

Notice of Meeting and Agenda Emergencies Board

Date	Time	Venue
Friday, 05 June 2020	15:00	Skype meeting,

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Eddie Devine: Councillor Alistair Mackay: Councillor Iain Nicolson:
Councillor Marie McGurk (Convener): Councillor Michelle Campbell (Depute Convener):

Skype recording of Emergencies Board Meeting: 5 June 2020

<https://youtu.be/ysAHds2CIA8>

Recording of Meeting

This meeting will be recorded for subsequent broadcast via the Council's internet site. If you have any queries regarding this please contact Committee Services on 07534 058160. To find the recording please follow the link which will be attached to this agenda once the meeting has concluded. Please note that only meetings of the Emergencies Board from 17 April 2020 onward have been recorded for broadcast.

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

Items of business

- | | | |
|----------|---|---------------|
| 1 | Minute of Previous Meeting | 3 - 8 |
| | Minute of Meeting of Emergencies Board of 29 May 2020 | |
| 2 | Update on Covid 19 | 9 - 26 |
| | Report by Chief Executive | |
| 3 | Items for Decision by the Board | |

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following items of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of confidential information.

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| 4 | Confidential Updates |
| | Hear from Chief Executive |

Minute of Meeting Emergencies Board

Date	Time	Venue
Friday, 29 May 2020	15:00	Skype meeting,

Present

Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Alistair Mackay, Councillor Marie McGurk, Councillor Iain Nicolson

Chair

Councillor McGurk, Convener, presided.

In Attendance

S Black, Chief Executive; S Quinn, Director of Children's Services; M Crearie, Director of Communities, Housing & Planning Services; G McNeil, Director of Environment & Infrastructure; A Russell, Director of Finance & Resources; L Mahon, Head of Communications & Marketing and P Fara, Web & Multi-media Editor (both Chief Executive's); J Trainer, Head of Childcare & Criminal Justice and Chief Social Work Officer (Children's Services); O Reid, Head of Communities & Public Protection, L Bell, Strategic Lead, Paisley Partnership Cultural Regeneration and C Dalrymple, Communities & Regulatory Manager (all Communities, Housing & Planning Services); K Graham, Head of Corporate Governance, L Neary, Head of Transformation, HR & OD, M Conaghan, Legal & Democratic Services Manager and L Belshaw, Democratic Services Manager (all Finance & Resources); S Strachan, Acting Head of Health & Social Care (Paisley) (Renfrewshire Health & Social Care Partnership); V Hollows, Chief Executive (Renfrewshire Leisure); and D Mair, Civil Contingencies Officer, Civil Contingencies Service.

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Board would be recorded and that the recording would be available to watch on the Council's website.

Declarations of Interest

Councillor Campbell declared an interest in item 2 on the agenda as she was an employee of NHS Greater Glasgow and Clyde but not in the Council's area and intimated that she would remain in the meeting during consideration of the item.

1 Minute of Previous Meeting

There was submitted the Minute of the meeting of the Board held on 22 May 2020.

DECIDED: That the Minute be approved.

2 Update on Covid 19

There was submitted a report by the Chief Executive relative to the Council's current arrangements and response to the ongoing international Coronavirus, COVID19 pandemic. The report provided information on the national position including the number of cases and deaths at both Scottish and UK levels. The recent publication of updated figures and analysis from the National Records of Scotland was also included which continued to show that the rate of increase in deaths from COVID-19 was beginning to slow. A summary was also provided of other policy and guidance updates that had been released since the previous meeting of the Board on 22 May 2020. It was noted that as at 28 May 2020 there were 267,240 confirmed cases of COVID-19 in hospitals in the UK up from 250,908 reported on 22 May 2020. In Scotland there were now 15,288 confirmed hospital cases (up from 14,856). Of these, 3,934 cases were within the Greater Glasgow and Clyde Health Board (GGCHB) area (up from 3,806). In the GGCHB area there were 369 people in hospital (down from 400) of which 9 were in intensive care (down from 16) as either confirmed or suspected cases. Graphs in the report showed the increase in the overall numbers of deaths recorded at a UK and a Scottish level since 1 April 2020 and in each case showed that the rate of increase was slowing. The report also provided details specific to Renfrewshire.

The report referred to the Scottish Government's routemap and proposed stages for moving on from lockdown and set out the initial work being undertaken by the Council to prepare for recovery under Phase 1 of this plan; highlighted the support being provided for communities with updated information in relation to Care Homes and Care at Home Services; and provided an update on the support being provided to some of the most vulnerable residents in Renfrewshire. The report also gave a workforce planning update for the Council; confirmed the current position in relation to availability of PPE; employee testing procedures; the impact of absence on the availability of employees; and redeployment of staff into priority frontline roles; and provided an operational update from Environment and Infrastructure Services on Spaces for People Funding.

The report identified that at both a Scottish and UK Government level, the policy context in relation to the response to COVID-19, continued to develop at pace. Changes to existing policies, the introduction of new processes and announcements on future developments, were all being monitored. Since the last meeting of the Board on 22 May 2020, Test, Trace, Isolate and Protect 'Test and Protect' had been introduced with effect from 28 May 2020. The report intimated that this would be important step in reducing the transmission of COVID-19 moving forward and that Environmental Health Officers had

been trained to assist NHS Greater Glasgow and Clyde by leading a team of contact tracers.

The Board heard from the Chief Executive in relation to the report generally and specifically from the Communities & Regulatory Manager on arrangements for Test and Protect, including the definition of a close contact; from the Director of Environment & Infrastructure on grass cutting activities, including timescales; and on proposed projects for Spaces for People Funding; from the Director of Children's Services on the reopening of schools and early learning centres; from the Head of Childcare & Criminal Justice (Chief Social Work Officer) on children's social work services; from the Acting Head of Health & Social Care (Paisley) on care homes, care at home services and other health and social care partnership services; from the Chief Executive, Renfrewshire Leisure Limited on the reopening of golf courses and bowling greens with effect from 29 May 2020; from the Head of Communities & Public Protection on support to businesses in terms of how specific sectors should operate over the coming months; from the Head of Transformation, HR & OD on those staff in the at risk, self-isolating and shielded groups; from the Strategic Lead, Paisley Partnership Cultural Regeneration on the role and purpose of volunteering in the national and local contexts and in supporting the third sector and the operation of the neighbourhood hubs; and from the Director of Finance & Resources on funding.

