**To: Education and Children Policy Board**

**On: 10 March 2016**

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**Report by: Director of Children's Services**

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**Heading: Distribution of Funding to Support Services for Children and Families – Funding Allocation for 2016/17**

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## **1. Summary**

- 1.1. Renfrewshire Council is committed to supporting the independent sector's contribution to early years provision in Renfrewshire through the allocation of funding to support a range of private and voluntary sector organisations which deliver services for families with young children.
  - 1.2. The resource allocation available within the service's mainline budget is £860,130 for the support of payments to other bodies, out of school care groups in the private and voluntary sector and for pre five voluntary playgroups and toddlers.
  - 1.3. This report advises of the proposed spend of £860,130 as detailed in the attached appendices to all organisations to assist the delivery of services for children and families.
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## **2. Recommendations**

- 2.1. The education and children policy board is asked to:
  - i. approve the resource allocation to support the delivery of services for children and young people as outlined in appendix 1 to this report; and
  - ii. agree the proposals for the allocation of grant funding for out of school care and pre five voluntary sector as detailed in appendix 2 and 3 attached to this report; and
  - iii. agree that the current points value of £200 for awarding grant assistance to out of school care should be retained.

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### **3. Background**

- 3.1. Renfrewshire Council has been committed to developing and supporting services for families for many years. A number of private and voluntary sector organisations deliver a range of these services within Renfrewshire.
- 3.2. Working in partnership with providers from the private and voluntary sector, including out of school care and playgroups has enabled the council to continue to support families with young children.
- 3.3. On 11 November, 2015 the finance and resources policy board approved changes to the grants process from the 1 April 2016. Those conditions of grant will apply to all grants awarded by the Council after 1 April subject to satisfactory completion of all necessary pre award checks.
- 3.4. Included in the changes to the grant process is the revised grant threshold, which will be applied to all organisations, detailed within the attached appendices, along with revised conditions of grant to reflect a more proportionate response to risk. The revised thresholds approved are:-
  - Low value grants: £0 up to £1,000;
  - Medium value grants: £1,000 and over, up to £10,000; and
  - High value grants: £10,000 and over.
- 3.5. Previously funding from this budget was directed to services within children's services for intensive support to families with children under 3 years - Formerly Family Matters. This provision is now subsumed within the main Social Work budget.

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### **4. Proposals for the Allocation of Funding 2016/17**

- 4.1. The council continues to support voluntary sector organisations through the distribution of funding for the delivery of services for families with young children.
- 4.2. Appendix 1 provides an overview of the proposed allocations for both payments to other bodies and for grants to out of school care and voluntary sector playgroups for 2016/17.
- 4.3. Funding to support out of school care services, (£77,800), including the West of Scotland Playscheme Advisory Forum (£2,000) and pre five voluntary playgroups/toddlers (£10,000) is allocated through the grant application process.

- 4.4. Appendix 2 attached to this report outlines the overall proposed funding allocations to each out-of-school care groups for financial year 2016/17 on the basis of the criteria and related points applied to each group. All applications being presented for approval are subject to satisfactory financial checks and officer assessment. Applying the criteria for disbursing funding to the recommended out-of-school care groups will result in an allocation of £68,466 for 2016/17, leaving a residual balance of £9,334 available for further out of school care applications.
- 4.5. For the avoidance of doubt, payments will only be made to those recommended organisations when all satisfactory checks and assessments have been completed.
- 4.6. Appendix 3 to this report outlines the overall grant allocation of £8,300 to the pre-5 voluntary sector playgroups and toddler groups from the total allocation of £10,000. The sum of £1,700 remains to be disbursed and will be used to allocate funds to late applications and any new groups.
- 4.7. The criteria agreed for the disbursement of the resources for out of school care services continues to ensure an equal and fair allocation of the resources. Each point awarded translates into a sum of money, with the funding allocated to each group has been agreed on an annual basis by policy board. *The current point value is £200 per point and it is recommended this be continued for the 2016/17.*
- 4.8. The criteria includes an allocation of points for the expansion of new childcare places for every 8 new places created. These additional points will only be awarded when new places are created and will not be awarded to providers for a change of ownership, change of name of the organisation or other similar circumstance.
- 4.9. The existing criteria for disbursing pre-five voluntary sector funding are as follows:
- Each group must:
- be a voluntary organisation promoting and/or providing pre-five services;
  - provide a flexible service which takes account of the needs of children, parents and local communities; and
  - ensure that service provision is delivered within an equal opportunities context.
- 4.10. Further applications for grants which are under £1,500 will be approved by the director of children's services using delegated authority on the basis of the council's existing scheme of delegation functions. Any award greater than £1,500 will be presented to future education and children policy boards for approval.

