

## Notice of Meeting and Agenda

### Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 05 September 2018	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Tom Begg: Councillor Bill Brown: Provost Lorraine Cameron: Councillor Audrey Doig: Councillor Alison Jean Dowling: Councillor Jim Harte: Councillor Kenny MacLaren: Councillor Iain Nicolson: Councillor Jim Paterson: Councillor Jim Sharkey: Councillor Andy Steel: Councillor Jane Strang:  
Councillor John Shaw (Convener): Councillor John McNaughtan (Depute Convener):

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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### MINUTES

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| <b>1</b> | <b>Investment Review Board</b> | <b>5 - 8</b> |
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Minute of meeting held on 13 June 2018.

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| <b>2</b> | <b>Joint Consultative Board (Non-teaching)</b> | <b>9 - 12</b> |
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Minute of meeting held on 6 June 2018.

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### FINANCE

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| <b>3</b> | <b>Revenue Budget Monitoring Report to 22 June 2018</b> | <b>13 - 24</b> |
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Report by the Director of Finance & Resources.

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| <b>4</b> | <b>Revenue Budget Monitoring Report - Council Overview</b> | <b>25 - 32</b> |
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Report by the Director of Finance & Resources.

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| <b>5</b> | <b>Capital Budget Monitoring Report to 22 June 2018</b> | <b>33 - 38</b> |
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Report by the Director of Finance & Resources.

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| <b>6</b> | <b>Capital Budget Monitoring Report - Council Overview</b> | <b>39 - 46</b> |
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Report by the Director of Finance & Resources.

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| <b>7</b> | <b>Charitable Registration of Common Good Funds</b> | <b>47 - 52</b> |
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Report by the Director of Finance & Resources.

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| <b>8</b> | <b>Renfrew Christmas Lights Switch On</b> | <b>53 - 56</b> |
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Report by the Chief Executive.

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| <b>9</b> | <b>Barclay Implementation - Response to Scottish</b> | <b>57 - 90</b> |
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### **Government Consultation**

Report by the Director of Finance & Resources.

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## **PERFORMANCE**

- 10 **Customer & Business Services Performance Report** 91 - 106  
Report by the Director of Finance & Resources.
- 11 **Operational Performance Report: Integrated Facilities Management (Hard & Soft Services)** 107 - 116  
Report by the Director of Environment & Infrastructure.
- 12 **Annual Procurement Report 2017/18** 117 - 154  
Report by the Chief Executive.

## **HUMAN RESOURCES, ORGANISATIONAL DEVELOPMENT & WORKFORCE PLANNING**

- 13 **HR & OD Policies (Flexible Working, Parenting Leave & Pay and Trade Union Facility Time Policies)** 155 - 188  
Report by the Director of Finance & Resources.
- 14 **Public Holidays for Renfrewshire Council Employees** 189 - 192  
Report by the Director of Finance & Resources.

## **HEALTH & SAFETY**

- 15 **Chief Executive's Service: Annual Health & Safety Report 2017/18 and Action Plan 2018/19** 193 - 206  
Report by the Chief Executive.

## **CIVIC HOSPITALITY**

- 16 **Civic Hospitality** 207 - 212  
Report by the Director of Finance & Resources.

## **CONTRACT AUTHORISATION REPORTS**

- 17 **Purchase of Three Wheelchair Accessible Buses** 213 - 216  
Joint report by the Chief Executive and the Director of Environment & Infrastructure Services.

<b>18</b>	<b>Treatment of Post-consumer Recyclate Consisting of Mixed Plastics, Cans and Glass</b>	<b>217 - 222</b>
	Joint report by the Chief Executive and the Director of Environment & Infrastructure Services.	
<b>19</b>	<b>Treatment of Post-consumer Recyclate Consisting of Mixed Paper &amp; Cardboard</b>	<b>223 - 228</b>
	Joint report by the Chief Executive and the Director of Environment & Infrastructure Services.	
<b>20</b>	<b>Outdoor Digital Advertising - Concession Contract</b>	<b>229 - 234</b>
	Joint report by the Chief Executive and the Director of Environment & Infrastructure Services.	
<b>21</b>	<b>Real Time Mobile Application and Platform</b>	<b>235 - 238</b>
	Joint report by the Chief Executive and the Director of Environment & Infrastructure.	
<b>22</b>	<b>Drainage Maintenance Works for Council Properties</b>	<b>239 - 244</b>
	Joint report by the Chief Executive and the Director of Communities, Housing & Planning Services.	
<b>23</b>	<b>External Upgrade Works to Various Properties in Renfrewshire</b>	<b>245 - 250</b>
	Joint report by the Chief Executive and the Director of Communities, Housing & Planning Services.	
<b>24</b>	<b>Preparation and Delivery of Community Meals (Sandwiches)</b>	<b>251 - 256</b>
	Joint report by the Chief Executive and the Chief Officer, Renfrewshire Health & Social Care Partnership.	
<b>25</b>	<b>Glasgow Airport Investment Area (GAIA) Project: Multi-disciplinary Services, Roads &amp; Bridges Contract (including Site Supervision Services)</b>	<b>257 - 264</b>
	Joint report by the Chief Executive and the Project Director - City Deal.	