Officers responded to members' questions and it was proposed (a) that information be provided to members on (i) FAQs being developed on Test and Protect; and (ii) predictive analytics modelling of staff absences in terms of their being in at risk, shielded or self-isolating groups; and (b) that information be submitted to a future meeting of the Board on (i) public toilets; (ii) the overall impact of the Covid emergency on the levels of rent arrears; and (iii) on the feasibility of introducing grass pathways through areas otherwise left uncut. This was agreed.

DECIDED:

- (a) That the current national and local situation with regards to COVID-19 and the impact on communities, businesses and the Council and its partners be noted;
- (b) That the response measures being put in place by the Council and its partners be noted;
- (c) That information be provided to members on (i) FAQs being developed on Test and Protect; and (ii) predictive analytics modelling of staff absences in terms of their being in at risk, shielded or self-isolating groups; and
- (d) That information be submitted to a future meeting of the Board on (i) public toilets; (ii) the overall impact of the Covid emergency on the levels of rent arrears; and (iii) the feasibility of introducing grass pathways through areas otherwise left uncut.

3 Items for Decision by the Board - Arrangements for the Council meeting on 25 June 2020

There was submitted a report by the Director of Finance & Resources relative to proposed arrangements for the Council meeting on 25 June 2020, taking into account the restrictions imposed on meetings by regulations and guidance to protect public health during the Covid-19 emergency. The report also advised of the work being undertaken to plan for appropriate governance arrangements to be put in place for the Council over the summer and for the next Board cycle in August and September 2020.

The report referred to the decision taken at the first meeting of the Emergencies Board on 20 March 2020 to cancel all Council and Board meetings up to 24 June 2020.

Following discussion with the political groups and parties on the Council, there was consensus that the scheduled meeting of the Council would go ahead on 25 June 2020. However, it was recognised that due to restrictions on social distancing and due to Renfrewshire House being closed, it was not possible to hold a meeting with members being present in the Council chamber. The report proposed therefore that the meeting would take place remotely with participants accessing the meeting through video link or by telephone connection. In addition, because decisions of public bodies such as local authorities should be taken in a manner that was open, transparent and subject to scrutiny and as the Council meeting would not be able to be open to the public, it would be recorded and the recording broadcast as soon as possible after the meeting.

The report highlighted that holding a meeting by Skype involving a large number of participants was challenging from a technical perspective and in these circumstances, the report recommended that where possible the number of participants was kept to a manageable number and that the procedure at the meeting was as straightforward as possible. Accordingly, the political groups had agreed that attendance at the remote meeting would be restricted to 21 members. The report intimated that the names of the attendees on behalf of each party should be intimated to the Head of Corporate Governance at least 14 days prior to the meeting.

It was noted that there would be a report to the Council meeting on 25 June in relation to the Council's governance arrangements over the summer and for the cycle of Board and other meetings in August and September 2020, including whether the Emergencies Board would meet over the summer period and, if so, how frequently; whether the membership of the Emergencies Board should be increased; the format for the Board meetings in August and September, including whether it would be possible to have a full cycle of meetings up to the Council meeting on 24 September 2020. All groups and political parties would be consulted in advance of the completion of the Council report.

DECIDED:

- (a) That it be agreed that the Council meeting on 25 June 2020 would go ahead with members attending the meeting remotely either through an audio or audio/visual link with the meeting being recorded for broadcast as soon as possible after the conclusion of the meeting;
- (b) That the other arrangements for the Council meeting as set out in paragraphs 3.4 to 3.7 of the report be noted;
- (c) That the plans being considered for effective governance over the summer period and for the next cycle of Board meetings in August and September 2020 as detailed in paragraph 3.8;
- (d) That it be noted that a report would be submitted to the Council meeting to be held on 25 June 2020 to approve those arrangements.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of confidential information.

4 Confidential Updates

The Board heard from the Chief Executive.

DECIDED: That the confidential update be noted.



To: Emergencies Board

On: 5 June 2020

Report by: Chief Executive

Heading: Update on COVID-19

1. Background

- 1.1 This report provides an update of the Council's current arrangements and response to the COVID-19 pandemic. Information is provided on the national position including the numbers of cases and deaths at both Scottish and UK levels. The recent publication of updated figures and analysis from the National Records of Scotland is included and continues to show that deaths from COVID-19 are currently slowing. A summary is also provided of policy and guidance updates that have been released over the past week.
 - 1.2 As previously reported, the First Minister set out a routemap and proposed stages for moving on from lockdown and opening up businesses and services. Updates on the initial work being undertaken as the Council restarts services under Phase 1 of this plan is outlined in Section 4.
 - 1.3 Section 5 highlights the support being provided for communities with updated information in relation to Care Homes and Care at Home Services and the support being provided to some of the most vulnerable residents in Renfrewshire.
 - 1.4 Section 6 provides a workforce planning update for the Council. It confirms the current position in relation to availability of PPE; employee testing procedures; the impact of absence on the availability of employees; and redeployments.
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2. Recommendations

- 2.1 It is recommended that the Emergencies Board:
 - (a) Note the current national and local situation with regard to COVID-19 and the impact on communities, businesses, the Council and its partners
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- (b) Note the response measures being put in place by the Council and partners as set out in this report
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3. National Situation

Numbers of Cases

- 3.1 Currently there are 281,661 confirmed cases of COVID-19 in hospitals in the UK up from 267,240 reported on 29 May 2020. In Scotland there are now 15,553 confirmed hospital cases (up from 15,288). Of these, 3,961 cases are within the Greater Glasgow and Clyde Health Board area (up from 3,934). In GGCHB area there were 317 people in hospital (down from 369) (5 in intensive care – down from 9) as either confirmed or suspected cases.