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## Implications of this report

### 1. Financial Implications

Cost relating to the proposals in this report will be met from existing funding resources

## **2. HR and Organisational Development Implications**

None

## **3. Community Plan/Council Plan Implications**

Children and Young People	- Ensuring the best start in life for children and young people.
Community Care, Health and Well-being	- Earlier intervention will lead to healthier outcomes for young children.
Empowering our Communities	- Children, young people and families will benefit from local services in the community.
Jobs and Economy	- Flexible childcare placements will support parents back into and sustain employment, training or education.
Safer and Stronger	- The quality of community life is enhanced by supporting parents, children and young people.

## **4. Legal Implications**

Payments to other bodies - grant support agreements will be in line with the council's conditions of grant.

The council's conditions of grant will apply to approved out of school care and voluntary sector groups as detailed in appendix 1, 2 and 3 of the report.

For day care services payment is made upon receipt of valid invoices for services rendered.

A contract has been awarded to Capability Scotland as noted in Appendix 1 of this report.

## **5. Property/Assets Implications**

None

## **6. Information Technology**

None

## **7. Equality and Human Rights Implications**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because there is no decrease to the level of funding being proposed therefore no diminution of service. Services comply with the Equality Act 2010.

## **8. Health and Safety**

None

## **9. Procurement Implications**

As detailed in Appendix 1 of the report, the period of contract with Capability Scotland ends on 31 Dec 2016 with an option to extend for up to a further 2 years, until 31 December 2018.

Subject to the council's standing orders relative to contracts and the contract terms, children's services shall look to exercise the extension option.

## **10 Risk Implications**

- All grant awards issued by the council are subject to the council's revised approved conditions of grant as detailed in Section 4 of this report and to compliance with appropriate risk management procedures.
- Applicants receiving payment through an invoice system deliver the service in advance of payment.

## **11. Privacy Impact**

Personal information will only be held as required in order to deliver the service. This will be done in accordance with all data protection legislation.

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### **List of Background Papers**

- (a) Distribution of funding to support services for children and families – funding allocation for 2015/16 education policy board, 5 March 2015.
- (b) Distribution of funding to support services for children and families, out-of-school care support 2015/16, education policy board, 5 March 2015;
- (c) Distribution of funding to support services for children and families - pre-five voluntary sector grants 2015/16, education policy board, 5 March 2015;
- (d) Revision of grant conditions for voluntary organisations, finance and resources policy board 11 November 2015

The foregoing background papers will be retained within children's services for inspection by the public for the prescribed period of four years from the date of the meeting.

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*Children's Services  
SH/KMcD  
22 February 2016*

