

Notice of Meeting and Agenda Joint Consultative Board (Non Teaching)

Date	Time	Venue
Thursday, 21 May 2015	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Audrey Doig: Councillor Roy Glen: Councillor Allan Noon:

Councillor Jim Harte (Convener): Councillor Tommy Williams (Depute Convener)

Representing APT & C

M Ferguson (and 5 APT & C Staff)

Representing Manual Workers/Craft Operatives

Manual Spokesperson (and 4 representatives of the Manual Trade Unions)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.gov.uk/agendas.

For further information, contact
democratic-services@renfrewshire.gov.uk.

Items of business

Appointment of Chairperson

Appoint Chairperson for the meeting

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute of Previous Meeting | 5 - 8 |
| | Minute of Previous Meeting held on 19 March, 2015 | |
| 2 | Matters Arising | |
| 3 | Developments in Health & Safety | 9 - 12 |
| | Report by the Head of HR & Organisational Development | |
| 4 | Details of Grievances | 13 - 14 |
| | Report by the Head of HR & Organisational Development | |
| 5 | Agency Workers | 15 - 16 |
| | Report by the Head of HR & Organisational Development | |
| 6 | Absence Management Statistics | 17 - 30 |
| | Report by the Head of HR & Organisational Development | |
| 7 | Date of Next Meeting | |
| | Members are asked to note that the next meeting of the JCB: Non Teaching Board is scheduled for Thursday 3rd September 2015 at 3.00 p.m. | |