Numbers of Deaths

- 3.2 Worldwide it is very sad to note that there have now been over 388,500 deaths due to COVID-19. At a UK level, reports are indicating that there have now been 39,904 deaths across the UK (up from the 37,460 deaths reported on 29 May 2020). The UK still ranks second for overall numbers of recorded deaths, behind the United States where over 109,000 deaths have been recorded (330 per million population).
- 3.3 When considering the number of deaths in relation to population size (removing countries with very small populations) the UK now also ranks 2nd with 588 deaths per million population, having overtaken Spain as well as Italy and behind only Belgium with 824 deaths per million population and a population of just over 11.5 million people. France which is the closest in population size to the UK ranks 6th with 445 deaths per million population having now been overtaken by Sweden.
- 3.4 At a Scottish level the latest National Records of Scotland report shows that at 31 May 2020, there had been a total of 3,911 deaths registered in Scotland where COVID-19 was mentioned on the death certificate – up from 3,779 deaths registered up to 24 May 2020.
- 3.5 However, the National Records of Scotland analysis also provides continuing indicators of progress in how the country is responding to the outbreak:
- Of the total number of deaths registered in the week from 25 to 31 May 2020, there were 131 where COVID-19 was mentioned on the death certificate, a decrease of 99 from the previous week. This is the fifth weekly reduction since the first COVID-19 death was registered in March.
 - The proportion of all deaths involving COVID-19 has also decreased for the fifth week in a row:
 - 36% of all deaths in week to 26 April 2020
 - 31% of all deaths in week to 3 May 2020
 - 29% of all deaths in week to 10 May 2020
 - 23% of all deaths in week to 17 May 2020
 - 19% of all deaths in week to 24 May 2020
 - 12% of all deaths in week to 31 May 2020

- The proportion of all COVID-19 deaths which took place in care homes initially rose each week and represented 59% of all COVID-19 deaths in the week to 3 May 2020. While this has reduced each week since, in the latest week to 31 May 2020 deaths in care homes sadly represented 52% of all COVID-19 deaths.
- The number of deaths in care homes also reduced for the fourth week in a row – down to 68, 56 fewer than the previous week.
- When looking at all deaths with COVID-19 registered to date there is little change from last week:
 - 46% relate to deaths in care homes
 - 46% were in hospitals
 - 7% of deaths were at home or non-institutional settings
 - 76% were people aged 75 or over

3.6 The National Records of Scotland information also provides additional detail to understand the position and changing impact of the outbreak in Renfrewshire. This week, the data shows a continuation in the suppression of the virus at a local level:

- Sadly, in Renfrewshire, a total of 194 people have died with COVID-19 since the outbreak of the virus. 95 have sadly died in care homes, 91 in hospital and 8 at home or other non-institutional locations.
- The number of COVID-19 related deaths recorded in the week to 31 May 2020 was 4, a reduction of 9 from the previous week. (Figure 1: Appendix 1)
- Similarly, in the week to 31 May 2020, COVID-19 related deaths represented 10% of all deaths recorded in Renfrewshire. This was a reduction from 26% the previous week (Figure 2: Appendix 1)
- Renfrewshire HSCP has reported that no deaths with COVID-19 have been recorded in care homes in Renfrewshire over the last week.
- The COVID -19 related death rate for all of Scotland has sadly reached 6.9 per 10,000 population (an increase from 6.5 per 10,000 population last week).
- The death rate in Renfrewshire reflects this and has also risen during the past week to 10.6 per 10,000 population (from 9.8 the previous week). This means Renfrewshire still has the fifth highest death rate in Scotland. Inverclyde remains the area in Scotland with highest COVID-19 related death rate. (Figure 4: Appendix 1)
- The proportion of deaths that have occurred in care homes in Renfrewshire was 49%, down from 50% the previous week. The average across all of Scotland's care homes remains at 46%. (Figures 3 and 5: Appendix 1)

3.7 The National Records of Scotland report this week also notes that in most areas across Scotland the overall numbers of deaths being recorded have returned to "normal" levels. However, over the last 10 weeks of the outbreak Greater Glasgow and Clyde Health Board recorded the most excess deaths at 58% above the average for the last 5 years. Lothian (51%), Forth Valley (43%) and Tayside (42%) also had relatively high levels of excess deaths. This tends to support the information previously reported by National Records of Scotland of the vulnerability of communities in the 20% most deprived SIMD areas.

3.8 At both a Scottish and UK Government level, the policy context in relation to the response to COVID-19, continues to develop at a rapid pace. Changes to existing policies, the introduction of new processes and announcements on future developments, are all being closely monitored. Since the last Emergencies Board meeting on 29 May 2020, the following policy changes have been announced:

- Further information and guidance has been published to support the move to Phase 1 in the Scottish Government's Routemap to transition through and out of the current crisis. Specific guidance has been published to support education and childcare providers and businesses, whilst existing guidance has been generally updated to reflect changes to the rules on seeing friends and families and travelling short distances less than 5 miles for specific purposes. Guidance changes are listed in paragraph 3.2 below.
- A Mobilisation Plan for the NHS in Scotland has been published which sets out how the NHS can start to resume services that were paused as a result of the coronavirus pandemic. The framework outlines three core tasks for the next 100 days - delivering normal services as safely as possible; continued capacity for delivering COVID-19 services; and preparing for winter. Each NHS board is developing a first stage plan, in consultation with a range of partners (including local authorities), to take them through until the end of July 2020, outlining what services will be restarted and when, based on local circumstances.

3.9 Guidance Updates:

- Guidance on construction sites and associated works that can continue under specific conditions has been published. The Scottish Government's Routemap states that in phase 1 there will be planning for the construction sector to implement the first two phases in its restart plan (planning and pre-start site preparations) with a decision to move to phase 2 of the construction sector's plan (soft re-start) only after consulting with government to ensure it is safe to do so. The guidance emphasises the importance of undertaking robust and ongoing risk-based assessments with full input from trade union or workforce representatives, and to keep all risk mitigation measures under regular review so that workplaces continue to feel, and be, safe.
- Guidance on staying at home and away from others (physical distancing) has been updated to reflect the move to Phase 1 of the Scottish Government's routemap, and the ability to see family and friends and travel short distances within the guidelines set. Guidance for businesses on physical distancing has also been updated in line with the Phase 1 businesses which can now open or plan to open.
- Schools reopening guidance has been published to support education authorities in planning for the return of all pupils on August 11. This non-statutory guidance covers specific elements including physical distancing, provision of school transport and capacity planning within schools.
- Guidance has been published to outline how the first two phases of Scottish Government's route map out of the COVID-19 crisis apply to the housing market and home moves.
- National child protection guidance has also been updated to reflect changes to national testing arrangements, arrangements for home visits and the resumption of the children's hearings process under Phase 1 of the Scottish Government's routemap.

