

To: Finance, Resources and Customer Services Policy Board

On: 30 March 2022

Report by: Director of Finance and Resources

Heading: Civic Hospitality

1. Summary

1.1 The following requests for civic hospitality have been received for financial year 2022/23.

- a) Correspondence has been received from Renfrew Record Club requesting civic hospitality to accompany their 50th Anniversary celebrations in June 2022. They have suggested the possibility of a civic reception for 35 people at the Glynhill Hotel, Renfrew.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality in the form of a lunch on 27th June 2022 at a cost of £900 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- b) Correspondence has been received from the Renfrew Rotary Club requesting civic hospitality to accompany their 70th anniversary celebrations on 16th September 2022. They have suggested the possibility of a civic reception for 125 people at the Ralston Golf Club, Paisley.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality in the form of a dinner at a cost of approximately £2500; and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- c) Correspondence has been received from Paisley Pirates in relation to their 75th Anniversary. The club have suggested the possibility of civic hospitality in the form of a dinner for 100 people on 19th August 2022 at the Glynhill Hotel, Renfrew.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality as detailed above at a cost of approximately £2,900; and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- d) Correspondence has been received from Enable, Renfrew in relation to their 60th Anniversary. Enable have suggested the possibility of civic hospitality in the form of a dinner for 100 people on 29th September 2022 at the Glynhill Hotel, Renfrew.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality as detailed above at a cost of approximately £2,900, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- e) Correspondence has been received from our twin town of Gladsaxe in Denmark, in relation to an educational and cultural visit they are planning with Renfrew High School in June 2022. They have suggested the possibility of a civic reception in the form of a hot buffet for 90 guests on 6th June 2022 at Lapwing Lodge.

Following consultation with the Provost, it is proposed that the Board agree to provide hospitality as detailed above at the cost of approximately £2200, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements

- f) Correspondence has been received from St George's Church, Paisley in relation to their 60th Anniversary of Glenburn Church, Paisley. They have suggested the possibility of civic hospitality in the form of an afternoon tea for 100 guests at St George's Outreach Centre on 24th April 2022 to accompany this.

Following consultation with the Provost, it is proposed that the Board agree to provide the hospitality as detailed above at a cost of approximately £900, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- g) There will be a small ceremony and a plaque unveiling on 20th April 2022 to commemorate the Paisley Canal disaster, which claimed the lives of 85 people on 10th November 1810. A local business has donated this plaque and it is anticipated that a small civic reception would follow the unveiling.

Following consultation with the Provost, it is proposed that the Board agree to a small reception for approximately 20 people for tea, coffee and cake at the cost of £150, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- 1.2 The budget provision for 2022/23 for Civic Hospitality (including international Links) is £46,460. Should the above be agreed, and taking account of previous decisions, the remaining balance would be approximately £18,410.

2. Recommendations

- 2.1 That the Board agrees to: (a) provide the hospitality as detailed above for Renfrew Record Club, Renfrew Rotary Club, Paisley Pirates, Enable Renfrew, Gladsaxe, St George's Church and the unveiling for the Paisley Canal disaster; (b) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.
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Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the 2022/23 budget provision.
2. **HR & Organisational Development** - None
3. **Community/Council Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
4. **Legal** - none.
5. **Property/Assets** - none.
6. **Information Technology** – none
7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety** - none
9. **Procurement** - none
10. **Risk** – none
11. **Privacy Impact** - none.
12. **Climate Risk** – none
13. **Cosla Policy Position** – not applicable

List of Background Papers

- (a) Background Paper 1 – Email correspondence from Renfrew Record Club
- (b) Background Paper 2 – Email correspondence from Renfrew Rotary Club
- (c) Background Paper 3 – Email correspondence from Paisley Pirates
- (d) Background Paper 4 – Email correspondence from Enable Renfrew
- (e) Background Paper 5 – Email correspondence from our twin town of Gladsaxe
- (f) Background Paper 6 – Email correspondence from St George’s Church

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

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