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# Appendix 1

## Distribution of Funding to Support Services for Children and Families 2016/17

Service	Outcome	Funding Approved 2015/16	Funding Proposed 2016/17	Comments
<b>Payments to other bodies</b>				
Home-Start Renfrewshire	Outreach service for families with children under 5 years	£45,200	£45,200	Grant payment will be phased over 4 quarters
Childcare First Ltd	Support to Hillview and Rainbow nurseries to support childcare for those living in areas of greatest deprivation.	£292,997	£302,997	Previously a further £10,000 was provided to Child Care First from the out of school care grants budget. This will now be streamlined into one grant award. Grant payment will be phased over 4 quarters.
Linwood Community Childcare	Provision of places for children aged 0-3 years in Linwood Community Childcare.	£130,000	£130,000	This organisation has applied for £153,808.45 however due to the funding available the allocation proposed is £130,000 Grant payment will be phased over 4 quarters
Cherrie Day Care Nursery & Out of School Care	Support to residents from designated data zones in the Moorpark and Renfrew area.	£14,000	£14,000	Grant payment will be phased over 4 quarters
Capability Scotland	Procured service for holiday playschemes for children with disabilities	£130,000	£130,000	Contract Award approved by the Procurement Sub Committee on Nov 13 for a period of 3 years until Dec 16 with the provision for an optional 2 years. Payment is issued after each holiday service subject to satisfactory compliance.
Day Care Service	Contract for the support the provision of day care placements for families with very young children.	£115,000	£134,133	The proposed increased budget reflects the actual spend on day-care to support families. Any payment shall be made through an invoice system for day carers and usual funding arrangement to providers delivering early learning and childcare.
Renfrewshire Early Years Forum for Voluntary Sector	Voluntary sector forum supporting playgroups/voluntary projects	£14,000	£14,000	Grant payment will be phased over 4 quarters
	Sub Total	<b>£741,197</b>	£770,330	

Voluntary Sector Grants and Grants for Out of School Care				
Pre-5 Voluntary Sector Grants	Support to individual pre-5 voluntary sector providers.	£10,000	£10,000	Payment will be issued following grant application.
West of Scotland Playscheme Advisory Forum	The West of Scotland Playscheme Advisory Forum (WOSPAF) supports out of school care groups across Renfrewshire by providing insurance cover, travel passes, annual handbooks, training and conferences.	£2,000	£2,000	Payment will be issued following grant application
Out of School Care Services	Support to out of school care services in the independent sector.	£87,800	£77,800	Payment will be issued following grant application. £10,000 has been included within Childcare First
	<b>Sub Total</b>	£99,800	£89,800	
	<b>Total</b>	£840,997	£860,130	



# Appendix 2

Mar-16	OUT-OF-SCHOOL CARE SUPPORT 2016/17											
	Criteria											
	Private	Renfrewshire	Subsidised	Equipment	Expansion of	Expansion of	Holiday cover	Use Schools or	Points			
	0 Points	Council	Places	1 point	childcare places	childcare places	1 point	Community halls	Accrued	Award		
	Voluntary	Targeted	1 Point	per 8 existing	2 points per 8 places	5 points	Per	Term Time Only		Recommended		
	1 point	Data Zones Area	per 8 places	places	for existing	per 8 places	8 Places	- 1 Point		£		
		5 points			providers	For New		Year Round				
						Provider		-2 Points				
3 Bears Ltd (Linwood)	0	0	0	1.25	0	0	1.5	0	2.75	£550		
3 Bears Ltd (Renfrew)	0	0	0	1.5	0	0	1.5	0	3	£600		
Bredland Out of School Club Ltd	0	5	?	5	0	0	5	0	15	£3,000		
Cairrellot Nursery Ltd	0	0	0	9.75	4.5	0	8.13	0	22.38	£4,476		
Carl's Kindergarten Ltd t/a CK's Childcare (Erskine)	0	0	1.88	3	0	0	3	-2	5.88	£1,176		
Carl's Kindergarten Ltd t/a CK Childcare Langbank	0	0	0.75	3	0	0	3	-2	4.75	£950		
Chatterbox Childcare Ltd	0	0	2.25	3.75	0	0	0	-1	5	£1,000		
Cherrie Children's Day Care	1	5	0	5	0	0	5	0	16	£3,200		
Childsplay Out of School Care Ltd	0	0	1.5	4.38	1.26	0	4.38	-2	9.52	£1,904		
Lorraine McGrath t/a Glencoats Lodge Nursery	0	5	0.38	4	0	0	4	-2	11.38	£2,276		
Insafehands Childcare Ltd.	0	0	0	3	0	0	3	0	6	£1,200		
Johnstone Out of School Service	1	0	0	5	0	0	5	-2	9	£1,800		
Kilbarchan Community Nursery (SCIO)	1	0	0	2	0	0	0	-1	2	£400		
Klas Care CIC	0	0	1.75	3	0	0	3	-2	5.75	£1,150		
Linwood Community -Childcare	1	5	0	4.88	0	0	4.88	-2	13.76	£2,752		
Momnags Kidsclub Ltd (Arkleston)	0	0	1.38	3.75	0	0	0	-1	4.13	£826		
Momnags Kidsclub Ltd (Kirklandneuk)	0	5	1.63	6.25	5	0	6.25	-2	22.13	£4,426		
Angela Bradbury (t/a Oscars)	0	5	0.38	4.38	0	0	4.38	-2	12.14	£2,428		
Primary Out of School Care	0	5	1.25	4.38	0	0	4.38	0	15.01	£3,002		
Ralston Primary Out of School Care	1	0	0	8.75	0	0	8.75	-2	16.5	£3,300		
Roin Ltd t/a Jennyswell OSC ( Lochfield)	0	0	1	4	0	0	2	-1	6	£1,200		
Roin Ltd t/a Jennyswell OSC ( Todholm)	0	0	3.38	6.25	0	0	0	-1	8.63	£1,726		
School's Out Centres Limited (Bargarran)	0	0	1.75	5	0	0	5	-2	9.75	£1,950		
School's Out Centres Limited (Barsail)	0	0	1.38	5	0	0	5	-2	9.38	£1,876		
School's Out Limited (Nazarene)	0	0	1.38	5	0	0	0	0	6.38	£1,276		
Schools Out (St Annes)	0	0	1.63	3.75	0	0	0	-1	4.38	£876		
Strawberry Field Nursery Out of School Care	0	0	2.5	7	0	0	7	0	16.5	£3,300		
Woodlands Nursery (Scotland ) Ltd	0	0	3.63	10	0	0	10	0	23.63	£4,726		
Kilbarchan After School Club	0	0	0	3	0	15	3	0	21	£4,200		
Waca Scotland Ltd t/a Bishopton Out of School Care	0	0	1.6	5	0	25	5	-2	34.6	£6,920		
Totals OSC												
Points Value per point	£200								342.33	£68,466		