- Guidance templates have been produced to support care homes across all sectors in identifying factors that may impact on the health, safety and wellbeing of residents.
- Funeral service guidance has been published which reiterates the current arrangements in place in relation to funeral services, and the public health guidance which remains in place and requires attendance at services to be limited.
- Childcare closures and emergency provision guidance has been published as part of a series of documents which provide information on current child care closures, emergency provision for keyworker's children and details of the financial support available for the businesses that are affected.

3.10 Funding announcements:

- Small B&Bs, who were ineligible for other support due to not having a business bank account, will be able to apply for a share of £3 million of funding which has been re-purposed from the Newly Self-Employed Hardship Fund. This funding for small B&Bs will be administered by local authorities and applications are expected to open on 15 June 2020.

3.11 Following agreement of CoSLA Leaders, all local authorities are now submitting a data return on a weekly basis. The data includes a range of indicators already collected and reported for other national monitoring purposes. Work is underway by the Improvement Service and SOLACE to analyse these returns. Appendix 2 provides a copy of the data return submitted by the Council to COSLA on 29 May 2020. Due to the data verification process and timescale for submitting the return the information reported in Appendix 2 may be different from similar data contained elsewhere in this report which is more current.

4 Recovery – Phase 1: Living with COVID-19

4.1 Specific service updates in relation to the implementation of the Phase 1 easing of the lockdown are provided below.

Test and Protect

4.2 As detailed at the Emergencies Board last week, the Test and Protect model is now live across Scotland including the Greater Glasgow and Clyde Health Board area. Confirmed cases have been relatively low over this week and at the time of writing, there has been no assistance required for anyone needing to self-isolate in Renfrewshire. With numbers likely to increase in the coming weeks, the potential for assistance to be required will increase.

4.3 Staff within the Local Assistance Teams have been provided with a core script that will allow appropriate signposting for assistance and relevant practical arrangements have been put in place to ensure that the Council and partners can respond as required operationally.

Phase 1 Update: Children's Services

4.4 The national framework sets out how there will be transition back to a greater level of face-to-face education in schools and early learning and childcare (ELC) settings when this is able to happen safely.

- 4.5 The implementation of the approach is conditional on two factors:
- scientific and medical advice that it is safe to proceed, and
 - implementation of complementary public health measures, (including but not limited to the test and protect programme, as well as guidance on, and supply of, appropriate personal protective equipment).
- 4.6 The main objective of the recovery plan is to support the safety, wellbeing, resilience and successful transition back into establishments for all employees, children and young people with an emphasis on the most vulnerable children in the first instance.
- 4.7 Prior to any employees returning to school buildings, all health and safety activity and risk assessments will be undertaken with union engagement to ensure compliance with all requirements. There has also been very constructive engagement with a range of parents, parent councils, staff and unions in order to ensure effective and appropriate planning and preparation. This will be a continued high priority as schools are reopened over the coming months.
- 4.8 Currently, employees are expected to start to return to their respective schools and early years settings during the week beginning the 8th of June. This will allow time for planning, preparation and familiarisation with arrangements for the new session in August. There is unlikely to be a need for all employees to attend at the same time. Where planning can be continued at home, this will be encouraged and employees currently shielding or with underlying health conditions, as laid out by government guidance, will also continue to work from home at this time.
- 4.9 During the remainder of June, school and Early Learning Centre employees will continue to support remote learning as well as plan and prepare for establishments to reopen in August with a blended learning approach and pupils attending schools on a part time basis. All head teachers have been provided with advice and guidance to support this activity.
- 4.10 The weeks beginning 15th and 22nd June will provide schools and early years settings with time to arrange appropriate transition activities for pupils starting primary and secondary school in August. Each school cluster will develop these to ensure all pupils starting a new school feel ready for this big step in their learning. Head teachers will be in touch with parents to clarify specific details for their own schools.
- 4.11 The emergency childcare hubs will close at the end of the school day on Monday 8th June. The children of key workers who currently attend the hubs, will then return to their normal school or early years setting (with the exception of those who normally attend a nursery class in school or a partner provider, who will remain in the current provision) from Tuesday 9th June until the end of the school session on 26th June.
- 4.12 Children's Services are working with partners in Renfrewshire Leisure and other relevant services to develop plans for the ongoing delivery of support for the children of key workers and vulnerable children over the school holiday period.

5 Support for Communities

Care Homes

- 5.1 Renfrewshire has a mixture of residential care homes and extra care housing directly operated by the Health and Social Care Partnership; nursing homes and a smaller group of residential care homes operated by the independent sector.
- 5.2 As in previous reports to the Board the data available is based on self-reporting by all 22 care homes and discussions with the Care Inspectorate, which are held weekly. Sadly, 111 people have now been reported by care homes as dying with COVID-19 since 18 March 2020. 3 care homes are now reporting residents with symptoms of COVID-19, or have confirmed cases, with a total of 4 residents now reported as symptomatic or confirmed. These figures show a reduction however information continues to be subject to frequent change.
- 5.3 The extension of testing for all Renfrewshire care home residents has continued roll out, providing a fuller understanding of the level of infection present in the homes.
- 5.4 In Renfrewshire, there are 3 HSCP-operated care homes and 4 HSCP-operated extra care units. All resident testing has now been carried out at all 3 care homes where we have one positive case in the resident group with, as previously reported, one previous registered death. The 4 extra care units which have a similar vulnerable resident population to the residential care homes will also be tested as part of the precautionary measures.
- 5.5 Testing is currently underway in 17 external care homes. At the time of writing 935 residents have been tested. Plans are now in place to complete testing on all 22 care homes over the coming week, with further preventative testing within the HSCP operated extra care housing units to follow.
- 5.6 As previously highlighted to the Board, one local care home has experienced a significant number of residents who tested positive for COVID-19. The situation in this care home has now stabilised with residents now past 14 days from initial confirmation of COVID-19, no further reported residents as symptomatic or confirmed and no further COVID-19 related deaths since 22 May 2020. The HSCP will continue to work closely with the care home, Public Health and the Care Inspectorate to ensure that all appropriate care and support is provided to the residents.

