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**To: Finance, Resources & Customer Services Policy Board**

**On: 08 November, 2017**

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**Report by: Director of Finance & Resources**

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**Heading: Civic Hospitality**

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**1. Summary**

**1.1** The following requests for civic hospitality have been received for the financial year 2017/18.

- a) Following email correspondence from Michaela Schneider, a member of the International Women's Museum in Fürth, she advised that she was planning a research trip to Paisley to explore the influence women in Paisley's past and present. This is to form an exhibit back in Fürth, Germany as part of their 200<sup>th</sup> celebrations of Fürth becoming a city.

Following consultation with the Provost, the Director of Finance & Resources made the necessary arrangements to host a civic reception at Paisley Town Hall in the form of an evening meal for approximately 35 women who have been influential in the fields of culture, business, sport and education at a cost of approximately £1750. The Board is asked to homologate the action taken.

- b) Correspondence was received in relation to the opening show of the Spree, requesting some civic hospitality to help celebrate the friendship links with India and the British Council and UKIERI initiative.

As part of the opening concert of the Spree, a collaborative event between Scottish and Indian artists called 'A Musical Tapestry' was being held on 13<sup>th</sup> October and it was asked if consideration for some Civic Hospitality be given.

Following consultation with the Provost, the Director of Finance & Resources made the necessary arrangements to host a civic reception for approximately 60 people in the 2021 bid hub in 5a High Street at a cost of £750. The Board is asked to homologate the action taken.

- c) Correspondence has been received from Accord Hospice to request a table be taken at their annual charity ball on Saturday 24<sup>th</sup> March 2018 at the Marriot Hotel in Glasgow.

It is proposed that the Board agree to take a table at the Accord Charity Ball at a cost of approximately £800 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements

- d) A request has been received for some civic hospitality in the form of Drinks and canapés to celebrate the Museum Store Opening on Thursday 30<sup>th</sup> November 2017.

It is proposed that the Board agree to provide civic hospitality for approximately 50 within the new Museum Store, High Street, Paisley at a cost of approximately £600 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- 1.2 The budget provision for 2017/18 for Civic Hospitality (including international Links) is £46,460. Should the above be agreed the remaining balance would be approximately £29,339.

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## **2. Recommendations**

- 2.1 That the Board agrees to: (a) take a table at the Accord Hospice Charity Ball and provide civic hospitality for the opening of the new Museum Store and (b) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.
- 2.2 That the Board homologate the action taken in respect of the civic receptions for the Fürth Influential Women's dinner and the reception for A Musical Tapestry concert at the Spree Festival.
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## Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the current budget
  2. **HR & Organisational Development** – None
  3. **Community Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
  4. **Legal** – none.
  5. **Property/Assets** – none.
  6. **Information Technology** – none
  7. **Equality & Human Rights**
    - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
  8. **Health & Safety** – none
  9. **Procurement** – none
  10. **Risk** – none
  11. **Privacy Impact** – none.
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## List of Background Papers

- (a) Background Paper 1 – Correspondence by email in relation to the Fürth Influential Women's dinner.
- (b) Background Paper 2 – Correspondence by email in relation to the request for A Musical Tapestry.
- (c) Background Paper 3 – Correspondence from Accord Hospice in relation to the Accord Hospice Charity Ball.
- (d) Background Paper 4 – Correspondence by email in relation to the request for hospitality to accompany the Museum Store opening.

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

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