# Appendix 3

## Renfrewshire Council Children's Services Distribution of funding support services for children and families - pre-five voluntary sector grants 2016/17

Pre-5 Voluntary Sector Grant Application 2016/167 Ref	Organisation	Purpose of Grant	2015/16 Award	Requested Award 2016/17	Recommendation Award 2016/17
P5-1	Howwood Playgroup	To cover general running costs.	£750	£1,000	£750
P5-2	Langbank Playgroup	To support with a support worker salary, SPPA insurance, hall rent and contribution towards a healthy snack. Trips and outings.	£750	£2,750	£750
P5-3	Langbank Under 3s	To support the ongoing running costs of the group, rent and SPPA Insurance including contribution to external trainer fee for physical activity sessions which continue to be very successful.	£500	£500	£500
P5-5	Ralston Playgroup	To support running costs	£600	£600	£600
P5-6	Johnstone Castle Mother and Toddlers	To support running costs	£600	£600	£600
P5-7	Tweedie Tots Mother and Toddler Group	To support with the cost of rent	£500	£500	£500
P5-8	St Columba Playgroup	To support with the cost of rent and heating.	£600	£800	£600
P5-9	Johnstone Teeny Tots	To support the cost of rent.	£700	£700	£700
P5-10	Barshaw Toddler and Toddler Plus	To support the cost of rent	£600	£600	£600
P5-11	Rowan Street Playgroup	To support the cost of rent	£750	£1000	£750

P5-12	Barsail Playgroup	To support running costs	£750	£1,500	£750
P5-13	Thumbs Up Thursday	To support the cost of rent	£500	£500	£500
P5-14	Howwood Mother and Toddler	To support the cost of rent	£500	£500	£500
P5 -15	Kilbarchan East Church Tots Club	To purchase soft play mats and storage equipment	N/A	£200	£200
<b>TOTAL</b>			<b>£8,100</b>	<b>£11,750</b>	<b>£8,300</b>