Care Homes Oversight

- 5.7 The Scottish Government has indicated that there is likely to be a public inquiry in relation to the national response to the coronavirus pandemic. It is anticipated that within this process there will be a focus on people who were discharged to care homes. The HSCP is currently reviewing and clarifying local information on individual admissions to care homes during the period of the response to the pandemic, matching this to testing information and hospital held records. The work to date has identified 28 placements from hospital to independent sector nursing care homes in Renfrewshire during the period from 1 March 2020 until 31 May 2020. As previously indicated to the Board at the point of placement people were medically fit for discharge and the receiving units had no reported infections.

- 5.8 To date, this work has focused on the nursing homes within Renfrewshire and at this stage there is no evidence of a link between the Care Inspectorate standard gradings and the level of outbreak or deaths within care homes. In line with national guidance, tests were carried out on patients within hospital settings at an early point, while an expectation of two negative tests for the virus prior to discharge was introduced in late April 2020. As noted above, testing of all residents and staff in all care homes will be fully complete by Monday 8 June 2020. Further work will be undertaken to clarify and fully verify the information for all care home placements.
- 5.9 In line with national guidance and as previously reported a local multi-disciplinary team of key clinical and care leads has been established. The team includes Public Health and the Local Authority's Chief Social Work Officer and convenes daily. The team is 'responsible and accountable' for providing oversight, analysis and response to emerging issues; infection prevention and control; and for the clinical and care support provided to service users.
- 5.10 The team builds on the robust and collaborative arrangements already in place between the Health and Social Care Partnership, Chief Social Work Officer, Public Health Team and the Care Inspectorate locally and activities include:
- A daily call to every care home through which home by home information is captured that provides a clear understanding about staffing levels, PPE, infection control, numbers of residents who are symptomatic, numbers of deaths and the status of testing. This is supplemented by targeted calls from the nursing teams to homes reporting residents with either suspected or positive [following testing] COVID-19.
 - A daily Clinical and Care Oversight Group or huddle chaired by the Chief Officer, attended by the Council's Chief Social Work Officer and involving at least the senior HSCP Manager, HSCP Clinical Director /senior clinician, HSCP Chief Nurse/senior nurse and the HSCP Contracts and Commissioning Manager. This huddle is responsible for reviewing the daily care home status report and ensuring this leads to the provision of appropriate advice and support to all homes and clear improvement actions where required. The meeting also sets out any visits required to care homes either via remote or physical visits by nursing staff as part of the enhanced clinical support to care homes.
 - A weekly local Care Homes Support Meeting led by the Clinical Director with support from contracts and commissioning officers and the enhanced care home liaison team to provide a forum for clinical and care advice and support to all registered homes. Attendance at the call is good and all local care homes are expected to participate as part of their enhanced support arrangements.

Care at Home Services

- 5.11 At present, Renfrewshire HSCP is supporting approximately 1,600 service users through its internal and external Care at Home services.
- 5.12 Appropriate PPE is worn by staff when supporting service users in their homes, with all appropriate precautions being taken to maintain safe and effective care delivery. Access to testing is available for eligible people and staff who are symptomatic or have household members who are symptomatic.

- 5.13 At the time of writing, sadly 15 Care at Home service users have died since 18 March 2020, with the deaths reported as being related to COVID-19. This is an increase of one person since 22 May 2020. Like care homes the numbers of people reported by providers as showing symptoms of COVID-19 does vary from day to day as people are tested or recover. Numbers reported remain small relative to the wider population and at the time of writing 3 service users have been confirmed as having COVID-19 and another 3 people are currently being reported as having COVID-19 like symptoms.

Shielded and Vulnerable Residents

- 5.14 To date the local helpline has received 6,217 calls in relation to shielding enquires and the following support has been provided:

	Total	Previous	Change since last week
Total number of individuals on shielding list in Renfrewshire	6,170	6,150	20
Total number of individuals on shielding list contacted	5,774	5,751	23
Number of individuals requiring food delivery only	1,758	1,670	88
Number of individuals requiring pharmacy delivery only	137	134	3
Number of individuals requiring food and pharmacy	128	128	0
Number of individuals requiring other services	17	16	1
Number of individuals in need of no services	5,160	5137	23

- 5.15 Group 2 vulnerable residents have also made 889 calls through the national helpline, with the overall level of support provided through the Local Assistance Team to vulnerable people in this category, outlined in the table below:

	Group 1 Shielded	Group 2 Helpline	Other Vulnerable Groups	National Brakes Deliveries (Group 1 only)	Total Supported
Food	525	1230	823	1361	Food – 3,939
Medicine	265	462			Medicine – 727
Other	17	161			Other – 178

- 5.16 The initial crisis response phase of assistance is now more or less complete. The Local Assistance Team has made contact with the majority of people on the local shielding list – over 94% and in the past week only a further 20 names were added to the list of people being asked to shield. Where contact has not been made directly by the team it is being checked through the HSCP with GP's.

Volunteering

- 5.17 The Council with its partners, is celebrating the work of volunteers across Renfrewshire as part of Volunteers Week (1st-7th June). Given the scale of the volunteering effort across Renfrewshire in response to the COVID pandemic, it is timely to thank volunteers for all of the work that they have been doing to support people across communities. Officers have worked with Engage Renfrewshire and other local and national partners to offer this thanks and to highlight the work that volunteers have been doing in Renfrewshire. This has included:

- Videos from a range of people thanking volunteers to be streamed throughout the week led by Engage Renfrewshire
- Daily case studies highlighting acts of kindness and stories of help and support
- Encouraging people to share their stories of kindness and volunteering using #KindnessCounts
- Sending out nearly 2000 Postcards from Home to households receiving food and medicine deliveries. First postcard to include a poem from Renfrewshire's Makar and an illustration for children to colour in

6. Support for Employees

Sourcing and Stocks of PPE

- 6.1 There are sufficient supplies for the next 7 days to support the current service profile in the HSCP and other frontline services. The Corporate PPE Group will continue to monitor supplies and associated impacts across the workplace generated from the relaxation of lockdown rules.
- 6.2 All guidance continues to stress that physical distancing, hand washing and respiratory hygiene, are the most important and effective measures to adopt to prevent the spread of coronavirus.

Staff Testing

- 6.3 Testing arrangements have become an important element of maintaining resilience across the workforce supporting key workers who are displaying symptoms of COVID-19, or live with people who are, to get tested early. If the early testing proves negative, this facilitates an earlier return to work for the employee than would be experienced under existing self-isolation arrangements without testing. This in turn supports services to maintain higher levels of available staff resource to continue to meet the significant demand for services.
- 6.4 As previously reported, NHSGGC has already established its own system of testing which as at 2 June 2020 has facilitated 145 HSCP staff to be tested, with 40 testing positive for COVID-19. Of the 105 staff who did not test positive, this process has allowed 79 to return to work and 31 have moved to general absence.
- 6.5 In addition to this, staff testing is also happening routinely across Renfrewshire Care Homes. At the time of writing, all 209 staff working at our 3 HSCP-operated Care Homes have been tested. 192 staff have tested negative, and we are awaiting the remaining tests results.
- 6.6 At present, there are a total of 58 HSCP staff unavailable to work due to a COVID-19 diagnosis, family contact or actual symptoms. This is a decrease in the figures over the last week.
- 6.7 To date, 61 non-healthcare Council employees have been tested for COVID-19. 8 employees have tested positive, 52 employees have tested negative and 1 test returned as inconclusive. Of the 61 employees who have received test results, 55 have returned to work and 6 are currently recorded as sickness absence.

- 6.8 Further to the introduction of the Government's Test and Protect Programme highlighted in the previous report, there have been no recorded cases of non-healthcare Council employees being asked to self-isolate by NHS contact tracers.

Staffing Update

- 6.9 Amongst Renfrewshire Council employees there are currently 91 employees self-isolating either because they have symptoms; or because they have other people in their household experiencing symptoms; or because they are following government and health guidance. (This is a decrease from 229 reported on 29 May 2020). Of the 91, 15 are currently working from home. The decrease in cases is due to on-going work between HR&OD and Service Managers facilitating a return to work from self-isolation. Whilst the majority of employees returned to work after the appropriate self-isolating period, a small number of employees have moved to the "at risk" category as detailed in paragraph 6.11.

- 6.10 The 91 are split across Services as follows:

Service	Number of employees
Chief Executive Services	4
Children's Services	14
Communities, Housing and Planning	14
Environment and Infrastructure	38
Finance and Resources	4
Health and Social Care Partnership	17
Council Total	91

- 6.11 The number of employees in the at-risk category and unable to perform frontline duties is 1,071, up from the figure of 1,026 reported on 29 May 2020. Of these 396 are currently working from home. Where employees are not able to carry out their normal duties from home, options for redeployment on a home working basis continue to be actively considered and put in place.

Redeployment

- 6.12 Currently around 1,000 employees have been redeployed within their Services to focus on the delivery of priority services for the community. Corporate, cross service redeployment requests and placements are continuing. The focus this week is on supporting Services to prepare and open front-lines priority services, including Household Waste Recycling Centres and the cleaning of schools.
- 6.13 Corporate and internal Service redeployments are continuing. The current focus is on supporting priority front-line services where and when restrictions are being lifted. To date, 191 corporate redeployment requests have been received (NB this figure can vary and decrease if requests are revised in-line with Service planning and demand). 137 posts have been filled:
- 48 Drivers supporting food and pharmacy deliveries as well as social distancing arrangements within waste collection
 - 25 Call handlers supporting responses to shielded and vulnerable citizens
 - 39 Coordinators, team leads and managers supporting the local hubs

- 4 Food packers
- 3 PPE packers
- 2 Day centre caretakers
- 9 HWRC site and traffic attendants
- 7 Cleaners

6.14 The remaining 54 posts are in the process of being filled:

- 43 Cleaners for a short 2-3 day engagement w/c 1st June
- 4 Coordinators with appropriate levels of supervisory experience
- 7 Drivers

Implications of the Report

1. **Financial** – although at this stage not quantified, the Council will experience a wide range of significant financial pressures arising from the impact of the pandemic on the population as well as the economic and social disruption caused by the associated restrictions being deployed by national governments. Significant financial pressures will emerge in a wide range of forms from loss of income, exceptional service costs, significant increase in demand for services, the need for additional and new interventions, urgent and immediate support arrangements and services from the Council to help individuals, families and businesses across Renfrewshire as well as the Council's workforce. The Scottish Government has provided a range of immediate funding announcements to provide specific support via local authorities to both individuals and businesses as well as a degree of general funding to assist local authorities in managing immediate financial pressures. Engagement will continue between COSLA and the Scottish Government regarding further funding as the period of emergency extends, however notwithstanding, the Council will experience significant financial impact and disruption that will require it to draw heavily on all its financial reserves and which is likely to take some time to recover
2. **HR & Organisational Development** – the Council's workforce represents a major part of the local population and as such is being impacted directly by the spread of confirmed cases, but much more significantly by the public health directions for self-isolation given to those displaying symptoms and those with family members displaying symptoms as well as those in the at risk groups instructed to pro-actively implement strict social distancing arrangements. Full support and communication are being provided to all staff members to ensure they remain fully informed of the developing situation and where appropriate and practical, are being supported to work safely at home and or safely return to active work once recovered or free of recommended self-isolation periods. The impact of these factors will increase exponentially over coming days and weeks and therefore the scale of availability across the Council's workforce will come under unprecedented pressures. Working closely with national government, partners and trade unions the Council will by necessity be required to actively manage and redeploy staffing resources to meet the most critical services over this exception emergency period.
3. **Community/Council Planning** – Covid-19 will impact on the operations of Council partners and on services to the community. This paper highlights the work being undertaken to mitigate this impact as far as possible and maintain essential services for the safety and wellbeing of the community.

4. **Legal** – N/A
5. **Property/Assets** – N/A
6. **Information Technology** – ICT are working to ensure staff have the capability to work from home wherever possible to reduce social contact in line with government and health guidance
7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report.
8. **Health & Safety** – Advice and guidance is being given to protect the health and safety of employees and service users when carrying out priority services for the Council in line with government and health guidance
9. **Procurement** – N/A
10. **Risk** – Due to the severity of the global pandemic and Covid-19, there is a risk to the delivery of the services with staff levels being reduced. This is being closely monitored by the Emergency Management Team. Business Continuity Plans have been reviewed and the risk has been added to the Corporate Risk Register.
11. **Privacy Impact** - None.
12. **COSLA Policy Position** – Not Applicable
13. **Climate Risk** – Not Applicable

List of Background Papers

None

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Appendix 1 - Deaths involving coronavirus (COVID-19) in Renfrewshire

Figure 1 - Renfrewshire, Weekly COVID-19 Deaths

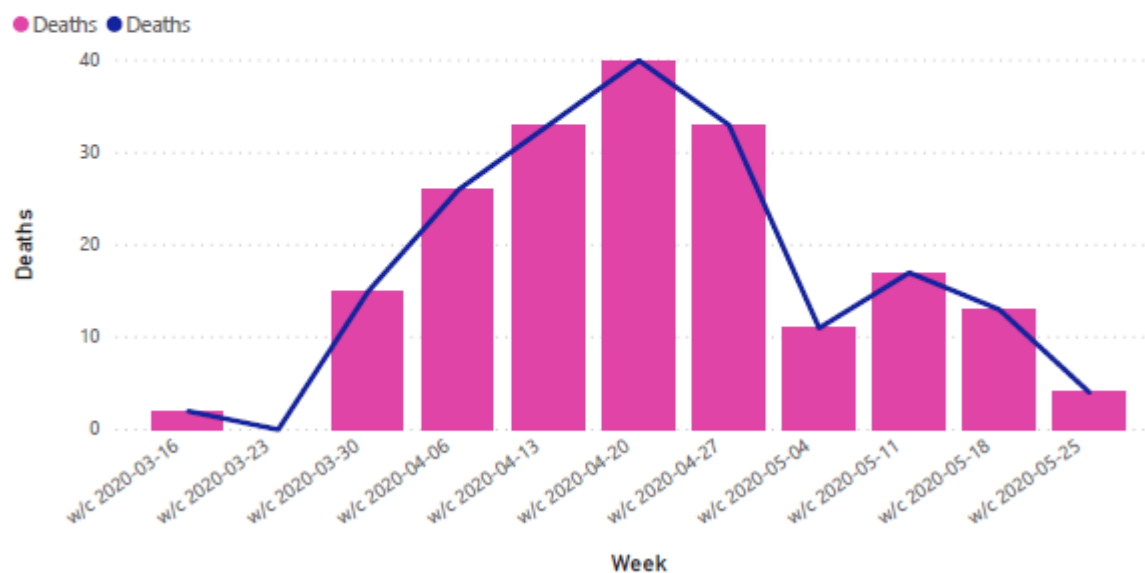
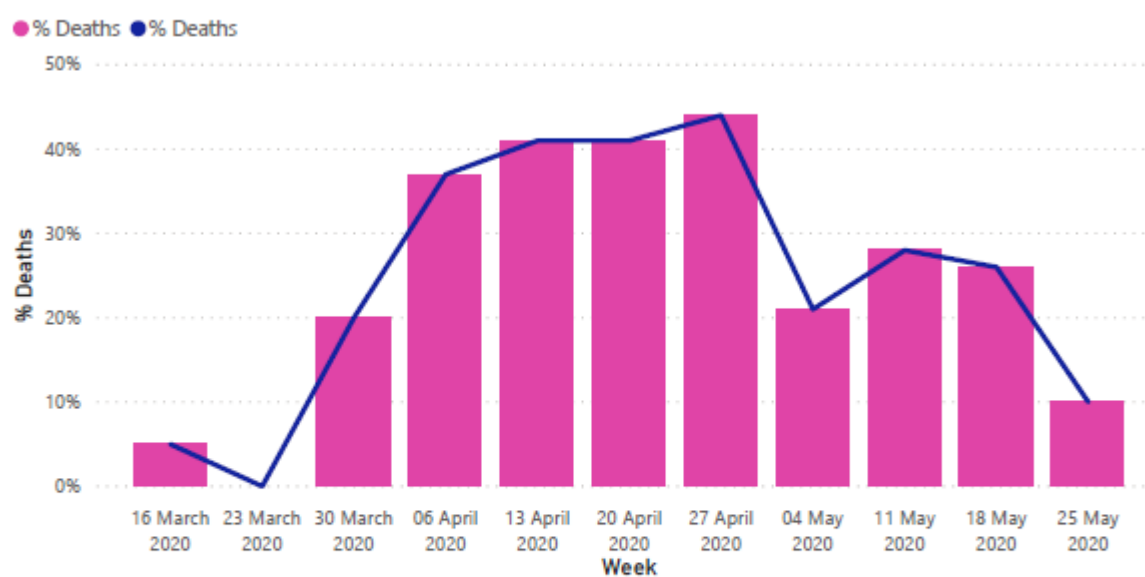


Figure 2 - Renfrewshire, Weekly COVID-19 Deaths as % of All Deaths



Deaths recorded since the 18th March 2020

Source: National Records Scotland <https://www.nrscotland.gov.uk/covid19stats>

Appendix 1 - Deaths involving coronavirus (COVID-19) in Renfrewshire

Figure 3 - Renfrewshire, Location of COVID-19 Deaths

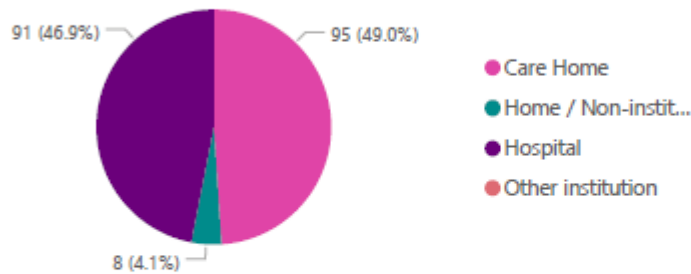


Figure 4 - COVID-19 Deaths Per 10,000 pop by Local Authority

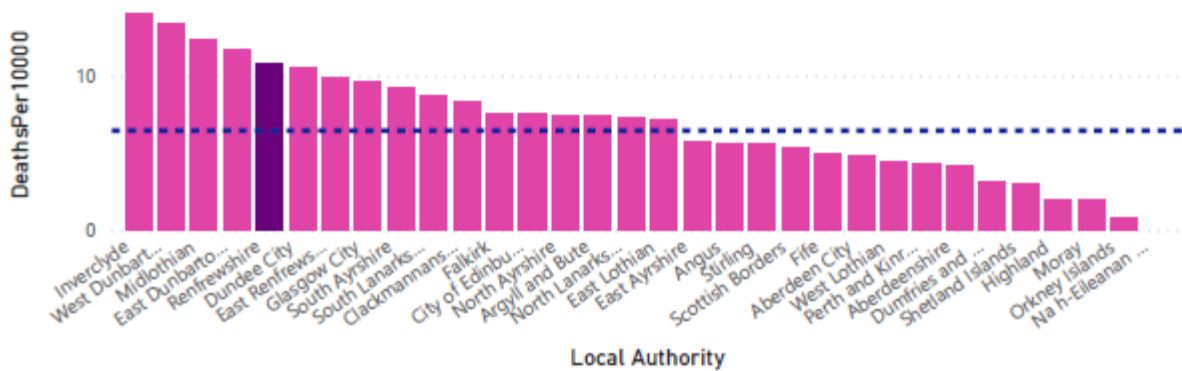
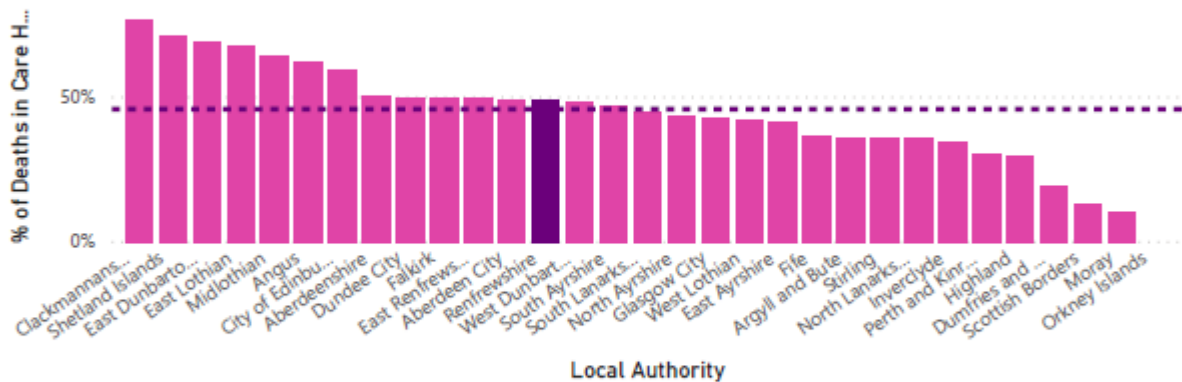


Figure 5 - % of COVID-19 Deaths in Care Homes by Local Authority



Deaths recorded since the 18th March 2020
Source: National Records Scotland <https://www.nrscotland.gov.uk/covid19stats>

Appendix 2: Local Government Data Dashboard - submission 29/5/20

Ref	Indicator	Value	Data as at date	Comments
S3	Total number of individuals on shielding list in contact with LA	5693	25/5/20	
S5	Number of individuals assessed to be in need of food delivery but not pharmacy	81	25/5/20	This shows number of new individuals for week 18 th to 24 th May.
S7	Number of individuals assessed to be in need of pharmacy delivery but not food	1	25/5/20	This shows number of new individuals for week 18 th to 24 th May.
S9	Number of individuals assessed to be in need of both food and pharmacy delivery	0	25/5/20	This shows number of new individuals for week 18 th to 24 th May.
S12	Number of individuals who received other services	1	25/5/20	This shows number of new individuals for week 18 th to 24 th May.
NS1	Total number of individuals calling Wellbeing line prior to helpline set up in LA area	5898	29/5/20	
NS2	Total number of individuals calling helpline in LA area	860	29/5/20	
PP1	How many children (including unborn babies) were added to the child protection register in the last week?	4	27/5/20	
PP5	How many children with child protection plans were seen face to face by a professional (education/health/social work) in the last two weeks?	93	29/5/20	
AB5	Overall % of staff on Sickness and Special Leave	15.3%	22/5/20	
R1	Total Number of Deaths Registered	1,088	24/5/20	190 Renfrewshire residents had a death registered which mentioned COVID-19, up to 24 th May
F9	Net Council Additional Costs Financial Projection (Costs + Lost Income - Reduced Costs)	TBC	N/A	
CH2	Number of teaching staff physically working in schools/hubs or LA ELC settings today	113	27/5/20	

Ref	Indicator	Value	Data as at date	Comments
CH5	Total number who physically attended today (excluding those that only attended for a free school meal)	336	27/5/20	
FSM1	The total number of children and young people for whom vouchers, direct payments or home deliveries have been provided for	7,631	29/5/20	
BG1	Numbers of Coronavirus Business Support Fund grant applications	2,605	26/5/20	This includes both small business grants and retail, hospitality and leisure grants.
BG2	Number of Coronavirus Business Support Fund grants awarded	1,915	26/5/20	As above.
BG4	Total value of Coronavirus Business Support Fund grants made	£21,776,250	26/5/20	As above.
H7	Total number of Homeless applications received in the month	55	30/4/20	
H20	Current tenant arrears - end of period	£1,962,500	30/4/20	
HSCP1	Total Projected Additional HSCP Expenditure	26919519	27/5/20	
HSCP7	Total all categories delayed discharges	16	25/5/20	
ASP1	Number of Adult at Risk / Adult Protection Referrals over the last week	20	27/5/20	
ASP2	Number of Adult Concerns (from Police Scotland) over the last week	48	27/5/20	
ASP3	Number of adults that were subject to an adult support and protection investigation over the last week	2	27/5/20	

